



TOWN OF RIVER BEND

FLOODPLAIN DEVELOPMENT AND/OR IMPROVEMENT PERMIT APPLICATION

PERMIT NO:

PROPERTY INFORMATION

OWNER NAME:	PARCEL ID #:
MAILING ADDRESS:	PHONE:
CITY, STATE & ZIP CODE:	ZONING DISTRICT:
PHYSICAL ADDRESS:	FLOOD ZONE: <input type="checkbox"/> X <input type="checkbox"/> 0.2% ANNUAL <input type="checkbox"/> 1% ANNUAL (AE)
EMAIL:	CURRENT TAX VALUE OF EXISTING STRUCTURE: \$

CONTRACTOR/AGENT INFORMATION

AGENT NAME:	COMPANY:
MAILING ADDRESS:	PHONE:
CITY, STATE & ZIP CODE:	EMAIL:

PROJECT INFORMATION

CONSTRUCTION: <input type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> RENOVATION	DIMENSIONS OF STRUCTURE (AS APPLICABLE)		
<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> ACCESSORY BUILDING	WIDTH: _____ FT	LENGTH: _____ FT	HEIGHT: _____ FT
<input type="checkbox"/> GARAGE* <input type="checkbox"/> FENCE <input type="checkbox"/> POOL <input type="checkbox"/> DOCK/BULKHEAD <input type="checkbox"/> OTHER	FLOOD MITIGATION (AS APPLICABLE)		
*WILL GARAGE BE USED FOR ANY OTHER PURPOSE OTHER THAN PARKING VEHICLES, BUILDING ACCESS, OR STORAGE? <input type="checkbox"/> YES <input type="checkbox"/> NO	BASE FLOOD ELEVATION: _____ FT	LOWEST FLOOR ELEVATION: _____ FT	
PROJECT DESCRIPTION / USE:	HYDROSTATIC VENTS: _____ SQ IN	MECHANICAL ELEVATION: _____ FT	

REQUIRED SUPPLEMENTAL INFORMATION

<input type="checkbox"/> SURVEY / SITE PLAN	<input type="checkbox"/> ELEVATION CERTIFICATES	<input type="checkbox"/> FOUNDATION PLAN	<input type="checkbox"/> NO RISE CERTIFICATE
PROJECT COST: \$	ESTIMATED DATE OF COMPLETION:		

APPLICANT ACCOUNTABILITY AGREEMENT

I, the undersigned, hereby apply for a permit and certify that all the information on the application and attached is true and correct to the best of my knowledge. I acknowledge responsibility for providing accurate setback measurements and to know where affected property lines are. I affirm that all work performed will be done in accordance with all applicable laws and regulations. I understand that construction cannot begin without ALL necessary permits (including from other agencies) and that if work does occur without all necessary permits, I am subject to fines and/or removal of the non-permitted structure(s). I attest that I have read all instructions and requirements from the Town of River Bend, both on this form (front and back) and within the Town's Code of Ordinances.

I hereby authorize members of the Town of River Bend Zoning Department to enter the affected property, at a reasonable time, for purposes of obtaining information pertinent to my application request and/or to conduct inspections.

APPLICANT SIGNATURE: _____	DATE: _____
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FOR MUNICIPAL USE ONLY

DATE RECEIVED: _____	<input type="checkbox"/> APPROVED:	<input type="checkbox"/> DENIED:
CONDITION/COMMENTS:		
AUTHORIZATION: _____ <i>Zoning Administrator / Authorized Agent</i>	DATE ISSUED: _____	
PERMIT FEE: \$	<input type="checkbox"/> CHECK <input type="checkbox"/> CASH <input type="checkbox"/> MO	DATE PAID: _____

PLEASE COMPLETE ALL ITEMS. IF A FIELD DOES NOT APPLY TO YOUR PROJECT, WRITE N/A OR LEAVE BOX UNCHECKED.

MOST PROJECTS WILL ALSO REQUIRE COMPLETION OF A ZONING PERMIT APPLICATION.

A permit is required for proposed developments (new construction, renovation, additions, and the like) located within the jurisdictional area of the Town of River Bend to assure conformity with the requirements of the Town's Floodplain Development Ordinance. The Floodplain Development Ordinance, along with all other Town ordinances are available on the Town's website at www.riverbendnc.org.

INSTRUCTIONS FOR REQUIRED SUPPLEMENTAL INFORMATION

<p>SURVEY / SITE PLAN</p> <p>**MUST FLAG / MARK PROPERTY**</p>	<p>Application should be submitted with a plat plan or survey signed and sealed by a licensed surveyor, drawn to scale and showing accurate dimensions of the lot, applicable easements, elevations of the site, driveways, drainage features, relationship to adjacent lots, and accurate dimensions of the structures being constructed or altered.</p>
<p>ELEVATION CERTIFICATES</p>	<p>Projects that are classified as a substantial improvement or development must provide three (3) elevation certificates over the course of the project. The first elevation certificate is based on construction drawings and must be submitted with the permit application. The second is provided while the structure is under construction, after the foundation has been set. The third, and final, elevation certificate must be provided at the completion of the project and is based on finished construction. A licensed surveyor must sign and seal all elevation certificates.</p>
<p>FOUNDATION PLAN</p>	<p>Where applicable, application should be submitted with a foundation plan, drawn to scale, with details of the foundation, including, the proposed method of elevation, and location of openings to accommodate hydrostatic flood vents.</p>
<p>NO RISE CERTIFICATE</p>	<p>Any project that includes, but is not limited to, watercourse relocation, filling of the water basin, grading, laying pipes, filling of the land, and/or drilling, must submit a No Rise Certification and/or a No Adverse Impact Certification signed and sealed by a professional engineer, licensed to practice in North Carolina.</p>

FEE SCHEDULE

Permit fees are based on the total cost of the project as follows:

<p>RESIDENTIAL FLOODPLAIN DEVELOPMENT PERMIT</p> <p>Base Fee — \$30</p>	<p>\$2 for every \$1,000 of project value between \$1,000 and \$100,000</p> <p>\$1 for every \$1,000 of project value above \$100,000 (all values rounded to the nearest \$1,000)</p>
<p>COMMERCIAL FLOODPLAIN DEVELOPMENT PERMIT</p> <p>Base Fee — \$50</p>	<p>\$4 for every \$1,000 of project value between \$1,000 and \$100,000</p> <p>\$2 for every \$1,000 of project value above \$100,000 (all values rounded to the nearest \$1,000)</p>

For Floodplain Development Permits issued in conjunction with Zoning Permits: the Floodplain Development Permit fee is 40% of the fee calculated for the Zoning Permit, paid in addition to the Town's Zoning Permit fee.

UPON COMPLETION OF PROJECT, THE FINAL ELEVATION CERTIFICATE MUST BE PROVIDED AND THE ZONING ADMINISTRATOR MUST BE CONTACTED TO CONDUCT A FINAL INSPECTION AND ISSUE A CERTIFICATE OF ZONING COMPLIANCE BEFORE A CERTIFICATE OF OCCUPANCY CAN BE ISSUED BY CRAVEN COUNTY.

CONTACT US

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