



TOWN OF RIVER BEND

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www.riverbendnc.org

**RIVER BEND TOWN COUNCIL
PROPOSED AGENDA
Regular Meeting
February 20, 2025 - February 25, 2025
River Bend Town Hall – 45 Shoreline Drive
~~7:00 p.m.~~ 5:00 p.m.**

Pledge: Weaver

1. Call to Order (Mayor Bledsoe Presiding)
2. Recognition of New Residents
3. Additions/Deletions to Agenda
4. Addresses to the Council
5. Public Comment

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

6. Public Hearings - NONE
7. Consent Agenda

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approve:

*Minutes of January 9, 2025 Work Council Meeting
Minutes of January 16, 2025 Regular Council Meeting*

8. Town Manager's Report – Delane Jackson
 - Activity Reports*
 - A. *Monthly Police Report* by Chief Joll
 - B. *Monthly Water Resources Report* by Director of Public Works Mills
 - C. *Monthly Work Order Report* by Director of Public Works Mills
 - D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum
9. DISCUSSION – Pickleball Court - Benton

Administrative Reports:

10. Public Safety – Councilwoman Noonan
 - A. Community Watch

11. Parks & Recreation – Councilman Weaver
 - A. Parks and Rec Report
 - B. Organic Garden Report

12. CAC – Councilwoman Benton
 - A. CAC Report

13. Finance – Councilwoman Benton for Councilman Leonard
 - A. Financial Report - Finance Director
 - B. **VOTE** – FY25-26 Water and Wastewater Capital Improvements Resolution

14. Adjournment

**River Bend Town Council
Work Session Minutes
January 9, 2025
Town Hall
5:00 p.m.**

Present Council Members: Mayor Mark Bledsoe
Buddy Sheffield
Lisa Benton
Brian Leonard
Kathy Noonan
Jeff Weaver

Town Manager: Delane Jackson
Town Clerk: Kristie Nobles
Police Chief: Sean Joll
Finance Director: Mandy Gilbert
Town Attorney: Trey Ferguson

Members of the Public Present: 8

CALL TO ORDER

Mayor Bledsoe called the meeting to order at 5:00 p.m. on Thursday, January 9, 2025, at the River Bend Town Hall with a quorum present.

VOTE – Approval of Agenda

Councilman Weaver motioned to accept the agenda as presented. The motion carried unanimously.

Discussion – Update on BIRM Media Project

The Town Manager stated that the BIRM media replacement has been ordered and is expected to be delivered the following week. He stated that changing out the BIRM is not a fast process but he expects it to be completed within 60 days of the delivery. Councilwoman Benton asked the Town Manager if he expects an interruption of water service for the residents of River Bend and he stated that he does not anticipate any disruption of service unless there is a problem. Councilman Leonard asked if the removed BIRM media would be disposed of at a licensed facility and the Town Manager stated that it would and there would be cost involved. Councilman Weaver asked the Town Manager if this was the normal length of the process from ordering the BIRM media to receiving and installing it and the Town Manager stated that it is and nothing has prolonged the process as of yet.

Discussion – Pickle Ball Courts Design

The Town Manager stated that the Council had requested a designed plan for a pickleball court for the town and he presented the plan to the Council. He stated that Kevin Avolis had designed the court, and this design fulfills their request. Councilman Leonard asked the Town Manager if the estimate would be half of the cost presented if the Council only built one court, and the Town Manager stated that he thought it would be more than half of the presented estimate. Councilman Leonard asked the Town Manager if there are specifications that state the required for municipal type court and are there standards. The Town Manager stated that there are no standards. Councilman Leonard asked what was used to develop the fencing and the landscaping and the Town Manager stated that Mr. Avolis designed the pickleball courts for Trent Woods and that did not set the standard, and he is not aware of any standards other than court size. Councilman Leonard stated that absent grant money this looks like something the

Council would have to budget for a number of cycles unless the Council wanted to dip in some place else because this is not something the Council has budgeted for. The Town Manager stated that there is no money in the current budget but there are some options. Councilman Sheffield asked what the odds were of getting a recreational grant for this project and the Town Manager stated that it is possible, but he understands the process is demanding and there may be a cost to apply. Councilman Weaver stated that since it is almost budget season that the Council table this topic until the budget meetings and he stated he would also like to have a discussion regarding a Capital Improvement Project to include the playground issue. The Mayor asked if the Council wanted to discuss this further at the next Council meeting or table it until the budget workshops. The Council discussed that they needed more information and a recommendation from Parks and Recreation regarding the playground equipment prior to budget season. Councilman Weaver stated that he would discuss this with Parks and Recreation and provide more information to the Council. The Council agreed.

Discussion – Regional Hazard Mitigation Plan 5-Year Update

The Manager stated the current Regional Hazard Mitigation Plan is set to expire this year and needs to be updated. He presented an updated plan to the Council.

Discussion – 2025-2026 Legislative Goals “Top 10”

The Manager stated that the North Carolina League of Municipalities requested that the Council submit their top ten legislative goals. He stated that those goals were included in the agenda package.

Discussion – 2025-2026 Budget Kick-Off (next week)

The Manager stated that the official budget kickoff presentation will be at next week's regular council meeting.

DISCUSSION – Messaging Sign

Councilman Leonard asked the Town Manager how much money is remaining in the Council's Discretionary Fund, and he stated around \$25,000. Councilman Leonard stated that the Council has discussed the town getting an electronic digital sign for a while and it would not be only for Public Safety. He then called on the Police Chief for more information. Chief Joll stated that every time they have used a digital sign, it has been this exact sign and from the City of New Bern. Councilman Leonard stated that this sign could be used not just for Police Department functions but for town events also.

VOTE – Messaging Sign

Councilman Leonard motioned to use the Council's Discretionary Fund to purchase the mobile sign unit for \$15,121.08 as presented. The motion carried unanimously.

REVIEW – Agenda for the January 16, 2025, Council Meeting

The Council reviewed the agenda for the January 16, 2025, Council Meeting.

ADJOURNMENT/RECESS

There being no further business, *Councilman Sheffield moved to adjourn. The motion carried unanimously.* The meeting was adjourned at 5:44 p.m.

Kristie J. Nobles, MMC, NCCMC
Town Clerk

**River Bend Town Council
Regular Meeting Minutes
January 16, 2025
Town Hall
7:00 p.m.**

Present Council Members: Mayor Mark Bledsoe
Buddy Sheffield
Lisa Benton
Brian Leonard
Kathy Noonan
Jeff Weaver

Town Manager: Delane Jackson
Finance Director: Mandy Gilbert
Police Chief: Sean Joll
Town Clerk: Kristie Nobles
Town Attorney: David Baxter

Members of the Public Present: 14

CALL TO ORDER

Mayor Bledsoe called the meeting to order at 7:00 p.m. on Thursday, January 16, 2025, at the River Bend Town Hall with a quorum present.

