



**RIVER BEND TOWN COUNCIL  
PROPOSED AGENDA  
Regular Meeting  
January 16, 2025  
River Bend Town Hall – 45 Shoreline Drive  
7:00 p.m.**

Pledge: Noonan

1. Call to Order (Mayor Bledsoe Presiding)
2. Recognition of New Residents
3. Additions/Deletions to Agenda
4. Addresses to the Council
  - A. Judith Williams – Alternate route out of River Bend & two new stop signs
5. Public Comment

*The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.*
6. Public Hearings - NONE
7. Consent Agenda

*All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

  - A. Approve:

*Minutes of the December 12, 2024 Regular Council Meeting*
8. FY 2025-2026 Budget Kick – Off Presentation – Delane Jackson
9. Town Manager's Report – Delane Jackson

*Activity Reports*

  - A. *Monthly Police Report* by Chief Joll
  - B. *Monthly Water Resources Report* by Director of Public Works Mills
  - C. *Monthly Work Order Report* by Director of Public Works Mills
  - D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

**Administrative Reports:**

10. Parks & Recreation – Councilman Weaver
  - A. Parks and Rec Report
  - B. **VOTE** – Appointments to Parks & Recreation Advisory Board
    - I. Diana Pantall
    - II. Stephanie Viers
  - C. Organic Garden Report
  
11. CAC – Councilwoman Benton
  - A. CAC Report
  - B. BIRM Media Update
  
12. Finance – Councilman Leonard
  - A. Financial Report - Finance Director
  
13. Environment And Waterways – Councilman Leonard
  - A. EWAB Report
  - B. **VOTE** – Regional Hazard Mitigation Plan 5-Year Update to the Town's Mitigation Actions
  
14. Mayors Report
  
15. Adjournment

ITEM 3



Town of River Bend

RECEIVED

JAN 13 2025

1:18 P.M.

Request Type - Select One

Request to Address the Town Council at Regular Meeting

Request to Appear on Town Council Meeting Agenda

Meeting Date <i>Jan. 16, 2025</i>	Town of River Bend	Date of Request
<b>SPEAKER'S INFORMATION</b>		
Name <i>JUDITH WILKINS</i>	Phone Number <i>530-519-8973</i>	Email <i>PWPLGL@aol.net</i>
Address <i>1104 Plantation Dr, River Bend, NC</i>		
Organization (if any) <i>N/A</i>		
Subject <i>(1) Establish an alternate escape route west of River Bend (2) Erect a new sign on shoreline at Plantation Dr Intersection.</i>		
<b>TIME LIMITED TO FIVE (5) MINUTES UNLESS OTHERWISE APPROVED</b>		
Requestor's Signature <i>Judith Wilkins</i>		Time Requested
Approval <i>D.S.</i>	Date <i>1-13-25</i>	Time (Minutes)* <i>Max 5 minutes</i>

\*If more than three (3) people sign up to speak at the meeting, the Council reserves the right to reduce time allowed. Form must be returned to the Clerk by 9:00 am on the Tuesday prior to the meeting. TRB Form # 54 (Rev. 3/22)

Approved for address to Council on 1-16-25

**River Bend Town Council  
Regular Meeting Minutes  
December 12, 2024  
Town Hall  
7:00 p.m.**

Present Council Members: Mayor Pro Tempore Buddy Sheffield  
Lisa Benton  
Brian Leonard  
Barbara Maurer  
Jeff Weaver

Town Manager: Delane Jackson  
Finance Director: Mandy Gilbert  
Police Chief: Sean Joll  
Town Clerk: Kristie Nobles  
Town Attorney: Trey Ferguson

Members of the Public Present: 25

**CALL TO ORDER**

Mayor Pro Tempore Sheffield called the meeting to order at 7:00 p.m. on Thursday, December 12, 2024 at the River Bend Town Hall with a quorum present.

**VOTE – Approval of Agenda**

Councilwoman Maurer motioned to accept the agenda as presented. The motion carried unanimously.

**PUBLIC COMMENTS**

No Public Comments

**CONSENT AGENDA**

The Mayor Pro Tem presented the Council with the Consent Agenda. *Councilman Leonard moved to approve the Consent Agenda as presented. The motion carried unanimously.* Within this motion, the following items were approved:

- A. Approve:
  - Minutes of the November 14, 2024 Work Session*
  - Minutes of the November 21, 2024 Regular Council Meeting*
  - Minutes of the December 5, 2024 Work Session*
  - Minutes of the August 15, 2024 Closed Session*
  - Minutes of the September 12, 2024 Closed Session*
  - Minutes of the November 14, 2024 Closed Session*

**ADMINISTRATIVE REPORTS**

**PARKS & RECREATION – Councilman Weaver**

Councilman Weaver stated that the Annual Christmas Tree Lighting Event was a huge success and that Parks and Recreation and CAC have teamed up for a Tinsel Train – Holley Trolley event on December 20, 2024.

**RIVER BEND COMMUNITY ORGANIC GARDEN**

Councilman Weaver gave the following report from the RBCOG November meeting:  
The fall harvest so far totaled ninety-seven pounds. Total harvest for the year to date is 2748 pounds. Interfaith Refugee Ministries has received 316 pounds (11%) of produce and herbs.

Gardeners worked a total of 100 hours in November, with a year-to-date total of 1908 hours. The daily sign-up calendar will be used throughout the winter. Weekend workdays will not be scheduled in December. Planning has started for a spring plant sale. The next meeting is scheduled for January 6, 2025 at 1:30 pm in the Municipal building. Guests are always welcome.

**CAC – Councilwoman Maurer**

Councilwoman Maurer presented the following report from the CAC December meeting..

If you are enjoying the Christmas lights at town entrance, thank the CAC members and citizens who created them in the CAC workshops. Nominations for the third annual Christmas Festive Award began on Dec 5. Winners will be announced on December 20. In conjunction with Parks & Rec, there will be a Tinsel Train comprised of golf carts and a shuttle bus for community members who want to view the nominated and other decorated homes in River Bend. If you don't have a golf cart and want to ride on the shuttle, be sure to sign up. Seats will go fast. Check the CAC or Parks Facebook pages for more information. The CAC has some exciting plans for 2025. Watch for announcements on their Facebook page and in the town's weekly e-news. They are still looking for board members. Please consider applying to this active and creative advisory board. The next meeting is scheduled for Wednesday, January 15, 2025. The new liaison will be Councilwoman Benton.

At this time Councilwoman Maurer thanked the town council, employees, volunteers, town residents and the CAC advisory board for their support throughout her term as councilwoman. Mayor Pro Tem Sheffield thanked Councilwoman Maurer for her willingness to serve the town over the years.

**FINANCE – Councilman Leonard**

Financial Report – Finance Director, Mandy Gilbert, presented the financial statement for the month of November to the Council. She stated the total of the Town's Cash and Investments as of November 30, 2024, were \$2,658,865 and Ad Valorem Tax Collections for FY24-25 were \$182,545 and Vehicle Ad Valorem Tax Collections were \$34,059.

**ENVIRONMENTAL AND WATERWAYS ADVISORY BOARD – Councilman Leonard**

Councilman Leonard provided the following report from the EWAB November meeting:

Vice Chairman Ackiss called the meeting to order at 7:00 PM. There was a quorum of members present. There were no visitors. The minutes for the October 2024 meeting were approved. Councilman Leonard gave a council update and answered members questions. Old Business: NNO went well several visitors to the table. Weeds from the walking trail have been cleaned up. Still work to provide fishing line recycling containers. New Business: There was no new business, Volunteer Hours: 8 The next meeting will be on January 6<sup>th</sup>, 2025 at 7 PM in the small conference room in the municipal building. The public is welcome to attend. The meeting adjourned at 7:27 PM.

**ADJOURNMENT SINE DIE**

There being no further business, Councilman Leonard moved to adjourn sine die. The meeting adjourned at 7:08 p.m.

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Kristie J. Nobles, CMC  
Town Clerk

**River Bend Town Council  
Regular Meeting Minutes  
December 12, 2024  
Town Hall  
7:00 p.m.**

Present Council Members: Mayor Bledsoe  
Buddy Sheffield  
Lisa Benton  
Brian Leonard  
Kathy Noonan  
Jeff Weaver

Town Manager: Delane Jackson  
Finance Director: Mandy Gilbert  
Police Chief: Sean Joll  
Town Clerk: Kristie Nobles  
Town Attorney: Trey Ferguson

Members of the Public Present: 25

**CALL TO ORDER**

Mayor Pro Tempore Sheffield called the meeting to order at 7:10 p.m. on December 12, 2024 at the Town Hall Meeting Room with a quorum present.

**ADMINISTRATION OF OATHS OF OFFICE TO COUNCIL MEMBERS**

At 7:10 p.m., Mayor Pro Tempore Sheffield told the audience that the Town Clerk would administer the oaths. The Clerk proceeded to swear in Mayor Bledsoe and Council members Brian Leonard, Lisa Benton and Kathy Noonan.

**APPOINTMENT OF MAYOR PRO TEM**

Councilman Leonard moved to appoint Councilman Morris "Buddy" Sheffield to be the Mayor Pro Tempore. The motion carried unanimously.

**ADOPTION OF 2025 TOWN MEETING SCHEDULE**

Councilwoman Benton motioned to adopt the 2025 River Bend Town Council Meeting Schedule as presented. The motion carried unanimously.

**ADOPTION OF 2025 EMPLOYEE HOLIDAY SCHEDULE**

Councilman Weaver moved to adopt the 2025 River Bend Employee Holiday Schedule as presented. The motion carried unanimously.

**ADOPTION OF MAYOR/COUNCIL RESPONSIBILITIES CHART**

Councilwoman Benton moved to adopt the Mayor-Council Responsibilities Chart as presented. The motion carried unanimously. (see attached)

**ADOPTION OF COUNCIL CODE OF ETHICS POLICY**

Councilwoman Noonan moved to adopt the Council Code of Ethics Policy as presented. The motion carried unanimously. (see attached)

**APPOINTMENT OF ECC REPRESENTATIVE**

Councilman Weaver motioned to approve Patty Leonard as the Town's ECC Representative. The motion carried unanimously.

**ADJOURNMENT**

There being no further business, Councilman Sheffield moved to adjourn. The meeting adjourned at 7:20 p.m.

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Kristie J. Nobles, CMC  
Town Clerk

Item 1

## Mayor and Town Council Responsibilities Last Updated 12/12/24

MAYOR	FINANCE & HUMAN RESOURCES	PUBLIC SAFETY	PARKS & RECREATION	ENVIRONMENT	PLANNING	CAC
Mayor: Mark Bledsoe	Liaison: Brian Leonard	Liaison: Kathy Noonan	Liaison: Jeff Weaver	Liaison: Brian Leonard	Liaison: Buddy Sheffield	Liaison Lisa Benton
Pro Tem: Buddy Sheffield	Backup: Lisa Benton	Backup: Buddy Sheffield	Backup: Kathy Noonan	Backup: Jeff Weaver	Backup: Lisa Benton	Backup: Brian Leonard
<p>Serves as official head of Town for purpose of serving civil process and receiving all Town correspondence. Signs official documents approved by Council. Liaison with municipal, county, state governments &amp; private sector.</p> <p>Presides over Town meetings.</p> <p>Town spokesman and media representative.</p> <p>Represents Town for ceremonial purposes.</p> <p>Representative to New Bern Metropolitan Planning Organization's Technical Advisory Committee (TAC).</p> <p>Representative to Highway 17/64 Association</p>	<p>Liaison for financial operations of the Town.</p> <p>Serves as Chair of Town's Audit Committee.</p> <p>Works with staff concerning technology and Human Resource Policy issues.</p>	<p>Liaison with the Community Watch group.</p> <p>Liaison with Coastal Environmental Partnership.</p>	<p>Liaison with Parks &amp; Recreation Advisory Board.</p> <p>Works with volunteers on Fourth of July and other special events.</p>	<p>Liaison with Environment and Waterways Advisory Board (EWAB)</p> <p>Works with staff concerning environmental issues.</p> <p>Liaison with ABC Board</p>	<p>Liaison with Planning Board.</p> <p>Liaison with Board of Adjustment.</p> <p>Alternate to New Bern Metropolitan Planning Organization's TAC.</p>	<p>Liaison with Community Appearance Commission (CAC)</p>



Code of Ethics for the  
Town Council of  
The Town of River Bend, North Carolina

PREAMBLE

WHEREAS, the Constitution of North Carolina, Article 1, Section 35, reminds us that a “frequent recurrence to fundamental principles is absolutely necessary to preserve the blessings of liberty,” and

WHEREAS, a spirit of honesty and forthrightness is reflected in North Carolina’s state motto, *Esse quam videri*, “To be rather than to seem,” and

WHEREAS, Section 160A-86 of the North Carolina General Statutes requires local governing boards and councils to adopt a code of ethics, and

WHEREAS, as public officials we are charged with upholding the trust of the citizens of this town, and with obeying the law, and

NOW THEREFORE, in recognition of our blessings and obligations as citizens of the State of North Carolina and as public officials representing the citizens of the Town of River Bend, and acting pursuant to the requirements of Section 160A-86 of the North Carolina General Statutes, we the Town Council do hereby adopt the following General Principles of Code of Ethics to guide the Town Council in its lawful decision-making.

