



**RIVER BEND TOWN COUNCIL
PROPOSED AGENDA
Regular Meeting
November 21, 2024
River Bend Town Hall – 45 Shoreline Drive
7:00 p.m.**

Pledge: Leonard

1. Call to Order (Mayor Pro Tempore Sheffield Presiding)
2. Recognition of New Residents
3. Additions / Deletions / Adoption to Agenda
4. Addresses to the Council - None
5. Public Comment

The public comment period is set aside for members of the public to offer comments to the Council. It is the time for the Council to listen to the public. It is not a Question & Answer session between the public and the Council or Staff. All comments will be directed to the Council. Each speaker may speak for up to 3 minutes. A member of staff will serve as timekeeper. A sign-up sheet is posted by the meeting room door and will be collected prior to the start of the Public Comment Period. Speakers will be called on by the Mayor in the order that they signed up. In order to provide for the maintenance of order and decorum, the Council has adopted a policy for this section of the meeting. A copy of the policy is posted by the door for your review. Please follow the policy. If you have a specific question for staff, you are encouraged to contact the Town Manager or the appropriate Department Head at another time.

6. Public Hearings – None
7. Consent Agenda

All items listed under this section are considered routine by the Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. Approve:

*Minutes of the October 10, 2024, Work Session Meeting
Minutes of the October 17, 2024, Regular Council Meeting*

8. Town Manager's Report – Delane Jackson
Activity Reports
 - A. *Monthly Police Report* by Chief Joll
 - B. *Monthly Water Resources Report* by Director of Public Works Mills
 - C. *Monthly Work Order Report* by Director of Public Works Mills
 - D. *Monthly Zoning Report* by Assistant Zoning Administrator McCollum

Administrative Reports:

9. Public Safety – Councilwoman Benton
 - A. Community Watch

10. Parks & Recreation – Councilman Weaver
 - A. Parks & Recreation Report
 - B. Organic Garden Report
11. CAC – Councilwoman Maurer
 - A. CAC Report
12. Finance – Councilman Leonard
 - A. Financial Report - Finance Director
 - B. **VOTE** – Budget Amendment – Birm Media
13. Planning Board – Councilman Sheffield
 - A. Planning Board Report
14. Mayor Pro Tempore's Report
15. Adjournment

ITEM 3

**River Bend Town Council
Work Session Minutes
October 10, 2024
Town Hall
7:00 p.m.**

Present Council Members: Mayor Pro Tempore Buddy Sheffield
Lisa Benton
Brian Leonard
Barbara Maurer
Jeff Weaver

Town Manager: Delane Jackson
Town Clerk: Kristie Nobles
Town Attorney: Trey Ferguson
Police Chief: Sean Joll
Finance Director: Mandy Gilbert

Members of the Public Present: 24

CALL TO ORDER

Mayor Pro Tempore Sheffield called the meeting to order at 7:00 p.m. on Thursday, October 10, 2024, at the River Bend Town Hall with a quorum present.

He held a moment of silence for the unexpected sudden passing of Mayor Kirkland.

VOTE – Approval of Agenda

Councilwoman Benton motioned to accept the agenda as presented. The motion carried unanimously.

VOTE— Office of Mayor Vacancy

The Manager stated that with the sudden passing of the Town Mayor, it leaves a vacancy for that position. He provided the schedule of filling the vacancy through appointment versus the election, stating that the election is less than a month away and would be over before the town could follow the town's process to fill the vacancy through town appointment.

Councilman Leonard motioned to leave the office of the mayor vacant until a new mayor is sworn into office following the election and to let the Mayor Pro Tem fill in for the mayor's duties until that time. The motion carried unanimously.

Discussion –Water Treatment Process

The Manager introduced Brandon Mills, Public Works Director, and stated he was there to answer questions from the Council. The Manager stated that Councilman Weaver requested to have the water treatment process on the agenda for discussion. Councilman Weaver stated that there have been several complaints regarding water quality from residents. He asked the Town Manager what the town is doing short-term to solve the discolored water. The Town Manager stated that there is not a quick, easy solution. The Manager then gave a description of how an aquifer works and the treatment process the town's water goes through before being distributed to resident's homes. He stated that Brandon and himself have met with contractors within the past month and are currently waiting on a quote to replace the Birm media. He stated that the contractor said that replacing the media may not solve the problem. The Manager stated that the North Carolina Department of Environmental Quality has provided system flushing recommendations and will be in town next week to do a walk through. Councilman Weaver

suggested that the town wait for the quotes before making any decisions. The Manager agreed. Councilman Weaver asked if there was a way to track complaints for water issues. The Manager stated that he would have something posted on the town website to collect complaints.