VOTE – Approval of Agenda

Councilwoman Benton motioned to accept the agenda as presented. The motion carried unanimously.

ADDRESSES TO THE COUNCIL

Judith Williams – 1104 Plantation Drive - addressed the Council with concerns for an alternate route out of River Bend and would like two additional stop signs at Plantation and Shoreline Drive.

PUBLIC COMMENTS

No Public Comments

CONSENT AGENDA

The Mayor presented the Council with the Consent Agenda. *Councilwoman Noonan moved to approve the Consent Agenda as presented. The motion carried unanimously.* Within this motion, the following items were approved:

- A. Approve:
Minutes of the December 12, 2024 Regular Council Meeting

FY25-26 Budget Kick-Off Presentation

Manager Jackson presented a PowerPoint presentation outlining the budget process for the FY25-26 budget. The Council reviewed their Priorities and Vision Statement and the proposed meeting schedule for the FY25-26 budget workshops.

TOWN MANAGER’S REPORT

The Manager gave the following updates:

- The supplier of the BIRM media that the Town recently purchased has a pilot program for CR26 media and the Town will be participating in that program.
- The monthly newsletter is on the town’s website for the public to view.

Police Chief Joll provided annual and monthly statistics regarding the town's police department statistics.

ADMINISTRATIVE REPORTS

PARKS & RECREATION – Councilman Weaver

Councilman Weaver provided the following quarterly report.

October

The Board participated in National Night Out on October 18 with two booths, one providing prizes for children who spun a wheel and the other gave them an opportunity to paint rocks to add to Balboa—the ongoing community project. RBCOG was also featured. The booths were busy all evening and gave P&R an opportunity to foster greater community interaction. Pumpkin Palooza was planned for October 26 to include Trunk-or-Treat, a pumpkin patch, alpaca farm, face painting and a food truck. Due to low interest from the community, the event was cancelled and will be re-imagined for 2025. A Halloween trivia campaign was created to further engage on social media and drive traffic to the information-only page.

November

The Board held a Veterans Day event on November 11 with representatives from three military branches—Army, Navy and Air Force—speaking to attendees about their service. A moment of remembrance for Mayor John Kirkland was included. Refreshments were served. The event was not well attended possibly due to the long weekend or the time of the event. A Friendsgiving event was held on November 23 with good community participation. Residents contributed to the potluck and played games after the meal. The Board received good feedback from attendees.

December

The annual Holiday Tree Lighting was held on December 6 with the inauguration of the town's new tree. Mayor Pro Tem, Buddy Sheffield, presided over the tree lighting. The new Santa and Mrs. Claus were well received and provided a warm and gracious welcome to the children. The Red Caboose Library provided wrapped gift books and the P&R Board gifted coloring books and additional games. The larger room was used to create numerous crafts. The event was well attended and the Board received great feedback from families. A community-generated idea to view holiday lights was introduced and the Board reached out to the CAC to create an event that would highlight festive home awards nominees. The event was held on December 20 and included the Tinsel Train (golf carts), along with Holly and Twinkle trolleys.

At this time Councilman Weaver stated that the Parks and Recreation Advisory Board has recommended Diana Pantall and Stephanie Viers for appointment to the board.

VOTE – Parks & Recreation Appointment

Councilman Weaver motioned to appoint Diana Pantall to the Parks and Recreation Advisory Board for a term beginning January 16, 2025, and expiring June 30, 2026. The motion carried unanimously.

VOTE – Parks & Recreation Appointment

Councilman Weaver motioned to appoint Stephanie Viers to the Parks and Recreation Advisory Board for a term beginning January 16, 2025, and expiring June 30, 2025. The motion carried unanimously.

RIVER BEND COMMUNITY ORGANIC GARDEN

Councilman Weaver gave the following report from the RBCOG December meeting: Gardeners worked forty-five hours in December 2024 volunteer hours totaled 2035. Since its inception on Earth Day 2013, volunteers have donated 33,184 hours of garden labor and administrative tasks. The total 2024 harvest of vegetables and herbs was 2739 pounds. 11% was

donated to Interfaith Refugee Ministries. The goal of at least 10% has been met every year. Outside work decreased but spring planning kept volunteers busy. Planting will begin in February. The next meeting is scheduled for February 3, 2025, at 1:30 pm in the Municipal building. Guests are always welcome.

CAC – Councilwoman Benton

Councilwoman Benton stated that CAC met on January 15, 2025, and they discussed how CAC wrapped the year up with an event in conjunction with Parks and Recreation called the Tinsel Train and the Holley Trolley, which was a successful event and may need additional trolleys next year. She stated that there are several ongoing projects at this time, the Plantation Median Rejuvenation Project, the Festive Awards and Crab pots events are just a few. She stated the next meeting is on March 19.

BIRM Media Update

Councilwoman Benton stated that the new BIRM media has been delivered. At this time, she held up a Ziploc bag sample of the media for the audience to see. She stated that the Manager stated in the Budget kickoff presentation that they anticipate the media to be installed within 60 days.

FINANCE – Councilman Leonard

Financial Report – Finance Director, Mandy Gilbert, presented the financial statement for the month of December to the Council. She stated the total of the Town's Cash and Investments as of December 31, 2024, were \$3,080,599 and Ad Valorem Tax Collections for FY24-25 were \$679,059 and Vehicle Ad Valorem Tax Collections were \$50,997.

ENVIRONMENTAL AND WATERWAYS ADVISORY BOARD – Councilman Leonard

Councilman Leonard provided the following report from the EWAB December meeting: Chairman Hall called the meeting to order at 7:01 PM. There was a quorum of members present. There were no visitors. The minutes for the December 2024 meeting were approved. Councilman Leonard gave a council update and answered members questions. Old Business: Still work to provide fishing line recycling containers. New Business: There was no new business, Volunteer Hours: 6 No February 2025 meeting The next meeting will be on March 3rd, 2025, at 7 PM in the small conference room in the municipal building. The public is welcome to attend. The meeting adjourned at 7:15 PM

VOTE – Regional Hazard Mitigation Plan 5-Year Update to the Town's Mitigation Actions

Councilman Leonard motioned to approve the Town's Mitigation Actions as presented for the Regional Hazard Mitigation Plan 5-Year Update. The motion carried unanimously.

