

River Bend Parks & Recreation Advisory Board
Regular Meeting Minutes
November 6, 2024
Municipal Building

Board Members Present: Amy Hendee, Annie Knowler, Victoria Stuppy

Board Members Absent: Beth Stokes

Others Present: Barbara Maurer, Janet Nawojski, Jeffrey Weaver

Victoria Stuppy called the meeting to order at 6:30PM with a quorum present.

Victoria Stuppy motioned to delete the Halloween Neighborhood Festivities from the agenda. Annie Knowler seconded. The motion passed unanimously.

Victoria Stuppy motioned to adopt the amended agenda. Annie Knowler seconded. The motion passed unanimously.

Amy Hendee motioned to approve the minutes of October 2024. Annie Knowler seconded. The motion carried unanimously.

Jeffrey Weaver had no updates from Town Council.

Victoria Stuppy stated that Parks & Recreation is \$744 under budget.

Amy Hendee provided an update on social media. She commended Victoria Stuppy on helping with the social media Facebook Page. Victoria Stuppy suggested a printed newsletter to be mailed out to River Bend residents.

The Board reviewed National Night Out. Victoria Stuppy suggested having a projector with a slideshow featuring pictures of past Parks & Recreation events at next year's National Night Out.

The Board discussed the cancelled Pumpkin Palooza and Trunk-or-Treat. The event was cancelled because of the sheer number of other events in the local area during October 2024 and very low participation for the event. The Board also discussed moving the Trunk-or-Treat portion to Halloween night to allow residents in outer areas to move closer to the center of town. Amy Hendee suggested partnering with the River Bend Country Club next year. She also suggested event planning and the social media push happen earlier next year.

Annie Knowler updated the Board on Veterans Day. The speakers have been confirmed. Victoria Stuppy will create the program for the event. Due to the chance of rain, the event will be hosted indoors. Setup time will be 11AM.

Amy Hendee updated the Board on Friendsgiving. Amy Hendee will reach out to the Town Manager for information on how to obtain extension cords. Amy Hendee and Victoria Stuppy will go through the current Thanksgiving inventory. Amy Hendee will look for kids' crafts online to have at the event and a roll of brown parchment for labeling. Setup for the event will be at 12PM.

The Board discussed Holiday Tree Lighting. Annie Knowler provided several ideas for crafts and decorations. Victoria Stuppy will create the flyer and noted the library will once again provide wrapped books. Amy Hendee proposed a logistics meeting to discuss the event in more detail. Victoria Stuppy suggested November 20, 2024, at 7PM. Amy Hendee suggested hosting at her house. The Board will discuss with Beth Stokes.

Annie Knowler motioned to adjust the Holiday Tree Lighting budget from \$500 to \$800. Victoria Stuppy seconded. The motion passed unanimously.

Victoria Stuppy motioned to allocate \$200 to purchase signage for future events. Annie Knowler seconded. The motion passed unanimously.

Victoria Stuppy suggested a mid-December event where residents decorate golf carts for the holidays, calling it the "River Bend Polar Express," and drive around the town seeing holiday lights. She suggested partnering with the Community Appearance Commission for this event. Annie Knowler suggested food trucks. The Board discussed the possible date of December 15, 2024.

The Board discussed the Red Cross Blood Drive (January 25 at 9AM). Victoria Stuppy has coordinated the event. Amy Hendee will create the flyer.

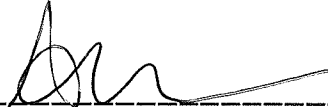
Annie Knowler motioned to have Board Game Night on January 10, 2025, at 7PM. Victoria Stuppy seconded. The motion passed unanimously.

The Board reviewed activities suggested by residents based on the survey done last year. The Board suggested doing a Community Block Party for Spring 2025, potentially in April or May 2025.

Janet Nawojski suggested reaching out to Mary lorio about local business who may offer discounts on signs. She also stated that Mary lorio may have holiday inventory that may be useful to Parks & Recreation this year. Amy Hendee will contact Mary lorio.

Barbara Maurer will provide Brenda Hall's contact information. She is on CAC and may be a good resource for the "River Bend Polar Express," discussed above.

There being no further business, Victoria Stuppy moved to adjourn, seconded by Amy Hendee. The meeting adjourned at 7:39PM.


Submitted by Amy Hendee