At this time, Mayor Pro Tem Sheffield called for a five-minute recess.

VOTE—WWTP Engineering Services Agreement Amendment

The Manager discussed the presented WWTP Engineering Services Agreement Amendment, which would scale back the original scope of service. The Manager stated that he was approached by a resident, who expressed concern with scaling back the scope and suggested that the town inquire about funding the original scope with a loan. The Manager stated that he has included some loan information in the packet if anyone wanted to discuss it. The Council agreed to scale back the project with the presented amendment.

Councilman Weaver motioned that the Council pursue a reduced scope of work for the WWTP project. The motion carried unanimously.

Councilman Weaver motioned to approve the WWTP Engineering Services Agreement Amendment as presented. The motion carried unanimously. (see attached)

VOTE - Chapter 3.05 – Boards and Commission Amendment

The Manager stated that the Council has discussed amending Chapter 3.05, Boards and Commissions and he has revised the amendment as the Council requested. He reviewed the requested changes.

Councilman Leonard motioned to adopt the language as presented. The motion carried unanimously. (see attached)

VOTE – Canebrake Traffic Control Device

The Manager stated that the River Bend Police Department completed a traffic survey on Canebrake Drive. He stated that the data from that survey reflects that the average speed for that area during the time of the survey is 9.3 mph. Councilman Leonard expressed gratitude to Sergeant Fell for completing this survey.

Councilman Leonard motioned to implement the recommendations of the Police Department as presented. The motion carried unanimously. (see attached)

REVIEW – Agenda for the October 17, 2024, Council Meeting

The Council reviewed the agenda for the October 17, 2024, Council Meeting.

ADJOURNMENT/RECESS

There being no further business, *Councilman Leonard moved to adjourn. The motion carried unanimously.* The meeting was adjourned at 9:15 p.m.

Kristie J. Nobles, MMC, NCCMC
Town Clerk



ENGINEERS

PLANNERS

SURVEYORS

LANDSCAPE ARCHITECTS

October 1, 2024

Mr. Delane Jackson, Town Manager
Town of River Bend
45 Shoreline Drive
River Bend, North Carolina 28562

SUBJECT: WWTP Enhancements
Phase 1 Value Engineering Re-design
Engineering Amendment No. 2

Dear Delane:

Pursuant to the Town's request, attached is Engineering Amendment No. 2 for the WWTP Enhancements project. This Amendment is for services required to re-design the Value Engineered solution as Phase 1 of the proposed WWTP improvements.

Phase 1 will incorporate a new concentric ring Treatment Unit (TU) #1 to replace the existing TU #1. The new TU #1 will be equivalent in size to the existing TU #2. TU #2 will be rehabilitated and re-partitioned such that treatment capacity is equally shared between both Treatment Units creating true duality. Most of the structures originally planned in the wetland areas will be postponed until a future phase of construction. The Influent Flow Meter/Vault, Preliminary Treatment Unit, rehabilitated Surge Tank/Surge Dosing Pumps, Chlorine Feed Building and rehabilitated Dechlorination Feed Building will remain as part of the Phase 1 project.

The modified scope of services and fees of Amendment No. 2 include Re-design; Geotechnical, Wetland and Construction Permitting; Bidding/Negotiation; Construction Administration; and Resident Project Representation Services.

If everything appears in order, please place this item on the agenda for the next Town Council meeting for approval.

Should you have any questions, please feel free to call.

With best regards,

A handwritten signature in blue ink, appearing to read 'Greg', is written over a large, light gray watermark that says 'DRAFT' diagonally across the page.

Gregory J. Churchill, P.E.
President

Cc: File

Encls.

This is EXHIBIT K, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated November 10, 2022.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 2

The Effective Date of this Amendment is: September 30, 2024.

Background Data

Effective Date of Owner-Engineer Agreement: November 10, 2022

Owner: Town of River Bend

Engineer: Rivers & Associates, Inc.