Councilman Leonard motioned to approve the Town's Substantial Damage Inspection Procedures Policy as presented. The motion carried unanimously.

MAYOR'S REPORT

The Mayor presented the following report.

It's an honor to be here today as your mayor, and to share a message that lies at the heart of everything we do here in our community: **unity**.

We live in a world that is fast-paced, ever-changing, and sometimes divided. It's easy to focus on what sets us apart, whether that be our different backgrounds, experiences, or beliefs. But what makes us strong — what truly defines us — is the undeniable fact that, despite our differences, we are all part of the same community.

Unity is about more than just being in the same place at the same time. It's about recognizing that each of us has a role to play. We all bring something unique to the table — whether it's our ideas,

our skills, or simply our kindness and compassion. It's when we combine these strengths that we truly thrive.

But unity doesn't mean we always agree. It doesn't mean that we have to think the same way or act in the same way. What it does mean is that we respect one another, listen to one another, and — above all — stand together. It means finding common ground even when we disagree and remembering that what unites us is far greater than what divides us.

As your mayor, my commitment is to foster an environment where this unity continues to flourish. Together, we will tackle the challenges that come our way, celebrate our shared successes, and build a future that reflects the best of all of us.

So let us continue to work hand in hand, building a community that not only survives but thrives. Let us continue to celebrate what makes us different, while always remembering what binds us together: our common humanity and our shared purpose.

Thank you for being a part of this incredible community. Together, there is nothing we cannot achieve. River Bend, Together We Rise

Thank you and have a good evening.

ADJOURNMENT

There being no further business, *Councilman Sheffield moved to adjourn. The motion carried unanimously.* The meeting adjourned at 7:20 p.m.

Kristie J. Nobles, MMC
Town Clerk



RIVER BEND POLICE DEPARTMENT



MONTHLY ACTIVITY REPORT

2025

	ACTIVITIES	2024	2024	2025	% of Total Calls	% Change Last 2 Mos.
		October	December	January		
1	ALARMS / 911 UNKNOWN / DISTURBANCE / SHOTS FIRED (2)	7	9	7	0.33%	-22.00%
2	ANIMAL COMPLAINTS	7	8	8	0.38%	0.00%
3	ARRESTS	1	2	3	0.14%	50.00%
4	ASSAULTS / ALL OTHER VIOLENT CRIME	2	1	1	0.05%	0.00%
5	ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	13	18	28	1.34%	56.00%
6	ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST	34	37	36	1.72%	-3.00%
7	ASSIST MOTORISTS / FOOT PATROLS / ALL OTHER	40	34	75	3.58%	121.00%
8	ASSIST OTHER AGENCIES	2	2	3	0.14%	50.00%
9	B & E BUSINESS / RESIDENCE / VEHICLE	0	0	0	0.00%	0.00%
10	CRIM. SUMM. / SUBPOENAS / WARRANTS / CIVIL COMPLAINT	3	5	10	0.48%	100.00%
11	DOMESTICS	1	1	0	0.00%	-100.00%
12	FIRES / ALARM	0	0	2	0.10%	0.00%
13	IDENTITY THEFT / FRAUD	1	1	2	0.10%	100.00%
14	INVOLUNTARY COMMITMENTS	0	0	1	0.05%	0.00%
15	JUVENILE COMPLAINTS	1	1	1	0.05%	0.00%
16	LARCENIES	1	0	1	0.05%	0.00%
17	LITTERING	0	0	0	0.00%	0.00%
18	LOUD MUSIC / NOISE COMPLAINTS	0	1	1	0.05%	0.00%
19	DEATH / MISSING PERSON / RUNAWAY / SUICIDE(A)	0	0	1	0.05%	0.00%
20	PROPERTY DAMAGE / VANDALISM	1	1	3	0.14%	200.00%
21	RESIDENTIAL / BUSINESS CHECKS / COMMUNITY WATCH	1875	2,067	1,815	86.55%	-12.00%
22	ROADWAY DEBRIS / OBSTRUCTIONS	0	0	2	0.10%	0.00%
23	ROBBERIES	0	0	0	0.00%	0.00%
24	SOLICITING VIOLATIONS	1	0	0	0.00%	0.00%
25	SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW	11	3	5	0.24%	67.00%
26	TOWN ORDINANCE CITATIONS	1	1	0	0.00%	-100.00%
27	TOWN ORDINANCE VIOLATIONS	3	2	1	0.05%	-50.00%
28	TRAFFIC ACCIDENTS	4	4	1	0.05%	-75.00%
29	TRAFFIC STOPS	111	110	43	2.05%	-61.00%
30	TRAFFIC COMPLAINTS-RADAR	2	8	10	0.48%	25.00%
31	DWI	0	0	0	0.00%	0.00%
32	CHECKPOINTS	0	3	0	0.00%	-100.00%
33	DRUG VIOLATIONS	0	1	1	0.05%	0.00%
34	WELFARE CHECKS	0	10	6	0.29%	-40.00%
35	CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING	3	3	16	0.76%	433.00%
36	CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING	13	20	14	0.67%	-30.00%
37	TRESPASSING	0	1	0	0.00%	-100.00%
38	OVERDOSE	0	0	0	0.00%	0.00%
39	TOTAL	2138	2354	2097	100.00%	-11.00%

Traffic Violations

- 14 State Citations
- 14 Total State Charges
- State Warnings
- Town Citations
- 2 Town Warnings

Community Watch Checks

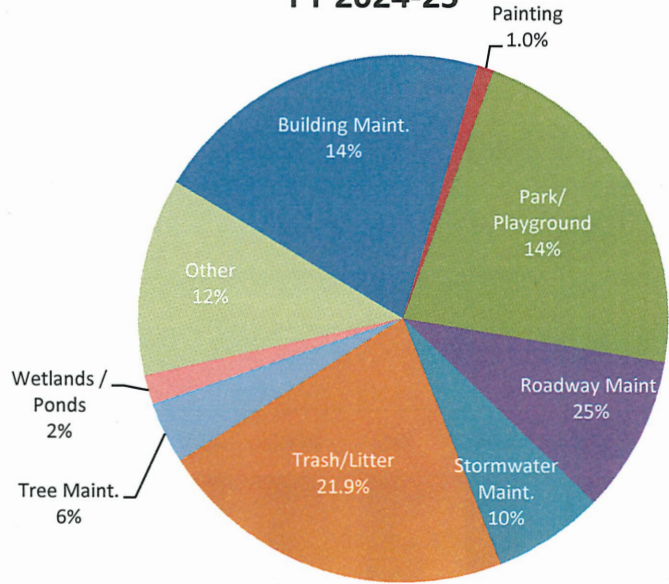
- 96 100 Pirates
- 105 100 Plantation
- 93 200 Lakemere
- 105 200 Rockledge
- 61 Piner Estates