**GENERAL PRINCIPLES UNDERLYING THE CODE OF ETHICS**

- The stability and proper operation of democratic representative government depend upon public confidence in the integrity of the government and upon responsible exercise of the trust conferred by the people upon their elected officials.
- Governmental decisions and policy must be made and implemented through proper channels and processes of the governmental structure.
- Council members must be able to act in a manner that maintains their integrity and independence, yet is responsive to the interests and needs of those they represent.
- Council members must always remain aware that at various times they play different roles:
  - As advocates, who strive to advance the legitimate needs of their citizens.
  - As legislators, who balance the public interest and private rights in considering and enacting ordinances, orders, and resolutions.

- As decision-makers, who arrive at fair and impartial quasi-judicial and administrative determinations.
- Council members must know how to distinguish among these roles, to determine when each role is appropriate, and to act accordingly.
- Council members must be aware of their obligation to conform their behavior to standards of ethical conduct that warrant the trust of the constituents. Each official must find within his or her own conscience the touchstone by which to determine what conduct is appropriate.

## **CODE OF ETHICS**

The purpose of this Code of Ethics is to establish guidelines for ethical standards of conduct for the Town Council and to help to determine what conduct is appropriate in particular cases. It should not be considered a substitute for the law or for a council member's best judgment.

Section 1. Council members should obey all laws applicable to their official actions as members of the Council. Council members should be guided by the spirit as well as the letter of the law in whatever they do.

At the same time, council members should feel free to assert policy positions and opinions without fear of reprisal from fellow board members or citizens. To declare that a council member is behaving unethically because of disagreeing with that council member on a question of policy (and not because of the council member's behavior) is unfair, irresponsible, and itself unethical.

Council members should endeavor to keep up to date, through the council's attorney and other sources, about new or ongoing legal or ethical issues they may face in their official positions. This educational function is in addition to the day-to-day legal advice the council may receive concerning specific situations that arise.

Section 2. Council members should act with integrity and independence from improper influence as they exercise the duties of their offices. Characteristics and behaviors consistent with this standard include the following:

- Adhering firmly to a code of sound values.
- Behaving consistently and with respect toward everyone with whom they interact.
- Exhibiting trustworthiness.
- Living as if they are on duty as elected officials regardless of where they are or what they are doing.
- Using their best independent judgment to pursue the common good as they see it, presenting their opinion to all in a reasonable, forthright, consistent manner.
- Remaining incorruptible, self-governing, and unaffected by improper influence while at the same time being able to consider the opinions and ideas of others.

- Disclosing contacts and information about issues that they receive outside of public meetings and refraining from seeking or receiving information about quasi-judicial matters outside of the quasi-judicial proceedings themselves.
- Treating other council members and the public with respect and honoring the opinions of others even while the council members disagree with those opinions.
- Not reaching conclusions on issues until all sides have been heard.
- Showing respect for their offices and not behaving in ways that reflect poorly on those offices.
- Recognizing that they are a part of a larger group and acting accordingly.
- Recognizing that individual council members are not generally allowed to act on behalf of the council but may only do so if the council specifically authorizes it, and that the council must take official action as a body.
- Avoiding conflicts of interest.
- Practicing civility with fellow Council members and the public.

Section 3.a. Council members should avoid impropriety in the exercise of their official duties. Their official actions should be above reproach. Although opinions may vary about what behavior is inappropriate, this council will consider impropriety in terms of whether a reasonable person who is aware of all of the relevant facts and circumstances surrounding the council member's action would conclude that the action was inappropriate.

Section 3.b. If a council member believes that his or her actions, while legal and ethical, may be misunderstood, the member should seek the advice of the council's attorney and should consider publicly disclosing the facts of the situation and the steps taken to resolve it.

Section 4. Council members should faithfully perform the duties of their offices. They should act as especially responsible citizens whom others can trust and respect. They should set a good example for others in the community, keeping in mind that trust and respect must continually be earned.

Council members should faithfully attend and prepare for meetings. They should carefully analyze all credible information properly submitted to them, mindful of the need not to engage in communications outside the meeting in quasi-judicial matters. They should demand full accountability from those over whom the council has authority.

Council members should be willing to bear their fair share of the council's workload. To the extent appropriate, they should be willing to put the council's interests ahead of their own.

Section 5. Council members should conduct the affairs of the council in an open and public manner. They should comply with all applicable laws governing open meetings and public records, recognizing that doing so is an important way to be worthy of the public's trust. They should also remember that local government records belong to the public and not to council members or their employees.

In order to ensure strict compliance with the laws concerning openness, council members should make clear that an environment of transparency and candor is to be maintained at all times in the government unit. They should prohibit unjustified delay in fulfilling public record requests. They should take deliberate steps to make certain that any closed sessions held by the council are lawfully conducted and that such sessions do not stray from the purpose for which they are called. Further, they shall ensure that discussions conducted in closed session shall remain confidential until such time that the Council decides which details to officially releases thereof, in accordance with law.

The Mayor and members of this Council do hereby accept and pledge to conduct themselves in accordance with this Code.

This document is to be reviewed by and presented to the Council for adoption following any change in the membership of the Council.

Adopted this 12<sup>th</sup> day of December, 2024 by the River Bend Town Council.

  
\_\_\_\_\_  
Mark Bledsoe, Mayor

ATTEST:

  
\_\_\_\_\_  
Kristie J. Nobles, Town Clerk



Originally adopted 8-12-2010  
Re-adopted 12-15-2022  
Re-adopted 9-14-2023  
Re-adopted 12-12-2024



# Town of River Bend Fiscal Year 2025-26



**January 16, 2025**

# Town of River Bend

Fiscal Year 2025-2026

Budget Kick-Off

## AGENDA

1. Opening Remarks from Mayor
2. Remarks from Manager/Budget Officer
3. Discussion of Vision Statement-Priorities
4. Discussion of Budget Workshop Schedule & Budget Calendar (expedited as we did last year)
5. Preview Proposed Workshop Agendas
6. Preview Budget Brochure
7. Comments from Council

## Comments From Mayor- Mark Bledsoe





The Council's work in developing the annual budget is the most important work that the Council performs on an annual basis. The development of the budget under the Council-Manager form of government has specific direction in the North Carolina General Statutes. Following that direction, the Manager is designated as the Budget Officer. In that role, he prepares a proposed budget and presents it to the Council for consideration and revision as they may direct, in accordance with the North Carolina Budget and Fiscal Control Act.

The Council must hold a public hearing on the proposed budget. That hearing is tentatively scheduled for the June 12<sup>th</sup> work session, when public comments are received. The tentative schedule then is to vote on the adoption of the FY 2025-2026 budget at the June 19<sup>th</sup> Council Meeting. This approach meets all of the mandates of General Statutes. This process has worked well for a number of years and should be followed again this year.

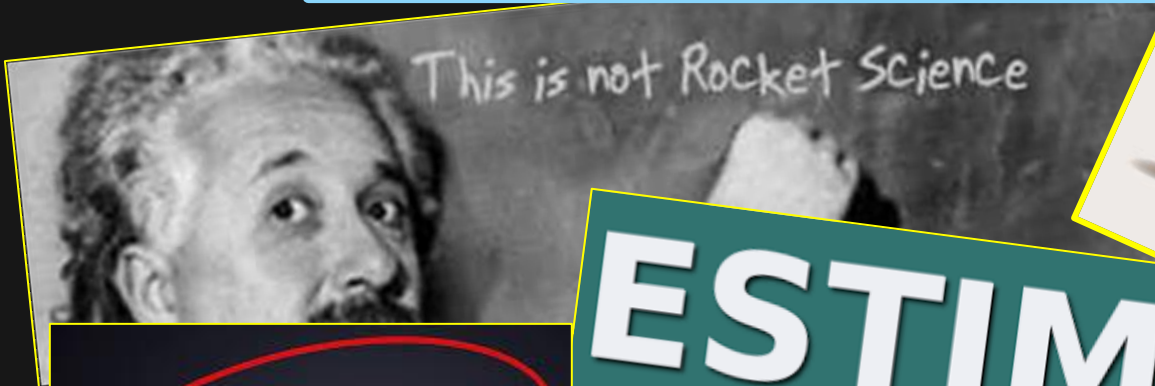
Mark Bledsoe, Mayor

## Comments from Town Manager/Budget Officer



Budgets are predictions and are subject to change especially as long as the General Assembly is in session.

All of these are components of our budget process



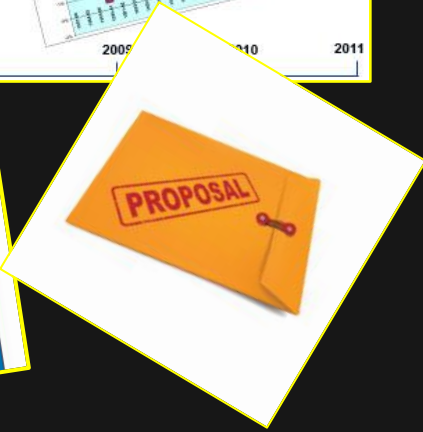
**AVERAGE**

**ESTIMATE**

Predictions



**Forecast**



INDUCTIVE REASONING  
AND CONJECTURE

## Town of River Bend, NC Financial and Budgetary Policies



Effective May 17, 2018

## Financial and Budgetary Policies

### I. Introduction

The Town of River Bend maintains comprehensive financial policies covering a broad range of the elements of the Town's financial plans and financial systems that underlay the management of overall financial resources. These policies have major objectives to be achieved that include:

1. To link long-term financial planning with short-term daily operations and decision-making.
2. To maintain and improve the Town's financial position.
3. To maintain and improve the Town's credit ratings by meeting or exceeding the requirements of rating agencies through sound financial policies.
4. To maintain and increase investor confidence in the Town and to provide credibility to the citizens of the Town regarding financial operations.
5. To comply with the North Carolina Budget and Fiscal Control Act and the policies of the North Carolina Local Government Commission (the "LGC").
6. To effectively conduct asset-liability management of the Town's balance sheet.

### II. Operating Budget

1. The Town's Annual Budget Ordinance will be balanced in accordance with the Local Government Budget and Fiscal Control Act (G.S. 159-8(a)).
2. The Town's Annual Budget Ordinance will be adopted, by fund and department, by each July 1 (G.S. 159-13(a)).
3. In order to force a higher level of planning throughout all levels of Town government, the annual budget process will focus on future needs through a Capital Improvements Plan, as discussed later in this document.
4. The annual budget process will consist of a series of public meetings where Council and staff discuss needs in relation to the Town's mission statement, and Council's adopted priorities.