Project: WWTP Enhancements

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

Additional Services to be performed by Engineer

- Modifications to services of Engineer
- Modifications to responsibilities of Owner
- Modifications of payment to Engineer
- Modifications to time(s) for rendering services
- Modifications to other terms and conditions of the Agreement

Description of Modifications:

The WWTP Enhancements project will be re-designed to include the Value Engineered solution as Phase 1 of the proposed improvements. Phase 1 improvements will include rehabilitation and enhancement to provide increased service life, but does not increase capacity or enhance treatment capability at this juncture. Phase 1 will incorporate a new concentric ring Treatment Unit (TU) #1 to replace the existing TU #1. The new TU #1 will be of equivalent size to the existing TU #2. Treatment Unit #2 will be rehabilitated and re-partitioned such that treatment capacity is equally shared between both Treatment Units creating true duality. The new and rehabilitated Treatment Units will each include an integral aeration zone, clarifier, chlorine contact chamber and aerobic digester. Phase 1 will maintain the previously designed Influent Flow Meter/Vault, Preliminary Treatment Unit, rehabilitated Surge Tank/Surge Dosing Pumps, Chlorine Feed Building, and rehabilitated Dechlorination Feed Building. All other previously designed equipment will be excluded from Phase 1 construction. Civil, structural and electrical designs will be modified as required to accommodate the revisions. Refer to Exhibit J – Special

Provisions (Amendment 2), Appendix 2 to Exhibit C – Standard Hourly Rates Schedule (Amendment 2), and Appendix 3 to Exhibit C – Summary of Engineering Fees (Amendment 2) for further descriptions.

Services to be provided for Phase 1 include:

<u>Engineering Services</u>	<u>Cost</u>	<u>Payment Method</u>	<u>Estimated Time to Complete</u>
Phase 1 VE Re-design	\$118,500.00	Lump Sum	3 months
Phase 1 VE – Geotechnical, Wetland & Construction Permitting	\$16,500	Hourly plus Reimbursables	3 months in parallel with Re-design
Phase 1 VE Bidding or Negotiating	\$33,500.00	Hourly plus Reimbursables	3 months
Construction Administration Phase	\$190,000.00 \$199,000.00	Hourly plus Reimbursables	15 months
Resident Project Representative Services	\$260,000.00 \$273,000.00	Hourly plus Reimbursables	15 months

Agreement Summary:

Original agreement amount:	\$ <u>639,000.00</u>
Net change for prior amendments:	\$ <u>22,000.00</u>
This amendment amount:	\$ <u>190,500.00</u>
Adjusted Agreement amount:	\$ <u>851,500.00</u>

Change in time for services (days or date, as applicable): 12 months

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:

ENGINEER:

Town of River Bend

Rivers & Associates, Inc.

By:
Print

Buddy Sheffield

By:
Print

Gregory J. Churchill

name: Buddy Sheffield

name: Gregory J. Churchill, P.E.

Title: Mayor Pro Tempore

Title: President

Date Signed: Oct. 17, 2024

Date Signed: 10-1-24

This instrument has been
preaudited as required by the
Local Government Budget and
Fiscal Control Act.

Amanda P. Gilbert
FINANCE OFFICER 10/18/24

This is **EXHIBIT J**, consisting of 1 page, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated November 10, 2022.

Special Provisions (Amendment 2)

In order to reduce overall construction costs, the WWTP Enhancements project will be re-designed to include the Value Engineered solution as Phase 1 of the proposed improvements. Phase 1 improvements will include rehabilitation and enhancement to provide increased service life, but does not increase capacity or enhance treatment capability at this juncture.

Phase 1 will incorporate a new concentric ring Treatment Unit (TU) #1 to replace the existing TU #1. The new TU #1 will be of equivalent size to the existing TU #2. Treatment Unit #2 will be rehabilitated and re-partitioned such that treatment capacity is equally shared between both Treatment Units creating true duality. The new and rehabilitated Treatment Units will each include an integral aeration zone, clarifier, chlorine contact chamber and aerobic digester.

Phase 1 will maintain the previously designed Influent Flow Meter/Vault, Preliminary Treatment Unit, rehabilitated Surge Tank/Surge Dosing Pumps, Chlorine Feed Building, and rehabilitated Dechlorination Feed Building. All other previously designed equipment will be excluded from Phase 1 construction. Civil, structural and electrical designs will be modified as required to accommodate the revisions.