Phone Calls Answered (638-1108)

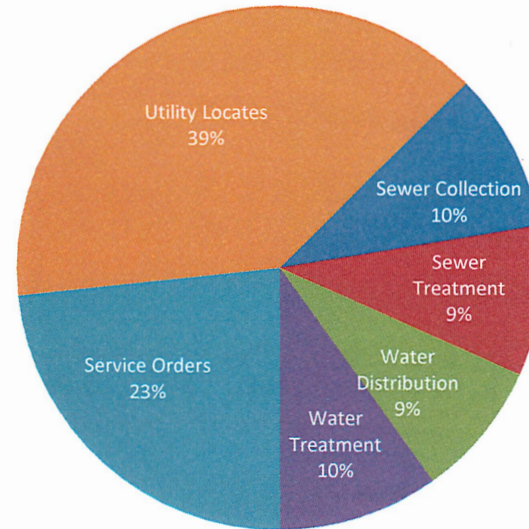
198 Incoming Calls

The data being presented in this report is a representation of the original call as it was dispatched.

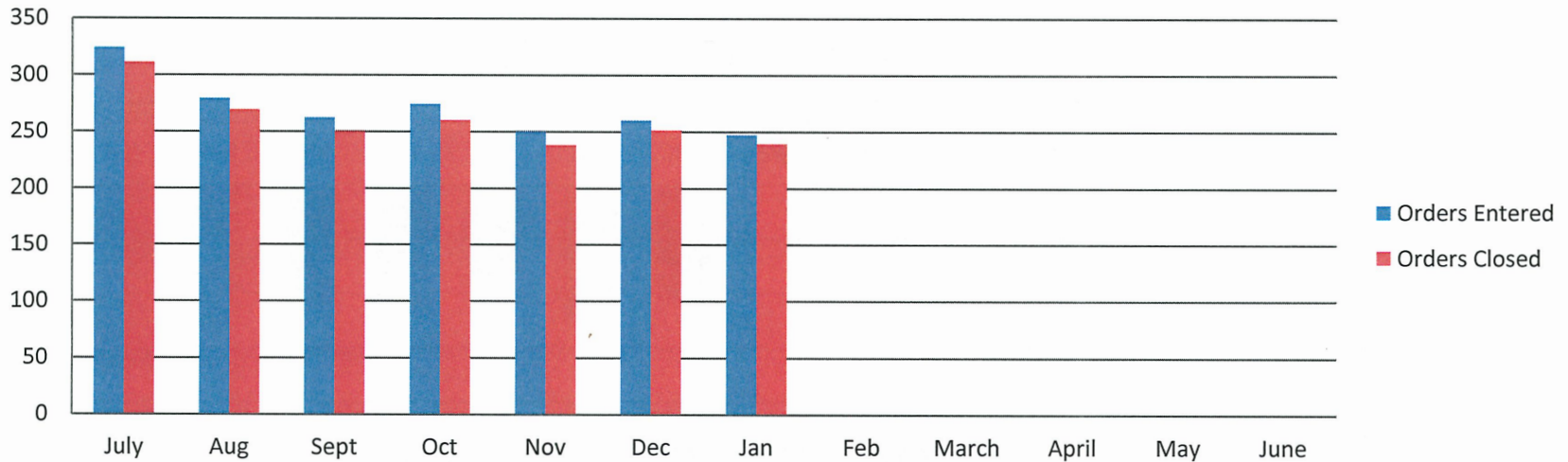
**Public Works Work Orders
FY 2024-25**

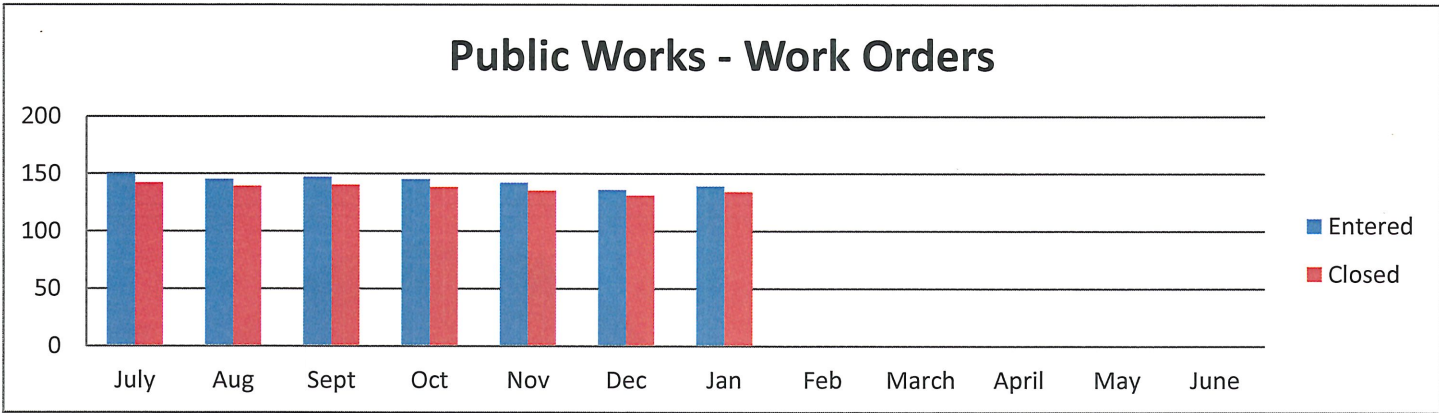
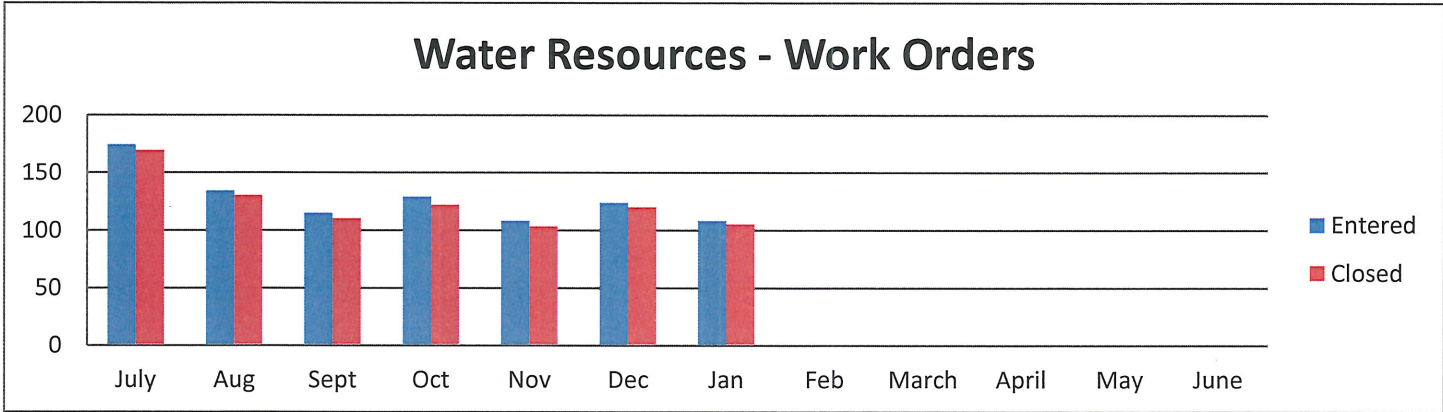