### III. Revenue Policy

1. Ad Valorem Tax – As provided by the North Carolina Budget and Fiscal Control Act, estimated revenue from the Ad Valorem Tax levy will be budgeted as follows:

Assessed valuation will be provided by the Craven County Tax Assessor

## Some North Carolina Law Concerning Budget Preparation

### NCGS 160A-148 Powers and Duties of Manager

(5) He shall prepare and submit the annual budget and capital program to the Council

Manager's  
Role

### 159-11 Budget and Fiscal Control Act

- (a)..... the budget shall be balanced.
- (b) The budget, together with a budget message, shall be submitted to the governing board no later than June 1.

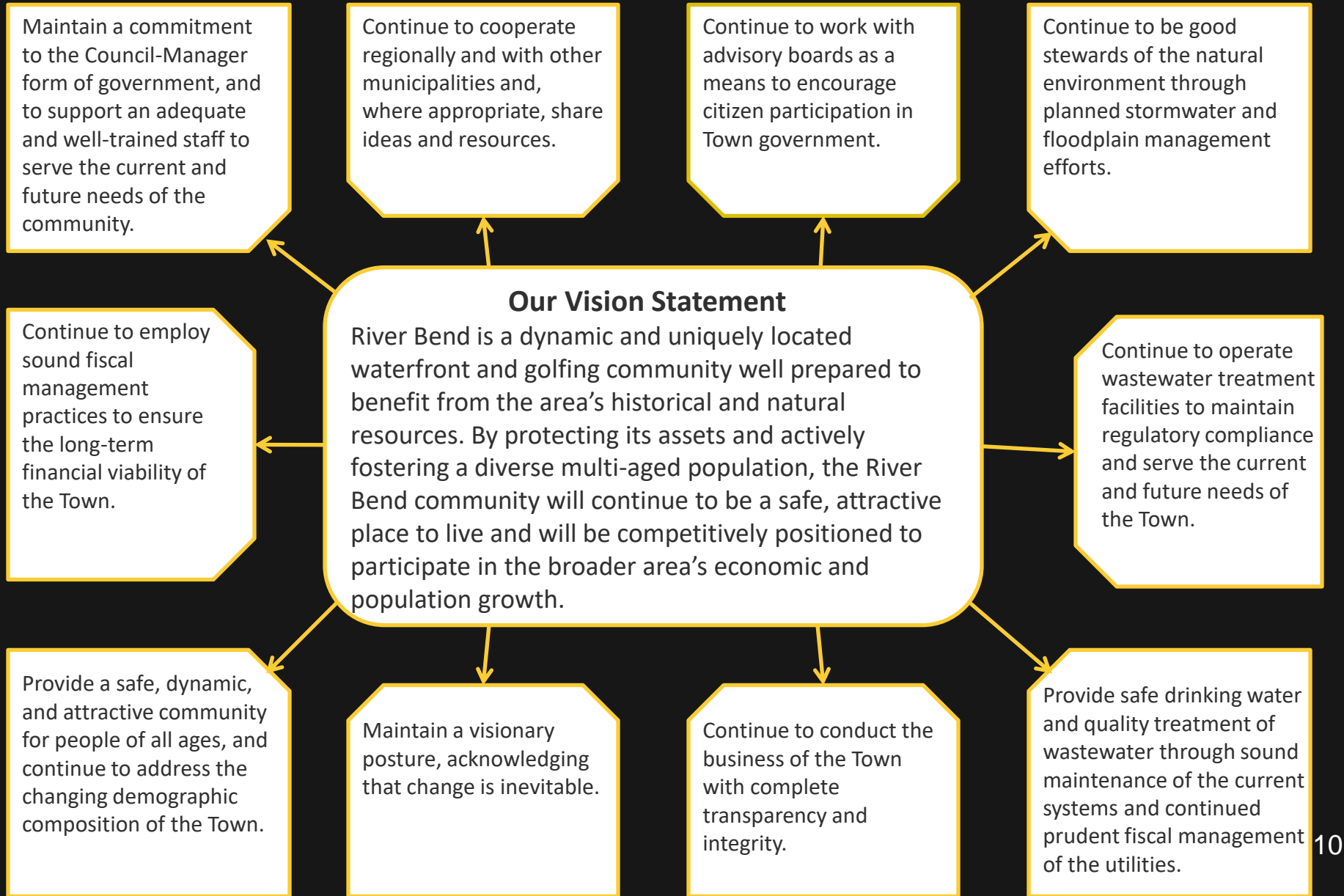
Council's  
Role

### 159-13

- (a) Not earlier than 10 days after the day the budget is presented to the board and not later than July 1, the governing board shall adopt a budget ordinance making appropriations and levying taxes for the budget year in such sums as the board may consider sufficient and proper, whether greater or less than the sums recommended in the budget.

# Town of River Bend

Mayor and Town Council Priorities as approved for Fiscal Year 2024-25



# Proposed Budget Workshop Calendar

## 2025 APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1		

## 2025 MAY

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

= NCLM Conference in Greenville ( April 29-May 1)

= scheduled workshop date

= extra workshop date if necessary

## Other Important Proposed Budget Dates

### 2025 MAY



SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30 	31

May 30- Budget Message &  
Proposed Budget Released

June 12 - Budget Public Hearing

These dates are subject to change, but the budget must be adopted by July 1

### 2025 JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12 	13	14
15	16	17	18	19 	20	21
22	23	24	25	26	27	28
29	30					

June 19- Budget Adoption



# Proposed Agenda Items

## APRIL 28, 2025

### **EMPLOYEE COMPENSATION AND BENEFITS**

- Pay Plan Review
- Retirement / 401K / LESA
- Cost of Living Adjustment (COLA)

### **LABOR ALLOCATIONS AMONG DEPARTMENTS & FUNDS**

- Staffing Projections
- Allocation Table

### **CAPITAL IMPROVEMENT PLANS**

- General Fund
- Vehicle Replacement Plan
- Information Technology Replacement Plan

### **ELECTRIC UTILITIES AND FUEL PRICES**

## GENERAL FUND DEPARTMENTS

### **GOVERNING BODY**

- Association Dues, Training, Contributions

### **ADMINISTRATION**

- Property and Liability Insurance, Training, Association Dues

### **FINANCE**

- Information Technology

### **TAX LISTING**

- County Provided Services, Collection Projections, Fees

### **LEGAL SERVICES**

- Attorney

### **ELECTIONS**

### **STREET MAINTENANCE**

- Roadway Improvement Plan

### **STORM WATER MAINTENANCE**

- Prioritized Drainage Concerns
- Scheduled Maintenance

### **PUBLIC WORKS**

- Capital Outlay

### **PUBLIC BUILDINGS**

- Building Maintenance

## MAY 1, 2025

## GENERAL FUND DEPARTMENTS CONTINUED

### **POLICE**

- Community Watch, Fuel, LESA, Capital Outlay

### **RECREATION AND SPECIAL EVENTS**

- July 4<sup>th</sup> Plans, Recreation Programs

### **PARKS AND CAC**

- Parks, Community Appearance Commission Projects

### **EMERGENCY SERVICES**

- Contingency Funding

### **ANIMAL CONTROL**

### **WETLANDS & WATERWAYS**

- Pond and Canal Maintenance
- Environment and Waterways Advisory Board

### **LEAF & LIMB AND SOLID WASTE**

- Contract Costs

### **PLANNING AND ZONING**

### **GENERAL FUND—REVENUE/ EXPENSE**

### **GENERAL FUND—FUND BALANCE**

## MAY 6, 2025

## ENTERPRISE FUND DEPARTMENTS

### **WATER AND SEWER FUND CASH LEVELS**

- Debt Service
- Capital Reserve Funds
- Capital Improvement Plan/ Water and Sewer

### **WATER FUND DEPARTMENTS**

- Administration
- Water Supply & Treatment
- Water Distribution

### **SEWER FUND DEPARTMENTS**

- Administration
- Sewer Collection
- Sewer Treatment

### **UTILITY FINANCIAL MODEL**

- Rate History
- Consumption Trends
- Revenue & Expense—Cash Balances
- Rate Scenarios

### **WATER AND SEWER— REVENUE/EXPENSE**

## MAY 8 2025

### **TAX RATES, UTILITY RATES AND OTHER FEES**

- Ad Valorem Tax Rate
- Utility Rates and Fees
- Schedule of Rates and Fees

## MAY 13, 2025

### **MEET IF NECESSARY**

## MAY 15, 2025

### **OVERVIEW**

### **DRAFT-BUDGET MESSAGE, ORDINANCE and SCHEDULE OF FEES**

The proposed topics shown in this schedule does not represent an all-inclusive list of topics for those dates and departments. Other topics and/or topics related to those departments may be discussed.



Revised 12/24

# Proposed Budget Brochure

## Our Budget Preparation Process

The Town of River Bend employs an open and transparent budget development process that allows for significant participation from elected officials, advisory boards, staff, and the public. This tentative schedule of budget workshops outlines the dates of these sessions and the proposed topics to be discussed during each session.

While the Town Council and staff do their best to adhere to the printed schedule, there are times when deviation is necessary in order to accommodate adequate discussion of items scheduled for consideration. So, if time or information does not allow for complete discussion of a scheduled item, that item may be taken up at the beginning of the next session.

The Fiscal Year 2025-26 Budget Public Hearing is tentatively set for Thursday, June 12, 2025 at 5:00 p.m. in the Town Hall Meeting Room.

Documents pertaining to the Fiscal Year 2025-26 budget preparation will be posted on the Town's webpage prior to each budget workshop. All budget related documents shall remain as draft and are subject to change until the Budget Ordinance is officially adopted by the Town Council.

## Mayor and Town Council

### Priorities for Fiscal Year 2025-26

*"It's all about resources"*

Continue to provide a safe, dynamic, and attractive community for people of all ages, and continue to address the changing demographic composition of the Town.

Continue to provide safe drinking water and quality treatment of wastewater through maintenance of the current systems and continued prudent fiscal management of the utilities.

Continue to operate wastewater treatment facilities to maintain regulatory compliance and serve the current and future needs of the Town.

Continue to work with advisory boards as a means to encourage citizen participation in Town government.

Continue to be good stewards of the natural environment through planned stormwater and floodplain management efforts.

Continue to cooperate regionally and with other municipalities and, where appropriate, share ideas and resources.

Maintain a commitment to the Council—Manager form of government, and to support an adequate and well-trained staff to serve the current and future needs of the community.

Continue to employ sound fiscal management practices to ensure the long-term financial viability of the Town.

Maintain a visionary posture, acknowledging that change is inevitable.