Basic services for Re-design include preparation of revised computations, design memorandum, construction plans, and specifications, etc. Re-design services will be performed in accordance with Exhibit A Article A1.03 of the Engineering Services Agreement. Basic services will be provided on a lump sum basis in the amount of \$118,500.00 in accordance with Exhibit C Article C2.01. The period of service to accomplish the Phase 1 Re-design services is estimated to be 3 months.

Basic services associated with subsequent bidding and construction phases include (1) Phase 1 Bidding or Negotiating, (2) Construction Administration, and (3) Resident Project Representative (RPR) Services. The previously designed and permitted WWTP Enhancements project was advertised for bid twice, but no award was made. The Phase 1 Re-design and re-permitted project will require additional Bidding or Negotiation phase services. These services will be performed in accordance with Exhibit A Article A1.04 of the Engineering Services Agreement. Phase 1 VE – Bidding or Negotiating services will be performed on an hourly plus reimbursables basis estimated at \$33,500.00 in accordance with Exhibit C Article C2.01. The estimated period of service for bidding or negotiating is 3 months following advertisement of the project for bids. Construction Administration and RPR services will also be required. The previously estimated fees for these services have been revised based on current billing rates. Construction Administration and RPR services will be performed in accordance with Exhibit A Article A1.05 of the Engineering Services Agreement. Construction Administration services will be provided on an hourly plus reimbursables basis estimated at \$199,000.00 in accordance with Exhibit C Article C2.01. RPR services will be performed on an hourly plus reimbursables basis estimated at \$273,000.00 in accordance with Exhibit C – Compensation Packet RPR-2. The period of service for provision of construction administration and RPR services is estimated to be 15 months.

Exhibit J - Special Provisions.

Additional services associated with Phase 1 Re-design will include (1) geotechnical evaluation, (2) wetland delineation and (3) re-permitting only as required. Subsurface geotechnical borings, evaluation and recommendations will be provided relative to site preparation and foundation support beneath the new TU #1. Wetlands delineation will be conducted in the area located immediately to the southwest of the existing TU #1 to ensure construction and fill does not encroach into existing wetlands. Verification by the US Army Corps of Engineers will not be sought if no fill will encroach in wetland areas. Setback waivers from surface waters will be addressed in similar manner to that provided in the previous NPDES Authorization to Construct (ATC) Permit. Re-permitting will be required for (1) NPDES ATC and (2) NCDEQ Division of Water Infrastructure (DWI) Plans and Specifications Funding Approval. Other permits previously obtained (NC DEMLR Erosion & Sedimentation Control, NC DEMLR Stormwater Permit, and NC DEMLR General Discharge Permit) are believed to remain valid as disturbed area will be reduced, and construction will be confined within the previous Limits of Disturbance (LOD). Additional services for Phase 1 VE – Geotechnical, Wetland and Construction Permitting will be performed on an hourly plus reimbursables basis estimated at \$16,500.00 in accordance with Exhibit C – Compensation Packet AS-1. Geotechnical and Wetland sub-consulting services will be conducted in parallel with Re-design. The period of service estimated to obtain required permits is 3 months following applications submittal. All additional services are provided in accordance with Exhibit A Article A2.01 of the Engineering Services Agreement.

Appendix 2 to Exhibit C - Current Standard Rates Schedule (Amendment 2) is attached.

Appendix 3 to EXHIBIT C- Summary of Engineering Fees (Amendment 2) is attached.

ITEM

This is **Appendix 2 to EXHIBIT C**, consisting of 1 Page, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated November 10, 2022.

Standard Hourly Rates Schedule (Amendment 2)

A. *Standard Hourly Rates:*

1. Standard Hourly Rates are set forth in this Appendix 2 to this Exhibit C and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.
2. The Standard Hourly Rates apply only as specified in Article C2, **and are subject to annual review and adjustment as of June 30th.**

B. *Schedule of Hourly Rates:*

Hourly rates for services performed on or after the Effective Date are:

<u>EMPLOYEE CLASSIFICATION:</u>	<u>HOURLY RATES:</u>
Principal	\$195.00
Project Manager	\$140.00 to \$190.00
Project Engineer	\$115.00 to \$175.00
Design Engineer	\$90.00 to \$110.00
Landscape Architect	\$90.00 to \$140.00
Planner	\$75.00 to \$100.00
Designer	\$85.00 to \$130.00
CAD Technician	\$70.00 to \$80.00
Project Surveyor	\$95.00 to \$140.00
Party Chief	\$60.00 to \$115.00
Surveyor Technician	\$50.00 to \$70.00
1-Man Robotic	\$105.00 to \$140.00
Resident Project Representative	\$65.00 to \$110.00
Administrative Assistant	\$65.00 to \$80.00
Field Tech	\$70.00
Intern Tech	\$40.00
Sub-Consultants and Fees	1.15 x Cost
Travel	Current IRS Rate
Miscellaneous Expense	Cost

This is **Appendix 3 to EXHIBIT C**, consisting of 1 page, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated November 10, 2022.

Summary of Engineering Fees (Amendment 2)

C2.01.1 Compensation for Basic Services (other than Resident Project Representative) - Lump Sum Method of Payment

A.1.a.	Study and Report Phase	<u>\$20,000.00</u>
A.1.b.	Preliminary and Final Design Phase	<u>\$88,000.00</u>
A.1.g.	Phase 1 Value Engineering (VE) Re-design	<u>\$118,500.00</u>

C2.01.2 Compensation for Basic Services (other than Resident Project Representative) – Standard Hourly Rates Method of Payment

A.4.d.	Bidding or Negotiating Phase	<u>\$32,000.00</u>
A.4.e.	Construction Administration Phase	<u>\$199,000.00</u>

C2.04 Compensation for Resident Project Representative Basic Services – Standard Hourly Rates Method of Payment

A.1.	Resident Project Representative Services	<u>\$273,000.00</u>
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C2.05 Compensation for Additional Services – Standard Hourly Rates Method of Payment

D.1.	Environmental, Wetland and Construction Permitting	<u>\$19,000.00</u>
D.2.	Additional Boundary and Topographic Surveys	<u>\$13,000.00</u>
D.3.	Record Drawings	<u>\$17,000.00</u>
D.4.	Value Engineering (VE)	<u>\$22,000.00</u>
D.5.	Phase 1 VE - Geotechnical, Wetland and Construction Permitting	<u>\$16,500.00</u>
D.6.	Phase 1 VE - Bidding or Negotiating Phase	<u>\$33,500.00</u>

C2.01.1 through C2.05 TOTAL \$851,500.00

**Re-design Value Engineered Solution to WWTP Enhancements Project
Town of River Bend
September 8, 2024**

Start Date	End Date	Task
8/1/2024	9/1/2024	1 month - Amendment to ESA
9/1/2024	1/1/2025	4 months - Re-design, Wetlands Delineation, Geotechnical Investigation
1/1/2025	4/1/2025	3 months - Permitting
4/1/2025	7/1/2025	3 months - Bidding/Re-bidding Timeframe
7/1/2025	9/30/2026	15 months (456 calendar days) - Contract Timeframe
9/30/2026	12/31/2026	3 months - Extra Construction/Submit Reimbursement/Closeout Paperwork

ITEM

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE TOWN OF RIVER BEND

BE IT ORDAINED by the Town Council of the Town of River Bend that the Town Code of Ordinances, Title III, Administration, Chapter 3.05, Board and Commissions, be amended as follows:

PARKS AND RECREATION ADVISORY BOARD

§ 3.05.001 ESTABLISHMENT.

A Parks and Recreation Advisory Board (the Board) is hereby created and established.

§ 3.05.002 PURPOSE.

The purpose of the Board is to advise the Town Council (Council) and Manager on parks and recreation issues to include, but not be limited to, town parks and recreation areas, safety matters in town parks and recreation areas, and recreational activities in town parks and recreation areas. The Board shall work on other issues assigned by the Council or Manager

§ 3.05.003 POWERS AND DUTIES.

The Board shall report to the Town Council and shall have the following powers and duties:

- (A) At the direction of the Council and/or Manager, conduct studies and make recommendations on matters relating to parks and recreation issues.
- (B) At their request, assist the Council and/or Manager in the resolution of complaints and concerns registered by the town's citizens, governmental agencies, or other entities.
- (C) All Board reports, recommendations, or requests for actions shall be coordinated, when appropriate, with other town boards working through the Manager and Council.
- (D) Because the Board is advisory in purpose, no Board member shall make, or have the authority to make, any contractual or financial obligations or arrangements on behalf of, or for, the town.
- (E) The Board, at its discretion and operating within its budget, may organize and administer Council and/or Manager approved parks and recreational activities and events to serve the residents of River Bend. The Board may be asked to organize special events or activities by the Council and/or Manager.