**Water Resources Work Orders
FY 2024-25**



Total Work Orders - FY 2024-25







TOWN OF RIVER BEND

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River Bend, NC 28562

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www.riverbendnc.org

January 2025 Monthly Report Brandon Mills, Director of Public Works

This month, Public Works did an excellent job following our snow mitigation plan by diligently plowing streets and salting intersections as outlined in our plan. They ensured that key roads remained open and less hazardous for the public and first responders. I would like to thank the team for their hard work and dedication to keeping our streets safe.

In Water Resources, the team successfully repaired two small water leaks, one on a 2-inch service line and another on a ¾ inch service line. Both repairs were completed in a timely and efficient manner, minimizing disruption in service. Additionally, one of our lift station pumps had to be pulled due to the impeller blockage caused by debris. This issue was quickly identified and addressed, preventing a potential sanitary sewer overflow. The prompt response helped maintain system reliability and protect public health. Overall, both departments demonstrated great efficiency and commitment to maintaining essential services this month.

If you have any questions concerning the Water Resources/Public Works Department, please call us at 252-638-3540, Monday-Friday, 8am-4pm. After hour's water and sewer, emergencies can be reported by dialing the Town Hall at 252-638-3870. You will be instructed to dial "9" and follow the directions to contact the on-call duty operator. You will then be asked to enter your phone number at the sound of the tone. After entering your phone number, the automated system will inform you that your page has been sent. Please, be patient and our utility systems operator will return your call. If you do not receive a call back within ten minutes, please notify the Police Department at 252-638-1108, and they will get in contact with the on-call utility systems operator.



MONTHLY ZONING REPORT

MONTH YEAR

Activity	Monthly	YTD Total
Permit Applications Received	2	51
Permits Issued	2	51
Fees Collected	182.00	3307.00
Violations Noted During Weekly Patrol	8	50
Complaints Received From Citizens	1	5
Notice Of Violations Initiated *see details below	8	46
Remedial Actions Taken By Town	0	0

Detail Summary		
Address	Violation	Date Cited
603 Plantation	Trailer	8-Jan
902 Plantation	RV	8-Jan
214 Plantation	RV	15-Jan
106 Bowline	Trailer	15-Jan
417 Plantation	Trailer	15-Jan
309 Rockledge	RV	15-Jan
412 Rockledge	RV	15-Jan
213 Shoreline	Trailer	15-Jan

CAC

Things are getting busy with the CAC advisory board following their last meeting on January 15, 2024. All members of the CAC were present, and we discussed their projects for the year, which include the Plantation Median Rejuvenation Project, CAC Sidewalk Gardens, raised flower beds, and the Veterans Memorial Garden. Maintenance for these gardens will be assigned to a committee member or volunteer each month.

They also discussed the Festive Awards in detail for Independence Day, Fall Festive, and Christmas Festive Awards. It was decided to eliminate the April awards and instead hold the awards in May and June. Additionally, they will include neighborhood entrances in the award program.

The Arbor Day event is set for March 22, 2025. Following the success of the Holly Trolley, Brenda will explore organizing a fall hay ride, and they hope that the Holly Trolley will turn into an annual event as it was so well received.

The board raised concerns about the Christmas globe workshop, particularly regarding the globes not being hung or stored properly by the town. The CAC will still host the star workshop for the Fourth of July celebration. Currently, they have three openings on the board and are actively seeking volunteers who want to help make River Bend even more beautiful.

Our next meeting is scheduled for March 19, 2025, at 4 PM in the municipal building.

Town of River Bend



Monthly Financial Report

This monthly report is provided as an oversight/management tool for the Town Council of the Town of River Bend. For ease of reporting, and in order to be consistent with the categories used in the annual budget process, this report summarizes the revenue and expenses in each of the three operational areas of the Town. Anyone interested in more detail, or further explanation of the contents of this report, is encouraged to contact Finance Officer Mandy Gilbert.

Notes

The cash balances shown on page one are the amount of cash in each specific accounting fund. These funds are deposited in separate investment accounts. Pooled cash accounts used for operating funds but accounted for, in our internal systems, as individual accounts. Interest attributable to each account is allocated based upon the total rate of return of the account(s).

The FY Budget columns represents the original and current budget. As the fiscal year goes on and unforeseen expenses or revenues occur, we need to adjust the budget. The Council does this by formal amendment during a Council meeting. *Asterisked lines represent those budget items that have been amended since adoption.

Because this is an annual budget, it is important to note that many lines shown in this report will vary, some significantly, from month to month, and in different times of the year. In many instances, capital payments for current fiscal year projects are made early in the fiscal year and the majority of our ad valorem tax receipts occur in the middle of the fiscal year. This is another reason to maintain an adequate fund balance.



Visit our web site <http://www.riverbendnc.org/finance.html> to view the Financial Dashboard. These dashboards are designed to give the user a quick overview of the status of revenues and expenditures in each of the Town's three major funds as reported in the Monthly Financial Report.