## Town of River Bend



### Fiscal Year 2025-26 Budget Preparation Workshops

**All Budget Workshops will begin at 4:00 p.m. in the Town Hall Meeting Room.**

**Dates & times are tentative and may change if necessary.**

Town of River Bend  
45 Shoreline Drive  
River Bend, NC 28562  
252-638-3870

**On the Internet at: [www.riverbendnc.org](http://www.riverbendnc.org)**

# Notable On-Going & Potential Projects

## On-Going

Wastewater Treatment Plant

Water Treatment Plant

Water AIA

Sewer AIA

Stormwater AIA

Aare Creek Development

BIRM Replacement

## Potential

BRIC

Water Treatment Plant Supplemental

Aare Creek Construction

Pickleball Court Construction

Wastewater Treatment Plant Phase II

Some of these are multi-year and/or multi-million dollar projects (aka: time consuming/demanding)

# Public Comments



# Mayor & Council Comments



# Town of River Bend

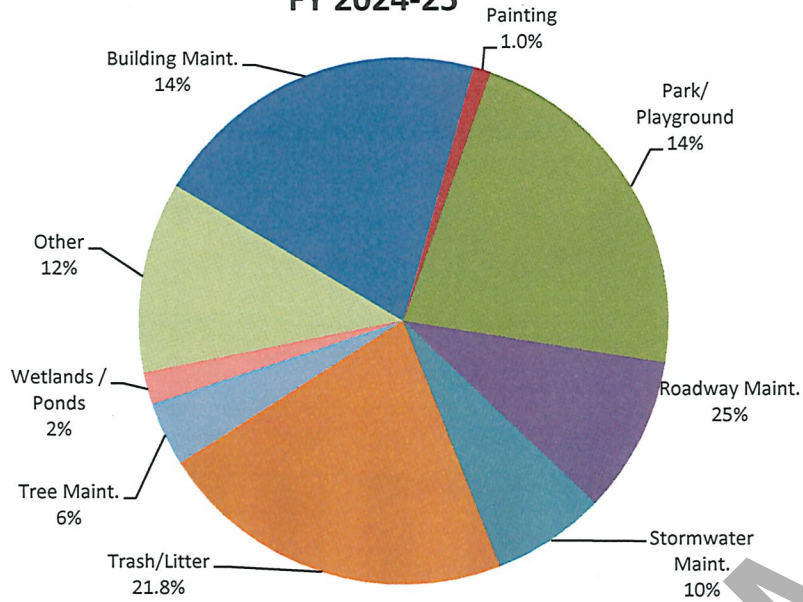
Fiscal Year 2025-2026 Budget Kick Off



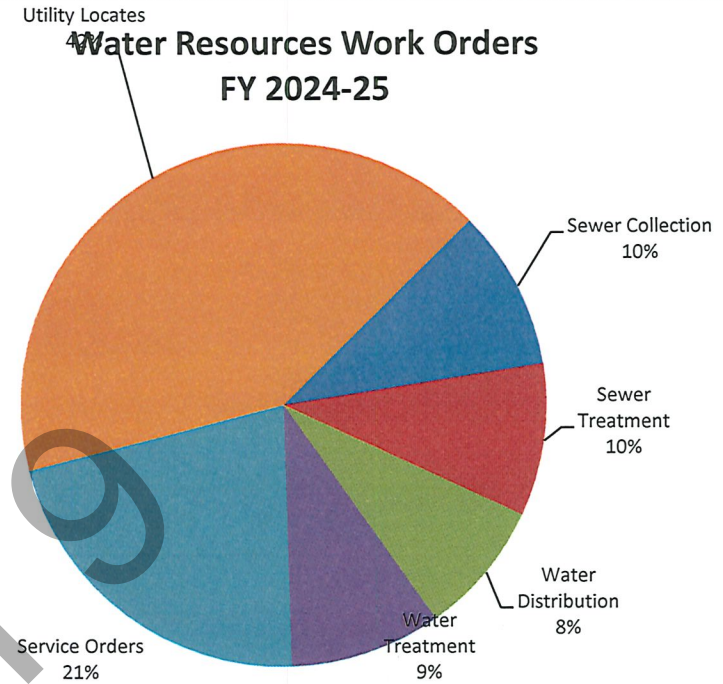
All budget work sessions are open to the public and allow opportunity for public input. Come join us!

  
**KEEP  
CALM  
AND  
COME TO THE  
MEETING**

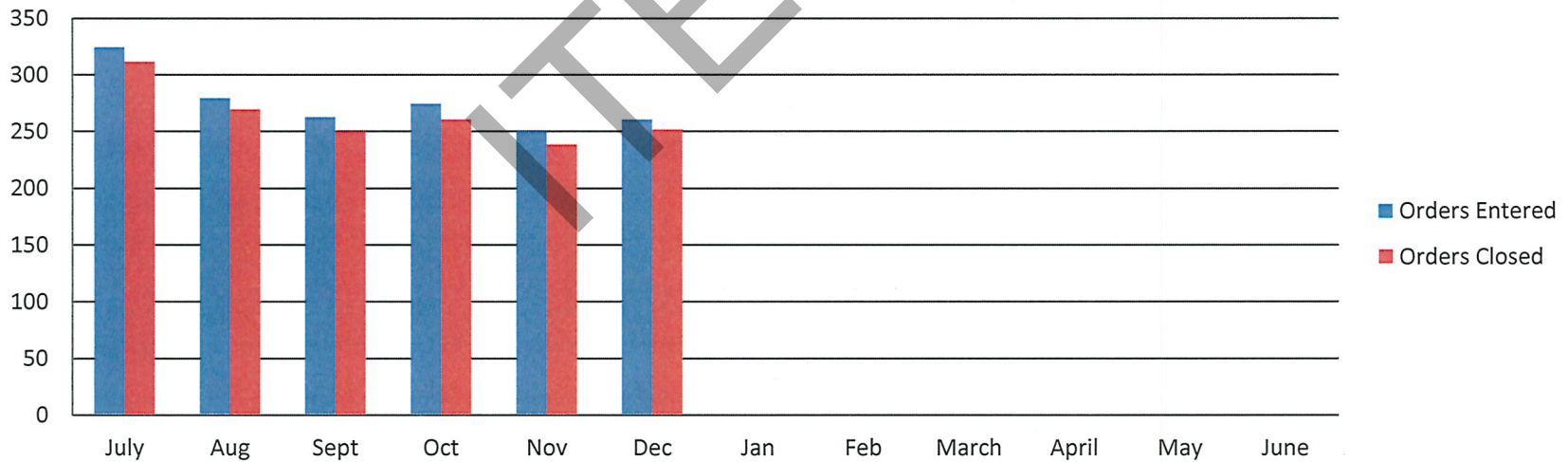
### Public Works Work Orders FY 2024-25



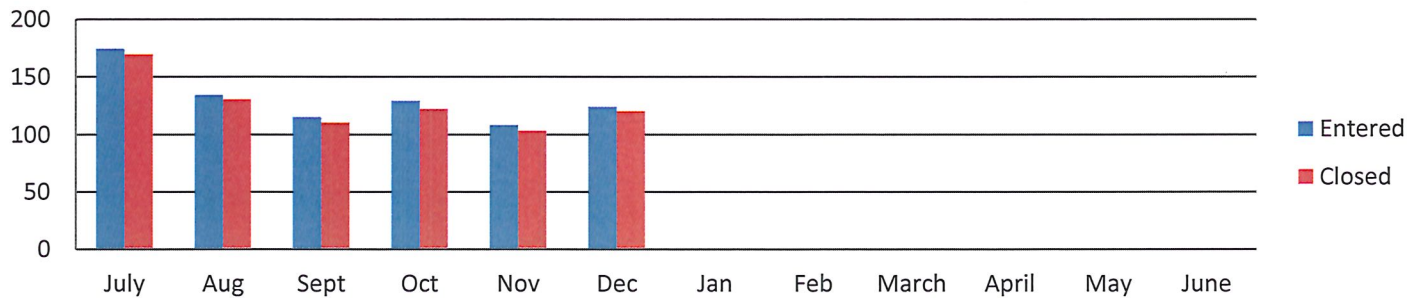
### Water Resources Work Orders FY 2024-25



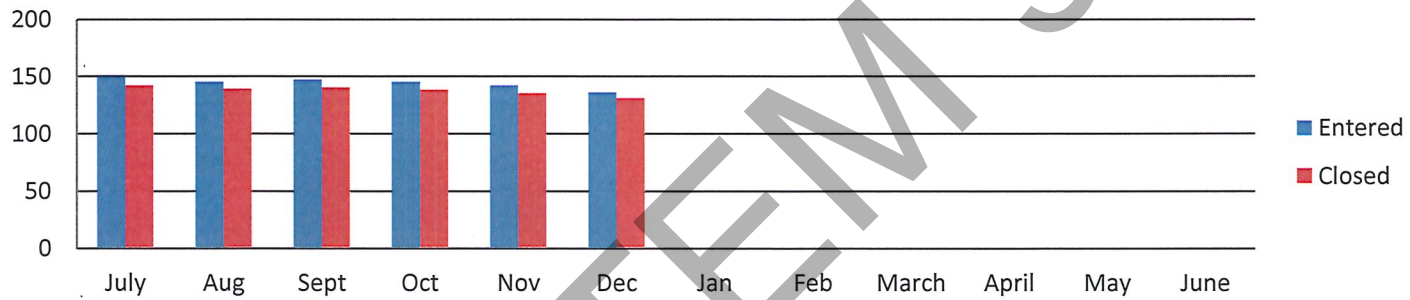
### Total Work Orders - FY 2024-25



### Water Resources - Work Orders



### Public Works - Work Orders









## TOWN OF RIVER BEND

45 Shoreline Drive  
River Bend, NC 28562

T 252.638.3870  
F 252.638.2580

[www.riverbendnc.org](http://www.riverbendnc.org)

### **December 2024 Monthly Report Brandon Mills, Director of Public Works**

Hopefully everyone enjoyed the Christmas holidays, as it's always a wonderful time to spend with family and friends. A big thank you to the Public Works department for their hard work in decorating the town for the season. I hope everyone appreciated the new Christmas tree placed by the Municipal Building. It added a festive touch to our community. I would also like to give a shout out to the CAC for making more of the Christmas balls that were hung up at the entrance to town. These lighted balls make the entrance to Town more festive when combined with the lighted tree upfront, and both looked very nice.

On the public works operations side, we worked with Sunland in the Channel Run area to ensure stormwater discharge pipes were clear of any debris. They used a vacuum truck to clean out stormwater discharge pipes where it discharges to the river. This important maintenance helps prevent blockages and ensures stormwater can flow effectively.

Water Resources staff repaired a couple of water service lines, addressing the issues promptly and efficiently. Additionally, we replaced several sewer line cleanout caps as part of ongoing maintenance to maintain system reliability. At the Wastewater Treatment Facility, we replaced a couple of air diffusers, which are vital for maintaining oxygen levels that support the microorganisms essential for proper wastewater treatment. These repairs ensure the facility continues to operate smoothly and effectively.

If you have any questions concerning the Water Resources/Public Works Department, please call us at 252-638-3540, Monday-Friday, 8am-4pm. After hour's water and sewer, emergencies can be reported by dialing the Town Hall at 252-638-3870. You will be instructed to dial "9" and follow the directions to contact the on-call duty operator. You will then be asked to enter your phone number at the sound of the tone. After entering your phone number, the automated system will inform you that your page has been sent. Please, be patient and our utility systems operator will return your call. If you do not receive a call back within ten minutes, please notify the Police Department at 252-638-1108, and they will get in contact with the on-call utility systems operator.



# RIVER BEND POLICE DEPARTMENT



## YEARLY ACTIVITY REPORT

	ACTIVITIES	2023	2024	% of Calls	% Change
1	ALARMS / 911 UNKNOW / DISTURBANCE / SHOTS FIRED	122	90	0.36%	-26.00%
2	ANIMAL COMPLAINTS	83	86	0.34%	4.00%
3	ARRESTS	22	26	0.10%	18.00%
4	ASSAULTS / ALL OTHER VIOLENT CRIME	28	22	0.09%	-21.00%
5	ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	163	293	1.17%	80.00%
6	ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST	490	373	1.50%	-24.00%
7	ASSIST MOTORISTS / BIKE PATROLS / ALL OTHER	1177	354	1.42%	-70.00%
8	ASSIST OTHER AGENCIES	33	34	0.14%	3.00%
9	B & E BUSINESS / RESIDENCE / VEHICLE	19	7	0.03%	-63.00%
10	CRIM. SUMM. / SUBPOENAS / WARRANTS / CIVIL COMPLAINT	45	48	0.19%	7.00%
11	DOMESTICS	19	16	0.06%	-16.00%
12	FIRES / ALARM	21	17	0.07%	-19.00%
13	IDENTITY THEFT / FRAUD	15	26	0.10%	73.00%
14	INVOLUNTARY COMMITMENTS	10	10	0.04%	0.00%
15	JUVENILE COMPLAINTS	5	5	0.02%	0.00%
16	LARCENIES	19	23	0.09%	21.00%
17	LITTERING	1	1	0.00%	0.00%
18	LOUD MUSIC / NOISE COMPLAINTS	4	6	0.02%	50.00%
19	DEATH / MISSING PERSON / RUNAWAY / SUICIDE(A)	30	5	0.02%	-83.00%
20	PROPERTY DAMAGE/VANDALISM	17	15	0.06%	-12.00%
21	RESIDENTIAL / BUSINESS CHECKS / COMMUNITY WATCH	27295	22077	88.53%	-19.00%
22	ROADWAY DEBRIS / OBSTRUCTIONS	1	1	0.00%	0.00%
23	ROBBERIES	0	0	0.00%	0.00%
24	SOLICITING VIOLATIONS	2	5	0.02%	150.00%
25	SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW	146	124	0.50%	-15.00%
26	TOWN ORDINANCE CITATIONS	9	27	0.11%	200.00%
27	TOWN ORDINANCE VIOLATIONS	33	65	0.26%	97.00%
28	TRAFFIC ACCIDENTS	25	42	0.17%	68.00%
29	TRAFFIC STOPS	667	718	2.88%	8.00%
30	TRAFFIC COMPLAINTS-RADAR	61	59	0.24%	-3.00%
31	DWI	3	0	0.00%	-100.00%
32	CHECKPOINTS	16	29	0.12%	81.00%
33	DRUG VIOLATIONS	8	12	0.05%	50.00%
34	WELFARE CHECKS	66	76	0.30%	15.00%
35	CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING	35	45	0.18%	29.00%
36	CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING	105	171	0.69%	63.00%
37	TRESPASSING	23	25	0.10%	9.00%
38	OVERDOSE	5	5	0.02%	0.00%
39	<b>TOTAL</b>	<b>30823</b>	<b>24,938</b>	<b>100.00%</b>	<b>-19.00%</b>

