

Town of River Bend

Community Appearance Commission

March 19, 2025 Agenda

River Bend Municipal Building, 4:00 PM

51 Shoreline Drive, New Bern, NC 28562

1. Call to order (minutes will be recorded)
2. Introduction of any guests
3. Approval of January 15, 2025, CAC meeting minutes; approval of March 6, 2025 Special Meeting minutes
4. Discussion about new, ongoing, and annual projects, programs, events, and workshops for 2025:
 - a. Projects
 - i. Plantation Median Rejuvenation Project with \$5K approved from Town Council
 1. CAC to review revised Option 1 landscape design
 2. CAC members to vote on Elena Hebert's landscape design plan for the Phase I Plantation Median Project with recommendations to Town Council
 - ii. CAC Sidewalk Gardens, Raised Bed Garden, and Veteran's Memorial Garden
 1. Discussion of ongoing maintenance, renewal as needed, deer control, assignments, etc.
 - a. Weeding and watering schedule assignments
 - b. Programs
 - i. Festive Award
 1. Independence Day Festive Award
 - a. Set dates for advertising, open nomination period, judging, and award period
 2. Fall Festive Award-defer to future meeting
 3. Christmas Festive Award-defer to future meeting
 - ii. Beautification Award
 1. Set dates for advertising, open nomination period, judging, and award period for May and June award months
 - c. Events
 - i. Arbor Day
 1. Planning for 2025 event
 - a. Update on Scouts participation making birdhouses and replacing them within the community

- b. Discussion of details for March 22, 2025 Arbor Day Event in River Bend, NC
 - c. Make any last minute assignments, advertising, or coordination for event
 - ii. Christmas Festive Award Town Tours
 - 1. Set tentative date for Holly Trolley event
 - 2. Discuss details of adding Fall Festive Town Tour
 - d. Workshops
 - i. Crab Pot Christmas Globes/luminaries-defer to future meeting
 - ii. Independence Day craft
 - 1. Set tentative date for Festive Wreath Workshop
 - 2. Set budget at \$250
5. Volunteer hours updates from CAC members
 6. Recruitment ideas for CAC Volunteers
 7. Budget discussion for FY 25/26
 8. Updates from Town Council Liaison
 9. Open Discussion and public comment period (limited to 3 minutes)
 10. Adjournment