Fund Cash Balances

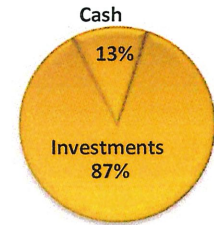
Cash Balances	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1 General Fund*	1,228,219	1,093,672	1,165,107	1,151,955	1,060,936	1,497,909	1,455,934					
2 Powell Bill	-	-	54,542	54,542	54,543	109,085	109,086					
3 General Capital Reserve	115,788	116,301	116,786	117,258	117,701	118,147	118,578					
4 Stormwater AIA Project	-	-	-	-	-	-	(60,000)					
5 Law Enforcement Separation Allowance	51,855	52,085	52,302	52,514	52,712	52,912	53,105					
6 Water Fund*	537,780	572,687	566,785	600,153	592,353	617,104	557,862					
7 Water Capital Reserve Fund	21,363	21,458	21,547	21,634	21,716	21,798	21,878					
8 Water AIA Grant Project	-	-	-	-	-	-	-					
9 Water Treatment Plant Capital Project	(170,926)	(171,566)	(171,566)	(171,566)	(171,566)	(171,566)	(1,966)					
10 Water Treatment Improvement Project	-	-	-	-	-	-	(5,000)					
11 Sewer Fund*	755,848	780,999	774,165	808,717	786,280	810,678	807,209					
12 Sewer Capital Reserve Fund	25,108	25,220	25,325	25,427	25,523	25,620	25,714					
13 Sewer AIA Grant Project	-	-	-	-	-	-	-					
14 WWTP Capital Projects Fund	(1,088)	20,039	(1,770)	(1,770)	(1,770)	(1,088)	(1,208)					
Total Cash and Investments	2,563,947	2,510,894	2,603,222	2,658,865	2,538,429	3,080,599	3,081,190					
Truist Cash Accounts	256,552	193,268	370,279	416,883	287,988	508,591	386,355	0	0	0	0	0

*These operating funds have equity in the Truist pooled accounts.

In order to obtain more favorable interest rates, the Town deposits funds in the North Carolina Capital Management Trust. We move funds between our cash accounts and these investment accounts to accommodate cash flow for our payables and as revenues are received in order to maintain an adequate amount of cash for operational needs while attempting to minimize bank fees and maximize interest revenue. Based upon historical cash flow and current encumbrances, our staff anticipates the level of cash needed to meet our obligations without having to make an inordinate number of transfers between accounts.

On the table above, the term cash includes those funds we hold in accounts in our designated banking institution (currently Truist). We have two accounts with Truist, a Money Market account that pays a competitive rate of interest, and an operating (checking) account from and to which we make all regular payments and deposits.

The table below shows the balances of each fund account we have in NCCMT at the end of the month. The chart to the right shows how our funds are apportioned between operating cash and investments.



Investments in NCCMT	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
1 General Fund	1,084,896	1,012,596	961,623	904,499	941,933	1,214,956	1,293,414					
2 Powell Bill	-	-	-	-	-	-	-					
3 Capital Reserve (General Fund)	115,788	116,301	116,786	117,258	117,701	118,147	118,578					
4 Law Enforcement Separation Allowance	51,855	52,085	52,302	52,514	52,712	52,912	53,105					
5 Water Fund	395,194	436,003	422,763	456,482	450,200	472,445	465,562					
6 Water Capital Reserve Fund	21,363	21,458	21,547	21,634	21,716	21,798	21,878					
7 Sewer Fund	613,190	653,963	632,598	664,166	640,656	666,128	716,585					
8 Sewer Capital Reserve Fund	25,108	25,220	25,325	25,427	25,523	25,620	25,714					
Total Investments	2,307,395	2,317,626	2,232,944	2,241,982	2,250,441	2,572,007	2,694,835	0	0	0	0	0



General Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY	
	Original	Current													Total	% Budget		% Budget
1 Ad Valorem Taxes	980,165	980,165	1,662	13,208	80,104	46,254	41,318	496,514	83,952						763,011	77.8%	82.8%	
2 Ad Valorem Taxes - Vehicle	104,400	104,400	-	13,648	11,069	9,342	-	16,937	9,882						60,879	58.3%	59.5%	
3 Animal Licenses	1,500	1,500	70	40	10	40	120	-	610						890	59.3%	40.0%	
4 Local Gov't Sales Tax*	431,000	445,312	36,474	45,078	47,502	43,360	43,911	36,212	40,238						292,775	65.7%	59.5%	
5 Hold Harmless Distribution	112,233	112,233	8,770	11,635	12,469	11,720	11,508	11,126	11,539						78,766	70.2%	62.5%	
6 Solid Waste Disposal Tax	2,200	2,200	-	542	-	-	576	-	-						1,118	50.8%	52.8%	
7 Powell Bill Fund Appropriation	-	-	-	-	-	-	-	-	-						-	0.0%	0.0%	
8 Powell Bill Allocation	101,000	101,000	-	-	54,542	-	-	54,542	-						109,083	108.0%	100.0%	
9 Beer & Wine Tax	13,225	13,225	-	-	-	-	-	-	-						-	0.0%	0.0%	
10 Video Programming Tax	47,041	47,041	-	-	11,349	-	-	12,247	-						23,595	50.2%	48.9%	
11 Utilities Franchise Tax	116,156	116,156	-	-	25,708	-	-	37,370	-						63,078	54.3%	47.7%	
12 Telecommunications Tax	6,779	6,779	-	-	1,683	-	-	1,900	-						3,583	52.8%	56.6%	
13 Court Cost Fees	500	500	27	45	68	68	27	29	27						290	57.9%	63.7%	
14 Zoning Permits	7,000	7,000	222	108	571	1,575	362	272	182						3,293	47.0%	77.2%	
15 Federal Grants*	-	23,364	-	6,185	-	-	-	-	-						6,185	26.5%	0.0%	
16 State Grants	-	-	-	-	-	-	-	-	-						-	0.0%	0.0%	
17 Federal Disaster Assistance	-	-	-	-	-	-	-	-	-						-	0.0%	#DIV/0!	
18 State Disaster Assistance	-	-	-	-	-	-	-	-	-						-	0.0%	0.0%	
19 Miscellaneous	15,000	15,000	358	971	85	72	1,795	360	542						4,183	27.9%	39.8%	
20 Insurance Settlements	-	-	-	-	-	2,916	-	-	-						2,916	#DIV/0!	0.0%	
21 Interest - Powell Bill	50	50	-	-	0	0	0	0	1						2	4.8%	0.7%	
22 Interest - Investments	44,533	44,533	5,087	4,701	4,027	3,878	3,434	4,023	4,460						29,608	66.5%	136.3%	
23 Contributions	900	900	660	-	-	9	-	-	-						668	74.3%	71.1%	
24 Wildwood Storage Rents	18,144	18,144	1,610	1,636	1,627	1,638	1,617	1,623	1,617						11,368	62.7%	64.6%	
25 Rents & Concessions	18,000	18,000	2,020	1,640	1,720	1,680	1,760	1,960	2,100						12,880	71.6%	66.9%	
26 Sale of Capital Assets	-	-	-	-	-	-	-	-	-						-	0.0%	100.0%	
27 Sales Tax Refund Revenue	-	-	-	-	-	-	-	-	-						-	0.0%	0.0%	
28 Trans. from Capital Reserve	72,650	72,650	72,650	-	-	-	-	-	-						72,650	100.0%	100.0%	
29 Trans. from L.E.S.A. Fund	-	-	-	-	-	-	-	-	-						-	0.0%	0.0%	
31 Appropriated Fund Balance*	321,524	325,155	-	-	-	-	-	-	-						-	0.0%	0.0%	
Total	2,414,000	2,455,307	129,610	99,437	252,534	122,552	106,428	675,114	155,148	0	0	0	0	0	1,540,823	62.8%	65.0%	

*Astericked lines represent those budget items that have been amended since Original Budget adoption.