**Traffic Violations**

- 255 State Citations
- 232 Total State Charges
- 11 State Warnings
- 28 Town Citations
- 8 Town Warnings

**Community Watch Checks**

- 1,007 100 Pirates
- 1,070 100 Plantation
- 1,018 200 Lakemere
- 1,112 200 Rockledge
- 747 Piner Estates

**Phone Calls Answered (638-1108)**

2,396 Calls Answered



# RIVER BEND POLICE DEPARTMENT



## MONTHLY ACTIVITY REPORT

2024

	ACTIVITIES	2024	2024	2024	% of Total Calls	% Change Last 2 Mos.
		October	November	December		
1	ALARMS / 911 UNKNOWN / DISTURBANCE / SHOTS FIRED	3	7	9	0.38%	29.00%
2	ANIMAL COMPLAINTS	8	7	8	0.34%	14.00%
3	ARRESTS	2	1	2	0.08%	100.00%
4	ASSAULTS / ALL OTHER VIOLENT CRIME	3	2	1	0.04%	-50.00%
5	ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	28	13	18	0.76%	38.00%
6	ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST	25	34	37	1.57%	9.00%
7	ASSIST MOTORISTS / FOOT PATROLS / ALL OTHER	26	40	34	1.44%	-15.00%
8	ASSIST OTHER AGENCIES	1	2	2	0.08%	0.00%
9	B & E BUSINESS / RESIDENCE / VEHICLE	0	0	0	0.00%	0.00%
10	CRIM. SUMM. / SUBPOENAS / WARRANTS / CIVIL COMPLAINT	3	3	5	0.21%	67.00%
11	DOMESTICS	1	1	1	0.04%	0.00%
12	FIRES / ALARM	2	0	0	0.00%	0.00%
13	IDENTITY THEFT / FRAUD	1	1	1	0.04%	0.00%
14	INVOLUNTARY COMMITMENTS	3	0	0	0.00%	0.00%
15	JUVENILE COMPLAINTS	0	1	1	0.04%	0.00%
16	LARCENIES	1	1	0	0.00%	-100.00%
17	LITTERING	0	0	0	0.00%	0.00%
18	LOUD MUSIC / NOISE COMPLAINTS	0	0	1	0.04%	0.00%
19	DEATH / MISSING PERSON / RUNAWAY / SUICIDE(A)	0	0	0	0.00%	0.00%
20	PROPERTY DAMAGE / VANDALISM	3	1	1	0.04%	0.00%
21	RESIDENTIAL / BUSINESS CHECKS / COMMUNITY WATCH	1699	1,875	2,067	87.81%	10.00%
22	ROADWAY DEBRIS / OBSTRUCTIONS	0	0	0	0.00%	0.00%
23	ROBBERIES	0	0	0	0.00%	0.00%
24	SOLICITING VIOLATIONS	2	1	0	0.00%	-100.00%
25	SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW	5	11	3	0.13%	-73.00%
26	TOWN ORDINANCE CITATIONS	0	1	1	0.04%	0.00%
27	TOWN ORDINANCE VIOLATIONS	1	3	2	0.08%	-33.00%
28	TRAFFIC ACCIDENTS	5	4	4	0.17%	0.00%
29	TRAFFIC STOPS	30	111	110	4.67%	-1.00%
30	TRAFFIC COMPLAINTS-RADAR	2	2	8	0.34%	300.00%
31	DWI	0	0	0	0.00%	0.00%
32	CHECKPOINTS	0	0	3	0.13%	0.00%
33	DRUG VIOLATIONS	1	0	1	0.04%	0.00%
34	WELFARE CHECKS	2	0	10	0.42%	0.00%
35	CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING	2	3	3	0.13%	0.00%
36	CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING	11	13	20	0.85%	54.00%
37	TRESPASSING	2	0	1	0.04%	0.00%
38	OVERDOSE	1	0	0	0.00%	0.00%
39	TOTAL	1873	2138	2354	100.00%	10.00%

Traffic Violations

- 46 State Citations
- 47 Total State Charges
- State Warnings
- 5 Town Citations
- Town Warnings

Community Watch Checks

- 103 100 Pirates
- 114 100 Plantation
- 96 200 Lakemere
- 119 200 Rockledge
- 76 Piner Estates

Phone Calls Answered (638-1108)

174 Incoming Calls

The data being presented in this report is a representation of the original call as it was dispatched.



# MONTHLY ZONING REPORT

MONTH  YEAR

Activity	Monthly	YTD Total
Permit Applications Received	4	49
Permits Issued	4	49
Fees Collected	212.60	3125.00
Violations Noted During Weekly Patrol	6	42
Complaints Received From Citizens	0	4
Notice Of Violations Initiated *see details below	2	38
Remedial Actions Taken By Town	0	0

Detail Summary		
Address	Violation	Date Cited
417 Plantation	Trailer in front yard	11-Dec
104 Channel Run	Grass; weeds	11-Dec

RIVER BEND PARKS & RECREATION ADVISORY BOARD  
OCTOBER-DECEMBER 2024

**October**

The Board participated in National Night Out on October 18 with two booths, one providing prizes for children who spun a wheel and the other gave them an opportunity to paint rocks to add to Balboa—the ongoing community project. RBCOG was also featured. The booths were busy all evening and gave P&R an opportunity to foster greater community interaction.

Pumpkin Palooza was planned for October 26 to include Trunk-or-Treat, a pumpkin patch, alpaca farm, face painting and a food truck. Due to low interest from the community, the event was cancelled and will be re-imagined for 2025.

A Halloween trivia campaign was created to further engage on social media and drive traffic to the information-only page.

**November**

The Board held a Veterans Day event on November 11 with representatives from three military branches—Army, Navy and Air Force—speaking to attendees about their service. A moment of remembrance for Mayor John Kirkland was included. Refreshments were served. The event was not well attended possibly due to the long weekend or the time of the event.

A Friendsgiving event was held on November 23 with good community participation. Residents contributed to the potluck and played games after the meal. The Board received good feedback from attendees.

**December**

The annual Holiday Tree Lighting was held on December 6 with the inauguration of the town's new tree. Mayor Pro Tem, Buddy Sheffield, presided over the tree lighting. The new Santa and Mrs. Claus were well received and provided a warm and gracious welcome to the children. The Red Caboose Library provided wrapped gift books and the P&R Board gifted coloring books and additional games. The larger room was used to create numerous crafts. The event was well attended and the Board received great feedback from families.

A community-generated idea to view holiday lights was introduced and the Board reached out to the CAC to create an event that would highlight festive home awards nominees. The event was held on December 20 and included the Tinsel Train (golf carts), along with Holly and Twinkle trolleys.



RECEIVED TOWN OF RIVER BEND

NOV 15 2024

TOWN OF RIVER BEND

45 Shoreline Drive  
River Bend, NC 28562  
T 252.638.3870  
F 252.638.2580  
www.riverbendnc.org

REQUEST FOR APPOINTMENT TO BOARDS OR COMMISSIONS

Parks + Rec  
BOARD/COMMISSION FOR WHICH YOU ARE APPLYING

Dina Portall  
NAME

dmp4627@gmail.com  
E-MAIL ADDRESS

210 Gull Pointe  
STREET ADDRESS

716 969-4627  
PHONE #

If you listed a post office box, do you live in the Town of River Bend?  Yes  No

PLEASE LIST ANY EDUCATION, SPECIAL SKILLS, OR EXPERIENCE YOU HAVE THAT WOULD BE OF USE TO THE TOWN COUNCIL IN CONSIDERING YOUR APPLICATION (Please include any committees you have belonged to and offices held that would be helpful in considering your application):

I would like to be considered for this position. I  
have strong communication skills to interact with employees  
+ community members. I have knowledge of playground +  
school safety. I am proficient with google docs. I  
am organized, dependable, + creative. I have experience  
planning and organizing events. I served as president of  
NY zone school nurse association, member of Creche, Chautauque  
Blind, Goal team, safety team + recently president elect of SNANC

IF YOU NOW SERVE OR HAVE SERVED ON ANY TOWN COMMITTEES, PLEASE LIST DATES:

\_\_\_\_\_  
\_\_\_\_\_

This information will be used by the Town Council in making appointments to Boards and Commissions, and in the event you are appointed, it may be used as a news release to identify you to the community. This form will be retained by the Town for two years after its submission. If after two years, you have not been appointed and wish to be considered for future appointments, you must resubmit your application.

[Signature]  
SIGNATURE

11/15/24  
DATE

Please submit application to  
townclerk@riverbendnc.org

RECEIVED

NOV 19 2024



TOWN OF RIVER BEND

45 Shoreline Drive  
River Bend, NC 28582  
T 252.638.3870  
F 252.638.2680  
www.riverbendnc.org

REQUEST FOR APPOINTMENT TO BOARDS OR COMMISSIONS

Parks and Recreation  
BOARD/COMMISSION FOR WHICH YOU ARE APPLYING

Stephanie Uiers NAME outerbank82@icloud.com E-MAIL ADDRESS

106 Knotline Road STREET ADDRESS 252-259-0387 PHONE #

If you listed a post office box, do you live in the Town of River Bend?  Yes  No

PLEASE LIST ANY EDUCATION, SPECIAL SKILLS, OR EXPERIENCE YOU HAVE THAT WOULD BE OF USE TO THE TOWN COUNCIL IN CONSIDERING YOUR APPLICATION (Please include any committees you have belonged to and offices held that would be helpful in considering your application):

Worked catering parties for several businesses  
Served as a troop leader for girl scouts  
Volunteer for VBS for pre-K and children ages to elementary school age  
Worked with Board of Dept of Developmental Disabilities in Ohio

IF YOU NOW SERVE OR HAVE SERVED ON ANY TOWN COMMITTEES, PLEASE LIST DATES:  
\_\_\_\_\_  
\_\_\_\_\_

This information will be used by the Town Council in making appointments to Boards and Commissions, and in the event you are appointed, it may be used as a news release to identify you to the community. This form will be retained by the Town for two years after its submission. If after two years, you have not been appointed and wish to be considered for future appointments, you must resubmit your application.

Please submit application to  
townclerk@riverbendnc.org

Stephanie Uiers SIGNATURE 11/19/24 DATE



## River Bend Community Organic Garden (RBCOG)

### Monthly Report for Town Council – 1/6/25

#### December Activity

Gardeners worked forty-five hours in December, 2024 volunteer hours totaled 2035. Since its inception on Earth Day 2013, volunteers have donated 33,184 hours of garden labor and administrative tasks.

The total 2024 harvest of vegetables and herbs was 2739 pounds. 11% was donated to Interfaith Refugee Ministries. The goal of at least 10% has been met every year.

Outside work decreased but spring planning kept volunteers busy. Planting will begin in February.