#DIV/0! indicates revenue was received, but not budgeted for this line item.



General Fund

Expenditures	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	PY	
	Original	Current															Total
	1 Governing Body	69,500	69,500	7,551	(873)	4,376	(828)	842	13,839	(236)						24,672	35.5%
2 Administration	331,200	331,200	39,126	20,193	29,687	33,340	18,898	43,116	18,970						203,332	61.4%	62.7%
3 Finance*	156,500	148,972	15,912	9,092	11,561	20,553	10,088	9,931	9,640						86,777	58.3%	65.1%
4 Tax Listing	14,700	14,700	-	468	1,060	693	413	4,403	2,064						9,101	61.9%	69.5%
5 Legal Services	49,000	49,000	814	2,224	2,375	1,733	1,430	1,671	869						11,115	22.7%	57.8%
6 Elections	600	600	-	-	-	-	-	-	491						491	81.8%	0.0%
7 Public Buildings*	108,000	84,500	9,610	12,214	6,725	7,021	3,055	3,949	4,657						47,230	55.9%	49.9%
8 Police*	840,800	867,795	67,932	101,919	51,735	114,025	53,610	72,469	73,619						535,309	61.7%	49.6%
9 Emergency Management	5,800	5,800	2,100	16	16	1,386	343	16	16						3,893	67.1%	96.7%
10 Animal Control*	18,000	22,555	1,894	1,409	1,579	2,410	1,540	1,367	1,398						11,596	51.4%	54.6%
11 Street Maintenance*	235,000	246,385	11,075	10,421	3,958	8,700	3,890	4,157	5,103						47,304	19.2%	71.3%
12 Public Works*	203,000	218,738	17,632	16,147	16,282	24,162	16,134	16,422	15,757						122,537	56.0%	56.6%
13 Leaf & Limb, Solid Waste	87,500	87,500	8,766	6,538	8,713	1,649	296	20,709	8,851						55,521	63.5%	95.8%
14 Stormwater Management*	51,200	58,031	2,856	2,149	2,403	3,465	2,826	2,050	11,847						27,596	47.6%	33.6%
15 Waterways & Wetlands	2,900	2,900	50	-	9	140	-	-	134						333	11.5%	0.9%
16 Planning & Zoning	60,000	60,000	5,520	3,826	3,834	6,794	3,906	3,795	3,868						31,543	52.6%	54.9%
17 Recreation & Special Events	11,000	11,000	856	-	520	58	115	695	253						2,497	22.7%	25.9%
18 Parks*	59,500	66,331	3,912	3,314	3,237	4,443	3,434	3,824	3,855						26,020	39.2%	51.7%
19 Transfers	86,757	86,757	86,757	-	-	-	-	-	-						86,757	100.0%	100.0%
20 Contingency	23,043	23,043	-	-	-	-	-	-	-						-	0.0%	0.0%
Total	2,414,000	2,455,307	282,363	189,058	148,069	229,746	120,821	202,412	161,157	0	0	0	0	0	1,333,625	54.3%	57.6%

Capital / Debt (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	PY
	Original	Current														
1 Capital Outlay*	264,754	255,254	-	47,434	-	47,434	-	-	-	-	-	-	-	-	94,869	37.2%
2 Debt Service - Principle	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
3 Debt Service - Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%

*Astericked lines represent those budget departments that have been amended since Original Budget adoption.



Water Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	Total	% Col	PY	% Col
	Original	Current																	
Base Charge	280,228	280,228	46,614	283	46,827	378	46,585	198	46,881							187,767	67.0%	66.8%	
Consumption	238,040	238,040	47,308	167	42,159	110	38,260	68	41,581							169,653	71.3%	67.6%	
Other, incl. transfers	23,784	23,784	1,836	6,170	1,760	5,887	8,261	4,733	1,982							30,630	128.8%	117.8%	
Hydrant Fee	19,215	19,215	19,215	(153)	-	(262)	-	(104)	-							18,696	97.3%	100.9%	
Appropriated Fund Bal.*	92,733	155,139	-	-	-	-	-	-	-							-	0.0%	0.0%	
Total	654,000	716,406	114,973	6,467	90,746	6,114	93,106	4,894	90,444	0	0	0	0	0	406,745	56.8%	60.6%		

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	Total	% Exp	PY	% Exp
	Original	Current																	
Admin & Finance*	507,000	495,618	46,288	26,810	26,486	35,116	31,657	35,178	25,491							227,026	45.8%	43.9%	
Supply & Treatment*	69,000	142,788	5,092	3,683	6,240	4,984	2,979	8,142	56,688							87,810	61.5%	28.0%	
Distribution	58,000	58,000	31,698	174	715	118	292	829	997							34,823	60.0%	73.9%	
Transfers / Contingency	20,000	20,000	20,000	-	-	-	-	-	-							20,000	100.0%	0.0%	
Total	654,000	716,406	103,079	30,667	33,442	40,218	34,928	44,149	83,176	0	0	0	0	0	369,659	51.6%	42.7%		

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	Total	% Exp
	Original	Current															
Capital Outlay*	2,500	73,500	-	-	-	-	-	-	54,432							54,432	74.1%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Water Fund	537,780	572,687	566,785	600,153	592,353	617,104	557,862					
Water Capital Reserve Fund	21,363	21,458	21,547	21,634	21,716	21,798	21,878					

Water Produced

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date
Total Gallons	9,722,000	8,194,000	8,904,000	11,510,000	9,999,000	10,160,000	9,738,000						68,227,000
Average daily gallons	925,000*	313,613	264,323	296,800	371,290	333,300	327,742	314,129	0	0	0	0	317,314

* This is the permitted daily limit.



Sewer Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	PY		
	Original	Current														Total	% Col	% Col
	Base Charge	297,179	297,179	49,204	353	49,504	447	49,146	314	49,433							198,400	66.8%
Consumption	337,525	337,525	61,256	279	57,924	158	53,071	149	58,439							231,276	68.5%	65.1%
Other, incl. transfers	18,261	18,261	2,806	4,143	2,635	4,883	2,522	3,814	2,456							23,259	127.4%	164.1%
Appropriated Fund Bal.*	67,035	58,441	-	-	-	-	-	-	-							-	0.0%	0.0%
Total	720,000	711,406	113,266	4,775	110,062	5,488	104,739	4,277	110,328	0	0	0	0	0	452,935	63.7%	66.2%	

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	PY		
	Original	Current														Total	% Exp	% Exp
	Admin & Finance*	502,000	490,618	51,282	26,849	27,922	36,659	31,393	41,192	27,994							243,290	49.6%
Collection*	58,000	55,788	5,560	3,189	2,563	3,754	2,865	1,050	1,908							20,890	37.4%	48.2%
Treatment	135,000	135,000	5,990	5,886	12,789	8,975	15,557	8,261	5,397							62,856	46.6%	47.4%
Transfers / Contingency*	25,000	30,000	25,000	-	-	-	-	-	-							25,000	83.3%	0.0%
Total	720,000	711,406	87,832	35,924	43,274	49,389	49,815	50,502	35,300	0	0	0	0	0	352,036	49.5%	46.8%	

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	PY	
	Original	Current														Total	% Exp
	Capital Outlay	2,500	2,500	-	-	-	-	-	-	-							-

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sewer Fund	755,848	780,999	774,165	808,717	786,280	810,678	807,209					
Sewer Capital Reserve Fund	25,108	25,220	25,325	25,427	25,523	25,620	25,714					

Wastewater Treated		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date
	Limit													
Total Gallons		2,885,000	3,420,000	3,032,000	3,286,000	3,269,000	3,424,000	3,505,000						22,821,000
Average daily gallons	330,000*	93,065	110,323	101,067	106,000	108,967	110,452	113,065	0	0	0	0	0	106,134

* This is the permitted daily limit.

RESOLUTION BY THE TOWN COUNCIL OF RIVER BEND, NORTH CAROLINA
Adopting the Updated Town of River Bend’s
Water and Wastewater Systems 10-Year Capital Improvements Plan

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The Town of River Bend operates and maintains Water and Wastewater Systems permitted by the State of North Carolina, and

WHEREAS, WHEREAS, the Town of River Bend has developed a Water and Wastewater System 10-Year Capital Improvements Plan to identify needed capital improvements and their costs,

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF RIVER BEND

That, the Town of River Bend Town Council hereby adopts the updated Water and Wastewater Systems 10-Year Capital Improvements Plan as a guidance document for pursuing capital improvement funds to keep the water and wastewater systems in good operating order, and

That town staff, under the direction of the Mayor and Town Council, shall annually review and update the Water and Wastewater Systems 10-Year Capital Improvements Plan to ensure compliance with all federal, state and local regulations.

ADOPTED, this the ___ day of _____, 2025 at River Bend, North Carolina.

Mark Bledsoe, Mayor

(Seal)

Kristie Nobles, NCCMC, MMC, Town Clerk

CAPITAL IMPROVEMENT PLAN Water Fund		Prior Year	Upcoming Year	Future Years				
		2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2031-2036
Appropriation: Annual		75,000	15,000	20,000	20,000	25,000	30,000	150,000
Appropriation: Grant/Loan/Other Funds		9,252,105	2,000,000					
Appropriation: For Vehicles (50/50 with sewer)		5,000	5,500	5,500	6,000	6,500	6,500	49,500
FY Appropriation:		\$ 9,332,105	\$ 2,020,500	\$ 25,500	\$ 26,000	\$ 31,500	\$ 36,500	\$ 199,500
Previous Year Ending Balance		\$ 500						
Capital Projects	Prior Project yr.							
<i>Administration:</i>								
Vehicle Replacement (split Water/Sewer)	Per schedule					24,500	20,500	22,000
Backhoe (split with water and general)	21-22							60,000
<i>Treatment</i>								
Well #1 Replacement			1,000,000					
Well #2 Replacement			1,000,000					
Treatment House Corrosion Prevention	20-21							18,000
Filter Media Rehab	24-25 (all 3)	60,000						
Well #1 Pump Replacement	13-14							
Water Treatment Plant Improvements	24-25	9,252,105						
Sampling Station Replacement	23-24						10,000	
<i>Distribution</i>								
Line Extension (2 on Old Pollockville Rd.)			25,000	25,000				
Howell Center and Riverstone Backflow	11-12							
Industrial Meter Replacement					6,000			
Elevated Tank Projects							30,000	
	FY Expenditures:	9,312,105	2,025,000	25,000	6,000	24,500	60,500	100,000
Any reserves shown in ending balance line are accounted for in fund balance	Ending Balance	\$ 20,500	\$ 16,000	\$ 16,500	\$ 36,500	\$ 43,500	\$ 19,500	\$ 143,000
Adopted by Council 2/20/25								

ITEM 13

CAPITAL IMPROVEMENT PLAN Sewer Fund		Prior Year	Upcoming Year	Future Years				
		2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2031-2036
Appropriation: Annual		20,000	20,000	30,000	30,000	35,000	35,000	216,000
Appropriation: Grant Funds		9,108,500	10,000,000					
Appropriation: Vehicles (50/50 with water)		5,000	5,500	5,500	6,000	6,500	6,500	49,500
FY Appropriations:		\$ 9,133,500	\$ 10,025,500	\$ 35,500	\$ 36,000	\$ 41,500	\$ 41,500	\$ 265,500
Previous Year Ending Balance		\$ 3,500						
Capital Projects	Prior Project yr.							
<i>Administration:</i>								
Vehicle Replacement (split Water/Sewer)	Per schedule					24,500	20,500	22,000
Backhoe (split with Water/General)	21-22							60,000
<i>Collection:</i>								
Upgrade Lift Station (lining,pumps,electrical, etc.)	13-14		25,000			30,000		35,000
Lining Sewer Manholes				17,000			19,000	40,000
Backup Generator								50,000
<i>Treatment:</i>								
WWTP Enhancemnets Phase I	24-25	9,108,500						
WWTP Enhancemnets Phase II			10,000,000					
Soft start for WWTP blowers/blower motor	15-16							
WWTP Lift Station rehab	15-16				40,000			
Backup Generator								60,000
	FY Expenditures:	9,108,500	10,025,000	17,000	40,000	54,500	39,500	267,000
Any reserves shown in ending balance line are accounted for in fund balance		2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2031-2036
Ending Balance		\$ 28,500	\$ 29,000	\$ 47,500	\$ 43,500	\$ 30,500	\$ 32,500	\$ 31,000
Adopted by Council 2/20/25								