The next meeting is scheduled for February 36, 2025 at 1:30 pm in the Municipal building. Guests are always welcome.

bjm-1/6/25

ITEM 10

# Town of River Bend



## Monthly Financial Report

Printed 1/13/2025

*This monthly report is provided as an oversight/management tool for the Town Council of the Town of River Bend. For ease of reporting, and in order to be consistent with the categories used in the annual budget process, this report summarizes the revenue and expenses in each of the three operational areas of the Town. Anyone interested in more detail, or further explanation of the contents of this report, is encouraged to contact Finance Officer Mandy Gilbert.*

## Notes

The cash balances shown on page one are the amount of cash in each specific accounting fund. These funds are deposited in separate investment accounts. Pooled cash accounts used for operating funds but accounted for, in our internal systems, as individual accounts. Interest attributable to each account is allocated based upon the total rate of return of the account(s).

The FY Budget columns represents the original and current budget. As the fiscal year goes on and unforeseen expenses or revenues occur, we need to adjust the budget. The Council does this by formal amendment during a Council meeting. \*Asterisked lines represent those budget items that have been amended since adoption.

The acronym CIF used in this report is our Capital Improvement Fund(s) for water and wastewater. These funds are, by resolution of the Town Council, reserved for expenses related to expansion of these systems, or retirement of debt. The Water CIF receives revenue in the form of annual Hydrant Fee payments.

Because this is an annual budget, it is important to note that many lines shown in this report will vary, some significantly, from month to month, and in different times of the year. In many instances, capital payments for current fiscal year projects are made early in the fiscal year and the majority of our ad valorem tax receipts occur in the middle of the fiscal year. This is another reason to maintain an adequate fund balance.

**Town of River Bend  
Financial Dashboard**



Visit our web site <http://www.riverbendnc.org/finance.html> to view the Financial Dashboard. These dashboards are designed to give the user a quick overview of the status of revenues and expenditures in each of the Town's three major funds as reported in the Monthly Financial Report.





General Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY	
	Original	Current													Total	% Budget		% Budget
1 Ad Valorem Taxes	980,165	980,165	1,662	13,208	80,104	46,254	41,318	496,514								679,059	69.3%	71.6%
2 Ad Valorem Taxes - Vehicle	104,400	104,400	-	13,648	11,069	9,342	-	16,937								50,997	48.8%	49.6%
3 Animal Licenses	1,500	1,500	70	40	10	40	120	-								280	18.7%	20.7%
4 Local Gov't Sales Tax*	431,000	445,312	36,474	45,078	47,502	43,360	43,911	36,212								252,537	56.7%	52.2%
5 Hold Harmless Distribution	112,233	112,233	8,770	11,635	12,469	11,720	11,508	11,126								67,228	59.9%	53.3%
6 Solid Waste Disposal Tax	2,200	2,200	-	542	-	-	576	-								1,118	50.8%	52.8%
7 Powell Bill Fund Appropriation	-	-	-	-	-	-	-	-								-	0.0%	0.0%
8 Powell Bill Allocation	101,000	101,000	-	-	54,542	-	-	54,542								109,083	108.0%	110.4%
9 Beer & Wine Tax	13,225	13,225	-	-	-	-	-	-								-	0.0%	0.0%
10 Video Programming Tax	47,041	47,041	-	-	11,349	-	-	12,247								23,595	50.2%	48.9%
11 Utilities Franchise Tax	116,156	116,156	-	-	25,708	-	-	37,370								63,078	54.3%	47.7%
12 Telecommunications Tax	6,779	6,779	-	-	1,883	-	-	1,900								3,583	52.8%	56.6%
13 Court Cost Fees	500	500	27	45	68	68	27	29								263	52.5%	56.5%
14 Zoning Permits	7,000	7,000	222	108	571	1,575	362	272								3,111	44.4%	57.2%
15 Federal Grants*	-	23,364	-	6,185	-	-	-	-								6,185	26.5%	0.0%
16 State Grants	-	-	-	-	-	-	-	-								-	0.0%	0.0%
17 Federal Disaster Assistance	-	-	-	-	-	-	-	-								-	0.0%	#DIV/0!
18 State Disaster Assistance	-	-	-	-	-	-	-	-								-	0.0%	0.0%
19 Miscellaneous	15,000	15,000	358	971	85	72	1,795	360								3,641	24.3%	34.6%
20 Insurance Settlements	-	-	-	-	-	2,916	-	-								2,916	#DIV/0!	0.0%
21 Interest - Powell Bill	50	50	-	-	0	0	0	0								1	3.0%	0.7%
22 Interest - Investments	44,533	44,533	5,087	4,701	4,027	3,878	3,434	4,023								25,149	56.5%	111.2%
23 Contributions	900	900	660	-	-	9	-	-								668	74.3%	71.1%
24 Wildwood Storage Rents	18,144	18,144	1,610	1,636	1,627	1,638	1,617	1,623								9,751	53.7%	55.2%
25 Rents & Concessions	18,000	18,000	2,020	1,640	1,720	1,680	1,760	1,960								10,780	59.9%	52.7%
26 Sale of Capital Assets	-	-	-	-	-	-	-	-								-	0.0%	153.4%
27 Sales Tax Refund Revenue	-	-	-	-	-	-	-	-								-	0.0%	0.0%
28 Trans. from Capital Reserve	72,650	72,650	72,650	-	-	-	-	-								72,650	100.0%	100.0%
29 Trans. from L.E.S.A. Fund	-	-	-	-	-	-	-	-								-	0.0%	0.0%
31 Appropriated Fund Balance*	321,524	325,155	-	-	-	-	-	-								-	0.0%	0.0%
<b>Total</b>	<b>2,414,000</b>	<b>2,455,307</b>	<b>129,610</b>	<b>99,437</b>	<b>252,534</b>	<b>122,552</b>	<b>106,428</b>	<b>675,114</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,385,674</b>	<b>56.4%</b>	<b>57.8%</b>

\*Astericked lines represent those budget items that have been amended since Original Budget adoption.  
#DIV/0! indicates revenue was received, but not budgeted for this line item.



**General Fund**

Expenditures	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY % Exp
	Original	Current													Total	% Exp	
	1 Governing Body	69,500													69,500	7,551	
2 Administration	331,200	331,200	39,126	20,193	29,687	33,340	18,898	43,116							184,362	55.7%	62.4%
3 Finance*	156,500	148,972	15,912	9,092	11,561	20,553	10,088	9,931							77,137	51.8%	55.7%
4 Tax Listing	14,700	14,700	-	468	1,060	693	413	4,403							7,037	47.9%	53.6%
5 Legal Services	49,000	49,000	814	2,224	2,375	1,733	-	-							7,146	14.6%	86.2%
6 Elections	600	600	-	-	-	-	-	-							-	0.0%	0.0%
7 Public Buildings*	108,000	84,500	9,610	12,214	6,725	7,021	3,055	2,692							41,316	48.9%	45.3%
8 Police*	840,800	867,795	67,932	101,919	51,735	114,025	53,610	56,509							445,730	51.4%	44.0%
9 Emergency Management	5,800	5,800	2,100	16	16	1,386	343	16							3,877	66.8%	48.7%
10 Animal Control*	18,000	22,555	1,894	1,409	1,579	2,410	1,540	1,367							10,198	45.2%	46.1%
11 Street Maintenance*	235,000	246,385	11,075	10,421	3,958	8,700	3,890	4,157							42,201	17.1%	69.9%
12 Public Works*	203,000	218,738	17,632	16,147	16,282	20,192	16,134	12,243							98,631	45.1%	46.2%
13 Leaf & Limb, Solid Waste	87,500	87,500	8,766	6,538	8,713	1,649	296	18,718							44,679	51.1%	59.2%
14 Stormwater Management*	51,200	58,031	2,856	2,149	2,403	3,465	2,826	2,050							15,748	27.1%	28.9%
15 Waterways & Wetlands	2,900	2,900	50	-	9	140	-	-							199	6.9%	0.9%
16 Planning & Zoning	60,000	60,000	5,520	3,826	3,834	6,794	3,906	3,795							27,675	46.1%	46.7%
17 Recreation & Special Events	11,000	11,000	856	-	520	58	115	695							2,245	20.4%	24.5%
18 Parks*	59,500	66,331	3,912	3,314	3,237	4,443	3,434	3,248							21,589	32.5%	40.1%
19 Transfers	86,757	86,757	86,757	-	-	-	-	-							86,757	100.0%	100.0%
20 Contingency	23,043	23,043	-	-	-	-	-	-							-	0.0%	0.0%
<b>Total</b>	<b>2,414,000</b>	<b>2,455,307</b>	<b>282,363</b>	<b>189,058</b>	<b>148,069</b>	<b>225,777</b>	<b>119,391</b>	<b>176,779</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,141,435</b>	<b>46.5%</b>	<b>52.2%</b>

Capital / Debt (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
1 Capital Outlay*	264,754	255,254	-	47,434	-	47,434	-	-	-	-	-	-	-	-	94,869	37.2%
2 Debt Service - Principle	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
3 Debt Service - Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%

\*Astericked lines represent those budget departments that have been amended since Original Budget adoption.



**Water Fund**

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	%	PY
	Original	Current															
	Base Charge	280,228	280,228	46,614	283	46,827	378	46,585	198							140,885	50.3%
Consumption	238,040	238,040	47,308	167	42,159	110	38,260	68							128,072	53.8%	53.7%
Other, incl. transfers	23,784	23,784	1,836	6,170	1,760	5,887	8,261	4,733							28,648	120.5%	108.3%
Hydrant Fee	19,215	19,215	19,215	(153)	-	(262)	-	(104)							18,696	97.3%	100.9%
Appropriated Fund Bal.*	92,733	155,139	-	-	-	-	-	-							-	0.0%	0.0%
<b>Total</b>	<b>654,000</b>	<b>716,406</b>	<b>114,973</b>	<b>6,467</b>	<b>90,746</b>	<b>6,114</b>	<b>93,106</b>	<b>4,894</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>316,301</b>	<b>44.2%</b>	<b>48.0%</b>

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	%	PY
	Original	Current															
	Admin & Finance*	507,000	495,618	46,288	26,810	26,486	35,116	31,492	35,112							201,304	40.6%
Supply & Treatment*	69,000	142,788	5,092	3,683	6,240	4,984	2,979	5,914							28,893	20.2%	24.3%
Distribution	58,000	58,000	31,698	174	715	118	292	300							33,297	57.4%	70.5%
Transfers / Contingency	20,000	20,000	20,000	-	-	-	-	-							20,000	100.0%	0.0%
<b>Total</b>	<b>654,000</b>	<b>716,406</b>	<b>103,079</b>	<b>30,667</b>	<b>33,442</b>	<b>40,218</b>	<b>34,763</b>	<b>41,326</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>283,494</b>	<b>39.6%</b>	<b>38.4%</b>

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	%
	Original	Current														
	Capital Outlay*	2,500	73,500	-	-	-	-	-	-							-

**Cash Balances**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Water Fund	537,780	572,687	566,785	600,153	592,353	617,104						
Water Capital Reserve Fund (CIF)	21,363	21,458	21,547	21,634	21,716	21,798						

**Water Produced**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date
Total Gallons	9,722,000	8,194,000	8,904,000	11,510,000	9,999,000	10,160,000							58,489,000
Average daily gallons	925,000*	313,613	264,323	296,800	371,290	333,300	327,742	0	0	0	0	0	317,845

\* This is the permitted daily limit.



**Sewer Fund**

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	%	PY			
	Original	Current																Total	% Col	% Col
	Base Charge	297,179																297,179	49,204	353
Consumption	337,525	337,525	61,256	279	57,924	158	53,071	149												
Other, incl. transfers	18,261	18,261	2,806	4,143	2,635	4,883	2,522	3,814												
Appropriated Fund Bal.*	67,035	58,441	-	-	-	-	-	-												
<b>Total</b>	<b>720,000</b>	<b>711,406</b>	<b>113,266</b>	<b>4,775</b>	<b>110,062</b>	<b>5,488</b>	<b>104,739</b>	<b>4,277</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>342,607</b>	<b>48.2%</b>	<b>51.5%</b>		

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	%	PY			
	Original	Current																Total	% Exp	% Exp
	Admin & Finance*	502,000																490,618	51,282	26,849
Collection*	58,000	55,788	5,560	3,189	2,563	3,754	2,865	134												
Treatment	135,000	135,000	5,990	5,886	12,789	8,975	15,557	1,840												
Transfers / Contingency*	25,000	30,000	25,000	-	-	-	-	-												
<b>Total</b>	<b>720,000</b>	<b>711,406</b>	<b>87,832</b>	<b>35,924</b>	<b>43,274</b>	<b>49,389</b>	<b>49,650</b>	<b>43,099</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>309,168</b>	<b>43.5%</b>	<b>40.2%</b>			

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	%		
	Original	Current															Total	% Exp
	Capital Outlay	2,500															2,500	-

**Cash Balances**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sewer Fund	755,848	780,999	774,165	808,717	786,280	810,678						
Sewer Capital Reserve Fund (CIF)	25,108	25,220	25,325	25,427	25,523	25,620						

**Wastewater Treated**

	Limit	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date
Total Gallons		2,885,000	3,420,000	3,032,000	3,286,000	3,269,000	3,424,000							19,316,000
Average daily gallons	330,000*	93,065	110,323	101,067	106,000	108,967	110,452	0	0	0	0	0	0	104,979

\* This is the permitted daily limit.



## **EWAB January 6th, 2025**

Chairman Hall called the meeting to order at 7:01 PM.

There was a quorum of members present.

There were no visitors.

The minutes for the December 2024 meeting were approved.

Councilman Leonard gave a council update and answered members questions.

### **Old Business:**

Still work to provide fishing line recycling containers.

**New Business:** There was no new business,

### **Volunteer Hours: 6**

No February 2025 meeting

The next meeting will be on March 3rd, 2025, at 7 PM in the small conference room in the municipal building.

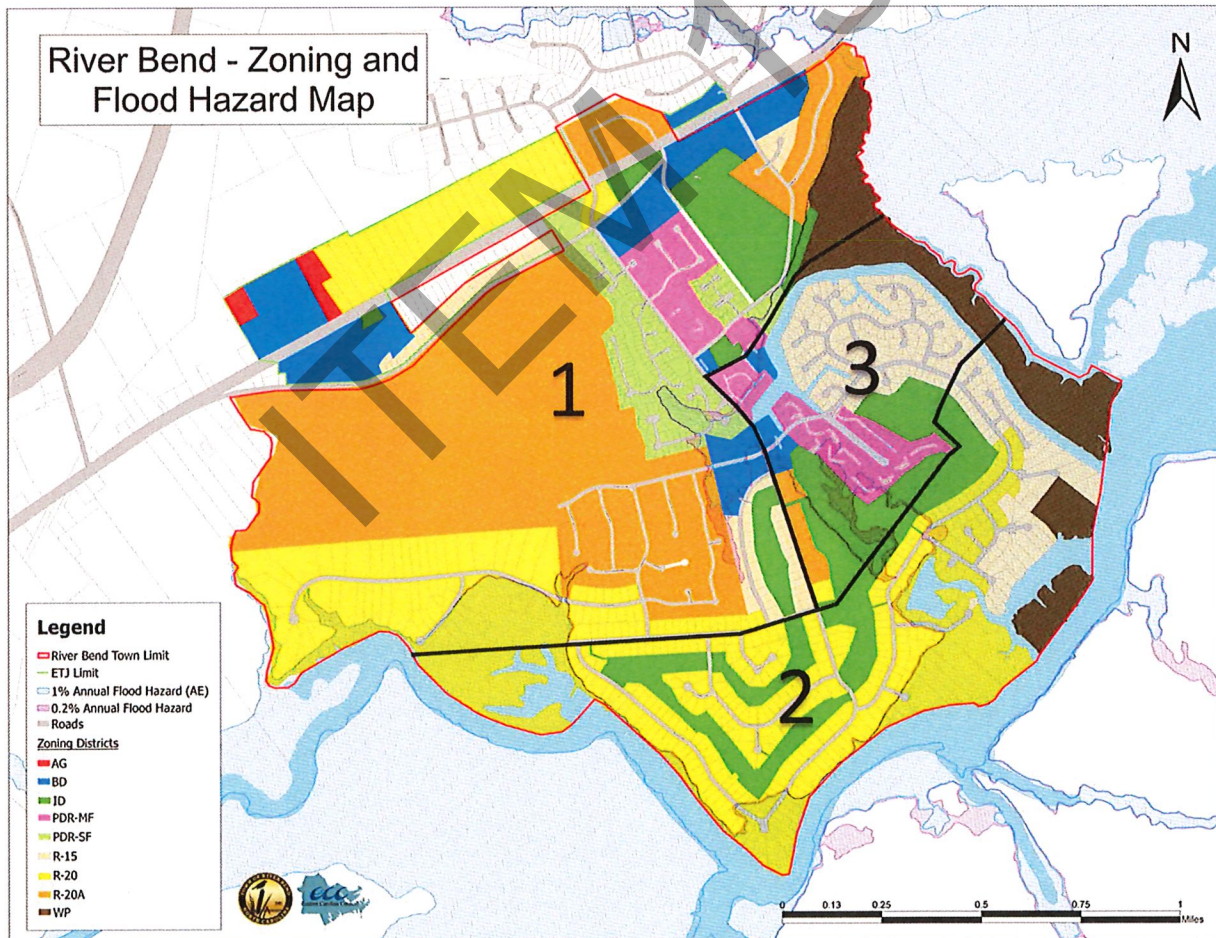
The public is welcome to attend.

The meeting adjourned at 7:15 PM

## Town of River Bend Substantial Damage Inspections Procedures

Immediately after a flood event, employees across multiple departments, consisting of public works, planning and zoning staff, and certified floodplain managers, deploy to the affected areas. The Town is broken into three areas (as shown below) and each area has a dedicated number of teams to conduct windshield surveys and assess damage. This is tracked on paper forms and then logged into the Town's database using the FEMA's Substantial Damage Estimator Tool. Once homeowners come in for permits for repair work, this data is referenced and if substantial damage has been identified for the subject property, then the building must come into compliance with all Town ordinances, including the flood damage prevention ordinance.

If a homeowner or applicant comes in to improve the property voluntarily without damage, then substantial improvement protocols are activated. If the scope of work is estimated to cost 50% or more of the value of the main structure (based on tax assessor value or an appraisal), then a permit is only issued if the structure currently meets, or is being improved to meet, the Town's current flood damage prevention ordinance. All work is also field verified by inspectors to make sure that construction is up to code and in compliance with Town ordinances.



1 – Mitigation Action Plan, Craven County

Action #	Description	Applicable Jurisdictions	Hazards Addressed	Priority	Goal	Objective	Category	Lead/Participating Agencies (Lead Agency is in bold)	Estimated Cost	Potential Funding Sources	Implementation Schedule	2025 Status	Status Comments/Explanation
CR1	Review respective Comprehensive Land Use Plans annually to ensure that the Future Land Use Map adequately delineates portions of the community deemed unsuitable for development due to existing environmental conditions. This effort will also involve the identification of potential drainage easements and open space areas that will positively affect drainage conditions within areas documented as stormwater/flooding hot spots. Additionally, the County will attempt to identify portions of the County susceptible to wildfire damage.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	Med	1	1.3	PP	<ul style="list-style-type: none"> <li>• <b>Craven County Planning Department</b></li> <li>• Craven County Board of Commissioners</li> <li>• Municipal Administrations</li> </ul>	Staff Time	GF, NCDPM, NCDPS	2 to 3 years	Carry Forward – Not Started	Craven County, as well as participating municipal jurisdictions, will consider updating the County's Comprehensive Land Use Plan over the next three fiscal years.
CR2	Review respective Flood Damage Prevention Ordinances to assess whether any revisions and/or updates have been mandated by FEMA or NCEM. Additionally, jurisdictions will consider whether regulatory options are available to provide for more effective floodplain management.	Craven County, Bridgeton, Cove City, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	Med	3	3.1	PP	<ul style="list-style-type: none"> <li>• <b>Craven County Planning Department</b></li> <li>• Craven County Board of Commissioners</li> <li>• Municipal Administrations</li> </ul>	Staff Time	GF, NCDPS	Other – Review annually	Ongoing – As Needed	Craven County, as well as all participating municipal jurisdictions, will review their respective Flood Damage Prevention Ordinances annually, or as directed by NCDPS.
CR3	Continue to support NCDENR in efforts to enforce the Neuse River Basinwide Water Quality Management Rules.	Craven County, Havelock, New Bern, River Bend, Trent Woods	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	Low	1	1.3	NRP	<ul style="list-style-type: none"> <li>• <b>Craven County Planning Department</b></li> <li>• Municipal Administrations</li> </ul>	Staff Time	GF	Ongoing – next 5 years	In Progress – Carry Forward	These rules are currently being enforced. Changes in standards will coincide with amendments established by NCDEQ.
CR4	Consider the data and recommendations outlined within this plan when preparing updates to respective Capital Improvements Plans. All recommendations regarding capital expenditures will focus on siting infrastructure and public facilities outside of the Flood Hazard Area.	Craven County, New Bern, River Bend, Havelock	All Hazards	Med	1	1.3	SP	<ul style="list-style-type: none"> <li>• <b>Craven County Board of Commissioners</b></li> <li>• Municipal Elected Boards</li> </ul>	Staff Time	GF	Other – review annually with budget preparation	In Progress – Carry Forward	Craven County, New Bern, River Ben and Havelock establish capital outlay for infrastructure projects through their respective Capital Improvements Plans. This will continue to occur in line with annual budget preparation.
CR5	Continue to proactively seek out grant funding through NCEM and FEMA for mitigation of repetitive loss properties (RLP's) from future flooding events. The County will maintain a list of RLP's, and on an annual basis, will apply for funding for all structures that meet cost-benefit thresholds as defined by FEMA. Craven County will assist all municipal jurisdictions in working through the structural mitigation grant funding process.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	High	3	3.1	PP	<ul style="list-style-type: none"> <li>• <b>Craven County Planning Department</b></li> <li>• Craven County Board of Commissioners</li> <li>• Municipal Administrations</li> </ul>	Staff Time	GF, NCDPS, HMGP, PDM, UHMA	Ongoing – as needed	In Progress – Carry Forward	Craven County in coordination with all participating municipal jurisdictions will utilize annual as well as post disaster funding to treat repetitive loss properties through elevation or acquisition/demolition.
CR6	Continue to expand upon the County's Emergency Notification System available to all residents. Craven County Emergency Services will coordinate with all municipal jurisdictions regarding registration.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	All Hazards	High	2	2.2	ES	<ul style="list-style-type: none"> <li>• <b>Craven County Emergency Services</b></li> <li>• Municipal Administrations</li> </ul>	\$21,000	GF, NCDPS	Ongoing – next 5 years	In Progress – Carry Forward	Craven County utilizes, and will continue to employ, the CODE RED Emergency Alert System to notify residents of the status of natural hazard events.
CR7	Consider all of the data, information, maps and recommendations outlined throughout this plan when siting for the development of all new critical facilities.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	Med	1	1.3	PP	<ul style="list-style-type: none"> <li>• <b>Craven County Board of Commissioners</b></li> <li>• Municipal Elected Boards</li> </ul>	To Be Determined	GF, NCDPS, FEMA, USDA	Ongoing – as needed	In Progress – Carry Forward	Mitigation measures will be considered any time development or relocation of any County or Municipal facility (critical) takes place.

Action #	Description	Applicable Jurisdictions	Hazards Addressed	Priority	Goal	Objective	Category	Lead/Participating Agencies (Lead Agency is in bold)	Estimated Cost	Potential Funding Sources	Implementation Schedule	2025 Status	Status Comments/Explanation
CR8	Develop a formal system and plan for evaluating and assessing the availability and effectiveness of all critical facilities outlined within this plan. Craven County will coordinate with NCEM, American Red Cross, local animal shelters, local care homes, etc., in making determinations related to need and capacity required in the event of a disaster.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	All Hazards	High	2	2.1	P	<ul style="list-style-type: none"> <li>• <b>Craven County Emergency Services</b></li> <li>• Craven County Board of Commissioners</li> <li>• Municipal Elected Boards</li> </ul>	Staff Time	GF, NCDPS, American Red Cross	2 to 3 years	In Progress – Carry Forward	Craven County in coordination with all participating municipal jurisdictions, will work through this exercise annually, as well as following the effects of a natural hazard event through the corrective action planning process.
CR9	In conjunction with annual EOP updates, determine if access to all critical facilities is readily available in the event of a flooding event. Careful consideration should be given to localized flooding issues that may restrict access along limited access thoroughfares. Where access issues are identified, the County will establish a plan for alternative transportation.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	High	3	3.2	ES	<ul style="list-style-type: none"> <li>• <b>Craven County Emergency Services</b></li> <li>• Municipal Administrations</li> </ul>	Staff Time	GF, NCDPS	Ongoing – as needed	In Progress – Carry Forward	The County EOP is reviewed annually and updated as necessary.
CR10	Continue to maintain the County's Continuity of Operations (COP). This effort will include an annual update addressing risk management, service retention, alternative staffing procedures and recovery checklist for each County department.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	All Hazards	Med	3	3.2	ES	<ul style="list-style-type: none"> <li>• <b>Craven County Emergency Services</b></li> <li>• Municipal Administrations</li> </ul>	Staff Time	GF, NCDPS	Ongoing – as needed	In Progress – Carry Forward	The County COOP is reviewed annually and updated as necessary.
CR11	Review and update the County Emergency Operations Plan on an annual basis. This update will involve coordination with all municipalities to ensure that all emergency contacts are accurate.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	All Hazards	Med	3	3.2	ES	<ul style="list-style-type: none"> <li>• <b>Craven County Emergency Services</b></li> <li>• Municipal Administrations</li> </ul>	Staff Time	GF, NCDPS	Ongoing – as needed	In Progress – Carry Forward	The County EOP is reviewed annually and updated as necessary.
CR12	Continue to coordinate annually with the NC Forestry Division to address the threat of wildfire throughout the County. These efforts will involve posting of the daily fire risk present within the County on the County website daily. Additionally, the County will distribute and make information available regarding County methods for mitigating fire hazards.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	Wildfire	High	4	4.1	PP	<ul style="list-style-type: none"> <li>• <b>Craven County Emergency Services</b></li> <li>• Craven County Board of Commissioners</li> <li>• Municipal Administrations</li> </ul>	Staff Time	GF, NC Forestry Service, NCDPS	Other - Annually	New	This strategy will be completed through implementation of this update.
CR13	Work to expand upon the County's Special Medical Needs Registry (SMNR). The SMNR is available to all County residents. Effective participation will require close cooperation between County ES and local government staff members. All jurisdictions will work to advertise the availability of this service within their respective communities. It should be noted that applicants must be approved once application is made. Application alone does not result in guaranteed emergency service.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	Flood, Hurricane & Tropical Storm, Coastal Hazards, Tornado, Severe Winter Storm, Extreme Heat, Earthquake, Wildfire, Dam & Levee Failure	Med	2	2.2	ES	<ul style="list-style-type: none"> <li>• <b>Craven County Emergency Services</b></li> <li>• Municipal Administrations</li> </ul>	Staff Time	GF	Ongoing – over next five years	In Progress – Carry Forward	The County will work with participating municipal jurisdictions to advertise, maintain, and expand upon the County's special needs registry.
CR14	Continue to maintain the County's Local Emergency Planning Committee (LEPC) focused on monitoring the presence and proliferation of hazard materials throughout the County. The LEPC and County staff will continue to monitor these materials as submitted.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	Hurricane & Tropical Storm, Flood	Med	4	4.2	ES	<ul style="list-style-type: none"> <li>• <b>Craven County LEPC</b></li> </ul>	Staff Time	GF, NCDPS	Ongoing – next 5 years	In Progress – Carry Forward	Craven County Emergency Management will coordinate and maintain the County LEPC with representation from all participating municipalities.

Action #	Description	Applicable Jurisdictions	Hazards Addressed	Priority	Goal	Objective	Category	Lead/Participating Agencies (Lead Agency is in bold)	Estimated Cost	Potential Funding Sources	Implementation Schedule	2025 Status	Status Comments/Explanation
CR15	Maintain information on the County website relating to evacuation and sheltering. Emergency information on the website will include: evacuation routes, sheltering, delays and closures, pet sheltering options, and special needs information.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	All Hazards	High	2	2.2	ES	<ul style="list-style-type: none"> <li>• <b>Craven County Emergency Services</b></li> <li>• Municipal Administrations</li> </ul>	Staff Time	GF, NCDPS	Ongoing – next 5 years	In Progress – Carry Forward	Craven County maintains this information on the County’s website and will continue to do so through the planning period.
CR16	Continue to provide detailed information regarding properties located within flood hazard areas as outlined under CRS Manual Section 322.a through 322.g.	Craven County, Havelock, New Bern, River Bend	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	High	3	3.2	PP	<ul style="list-style-type: none"> <li>• <b>Craven County Planning Department</b></li> <li>• Craven County Board of Commissioners</li> <li>• Municipal Administrations</li> </ul>	Staff Time	GF	Ongoing – next 5 years	In Progress – Carry Forward	Craven County, Havelock, New Bern, and River Bend will continue to implement all activities defined under their respective CRS programs. Other Craven County municipalities will consider joining the program through implementation of this plan.
CR17	Continue to maintain a library of materials focused on educating citizens, builders, realtors and developers about the dangers associated with floodplain development. This information will also provide material outlining sound techniques for floodplain development and floodproofing of existing structures. The County will also maintain staff educated in these issues to work with prospective builders.	Craven County, Havelock, New Bern, River Bend	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	Med	2	2.2	PP	<ul style="list-style-type: none"> <li>• <b>Craven County Planning Department</b></li> <li>• Craven County Board of Commissioners</li> <li>• Municipal Administrations</li> </ul>	Staff Time	GF	Ongoing – next 5 years	In Progress – Carry Forward	This activity is carried out by the County for the benefit of all Citizens including all participating municipal jurisdictions.
CR18	Maintain a contract with a qualified post-disaster recovery service provider. This contract will include the provision of essential services and equipment, including generators, and will include documentation required for reimbursement from FEMA/NCEM.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	All Hazards	Med	1	1.1	PP	<ul style="list-style-type: none"> <li>• <b>Craven County Board of Commissioners</b></li> <li>• Municipal Governing Boards</li> </ul>	To Be Determined	GF, NCDPS	Other – Review Annually	New	Craven County, and all participating municipal jurisdictions, maintains a contractor for generators and storm cleanup.
CR19	Maintain reciprocal mutual aid agreements with all neighboring communities in an effort to ensure adequate fire protection throughout the County. Additionally, all jurisdictions will provide preventive maintenance efforts to ensure the fire hydrants and equipment are working properly.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	All Hazards	High	4	4.2	ES	<ul style="list-style-type: none"> <li>• <b>Craven County Emergency Services</b></li> <li>• Municipal Administrations</li> <li>• Volunteer Fire Departments</li> </ul>	Staff Time	GF, NCDPS	Ongoing – next 5 years	New	Craven County Emergency Services maintains mutual aid agreements with neighboring communities and updates them annually.
CR20	Work to implement all strategies outlined within the Hurricane Matthew Resilient Redevelopment Plan.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	Med	3	3.1	P	<ul style="list-style-type: none"> <li>• <b>Craven County Board of Commissioners</b></li> <li>• Municipal Governing Boards</li> </ul>	To Be Determined	GF, NCDPS, FEMA, NCDPM, USDA, NCDEQ, NCDOT	Ongoing – next 5 years	New	N/A
CR21	Continue to proactively seek out grant funding through NCEM and FEMA for mitigation of Craven County Schools and other critical facilities that involves general public usage during and after disaster events (such as generators, structural modifications, etc.) which would make structures more resilient during future storms and natural hazard events.	Craven County, Bridgeton, Cove City, Dover, Havelock, New Bern, River Bend, Trent Woods, Vanceboro	Flooding, Hurricanes and Coastal Hazards, Dam Failure, Levee Failure, Tsunamis	High	2	2.1	SP	<ul style="list-style-type: none"> <li>• <b>Craven County Planning Department</b></li> <li>• Craven County Administration</li> <li>• Municipal Administrations</li> </ul>	Based on need and availability of funding	GF, FEMA, NCDPS	2 to 3 years	New	Craven County monitors and applies for grant funding as the need arises and/or funding becomes available. The County has currently applied for funding associated with Hurricane Florence and will continue to utilize funding when available to improve the resiliency of County Critical Facilities.

Action #	Description	Applicable Jurisdictions	Hazards Addressed	Priority	Goal	Objective	Category	Lead/Participating Agencies (Lead Agency is in bold)	Estimated Cost	Potential Funding Sources	Implementation Schedule	2025 Status	Status Comments/Explanation
<b>Town of River Bend</b>													
RB1	Construct new road through Northwest Quadrant Area, connecting Plantation Drive to Old Pollocksville Road to serve as additional ingress/egress route during flood events that block the primary and other access roads.	River Bend	Flood, Hurricane & Tropical Storm, Coastal Hazards, Dam & Levee Failure	High				• <b>River Bend Town Council</b>	\$2,000,000	GF, FEMA, NCDPS, Town	Ongoing – next 5 years	New	
RB2	Relocate Water Wells #1 & #2 and Water Treatment Plants #1 & #2 outside of the 100-year floodplain.	River Bend	Flood, Hurricane & Tropical Storm, Coastal Hazards	High				• <b>River Bend Town Council</b>	\$18,000,000	GF, FEMA, Town, NCDEQ	Ongoing – next 5 years	New	
RB3	Relocate Wastewater Treatment Plant outside of the 100-year floodplain.	River Bend	Flood, Hurricane & Tropical Storm, Coastal Hazards	Low				• <b>River Bend Town Council</b>	\$60,000,000	GF, FEMA, Town, NCDEQ	Ongoing – next 5 years	New	
RB4	Floodproof sewer lift stations in floodplain	River Bend	Flood, Hurricane & Tropical Storm, Coastal Hazards	Med				• <b>River Bend Town Council</b>	\$1,000,000	GF, FEMA, Town, NCDEQ	Ongoing – next 5 years	New	
RB5	Improve Stormwater Drainage System Capacity in flood hazard areas	River Bend	Flood, Hurricane & Tropical Storm, Coastal Hazards	High				• <b>River Bend Town Council</b>	\$4,000,000	GF, FEMA, Town, NCDEQ	Ongoing – next 5 years	New	

## Mayor's Speech on Unity in the Community

It's an honor to be here today as your mayor, and to share a message that lies at the heart of everything we do here in our community: **unity**.

We live in a world that is fast-paced, ever-changing, and sometimes divided. It's easy to focus on what sets us apart, whether that be our different backgrounds, experiences, or beliefs. But what makes us strong — what truly defines us — is the undeniable fact that, despite our differences, we are all part of the same community.

Unity is about more than just being in the same place at the same time. It's about recognizing that each of us has a role to play. We all bring something unique to the table — whether it's our ideas, our skills, or simply our kindness and compassion. It's when we combine these strengths that we truly thrive.

But unity doesn't mean we always agree. It doesn't mean that we have to think the same way or act in the same way. What it does mean is that we respect one another, listen to one another, and — above all — stand together. It means finding common ground even when we disagree, and remembering that what unites us is far greater than what divides us.

As your mayor, my commitment is to foster an environment where this unity continues to flourish. Together, we will tackle the challenges that come our way, celebrate our shared successes, and build a future that reflects the best of all of us.

So let us continue to work hand in hand, building a community that not only survives but thrives. Let us continue to celebrate what makes us different, while always remembering what binds us together: our common humanity and our shared purpose.

Thank you for being a part of this incredible community. Together, there is nothing we cannot achieve.

River Bend, Together We Rise

Thank you and have a good evening.