§ 3.05.004 COMPOSITION AND TERMS OF OFFICE.

- (A) There shall be seven (7) members of the Board, to be appointed by the Council for 2-year staggered terms. All members shall serve without compensation. The terms of office shall commence on July 1 and end on June 30, 2 years later, unless appointed to fill a vacancy, in which the term would begin immediately and end when the term was scheduled to end.
- (B) All members shall be residents of the town.

§ 3.05.005 ORGANIZATION AND PROCEDURES.

- (A) At the first regular meeting each year following June 30, the Board shall elect a Chair, Vice Chair and a Secretary. The Secretary need not be a member of the Board. The name and contact information for each officer shall be immediately forwarded to the Town Clerk. Any subsequent change in officers shall also be forwarded to the Town Clerk.
- (B) The Board shall set a date (Ex: 2nd Thursday of each month), time and place to conduct its regular meeting. The schedule of regular meetings for the Board shall be maintained in the Office of Town Clerk.
- (C) The Board shall hold a minimum of 4 scheduled meetings per year. Special meetings may be called by Chair, the Manager, or 2 members of the Board. All meetings of the Board shall be conducted in a public, accessible place. All official meetings of the Board shall be held in a town-owned building or on the town's campus. All meetings shall be open to the public, shall be conducted under the rules of order established by Council, and shall be in accordance with state laws, in particular, the Open Meetings Law. A written agenda shall be prepared and distributed to all Board members and the Liaison at least 48 hours prior to all meetings. Copies of the agenda shall be available to the public at all meetings. A written record of minutes of each meeting shall be kept by the Secretary or, in their absence, a designated person and shall include information on attendance, findings, recommendations, and actions taken by the Board. A draft copy of the minutes shall be provided to the Town Clerk within 10 business days of the meeting. At the next regular meeting of the Board, the draft minutes shall be presented to the Board for official acceptance. Within 10 days of adoption by the Board, a signed copy of the minutes shall be provided to the Town Clerk for retention. In accordance with applicable law, minutes of Board meetings are public record. Board minutes shall be posted on the Town's web page in a manner consistent with the process of posting Town Council minutes.
- (D) A quorum, comprised of more than half the current membership, shall be present at the meeting to take any official action required or authorized by this subchapter. Only appointed Board members are eligible to vote. The Chair is eligible to vote on all matters.
- (E) The Board may adopt by-laws, rules, and other procedures not inconsistent with the town's ordinances and laws of North Carolina, with approval by the Town Manager.
- (F) Pursuant to G.S. § 160D-109, members of appointed boards providing advice to the Town Council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
- (G) Any official recommendation, arising out of the Board, shall be submitted in writing to the Town Council through the Board's liaison or the Town Manager.
- (H) Board activities, events, functions (not to include official Board meetings) may be held at non-town owned property or facilities, with the written consent of the property owner, provided that the activity does not conflict with any other provision of the Town's Code of Ordinances.

ENVIRONMENT AND WATERWAYS ADVISORY BOARD

§ 3.05.015 ESTABLISHMENT.

An Environment and Waterways Advisory Board (the Board) is hereby created and established.

§ 3.05.016 PURPOSE.

The purpose of the Board is to advise the Town Council (Council) and Manager on environmental and waterways issues and to provide recommendations on waterways and environmental issues or concerns relating to use, preservation, conservation and protection of such resources within the town. The Board shall work on other issues assigned by the Council or Manager.

§ 3.05.017 POWERS AND DUTIES.

The Board shall report to the Town Council and shall have the following powers and duties:

- (A) At the direction of the Council and/or Manager, conduct studies and make recommendations on matters relating to environmental and waterway issues.
- (B) At their request, assist the Council and/or Manager in the resolution of complaints and concerns registered by the town's citizens, governmental agencies, or other entities.
- (C) All Board reports, recommendations, or requests for actions shall be coordinated, when appropriate, with other town boards working through the Manager and Council.
- (D) Because the Board is advisory in purpose, no Board member shall make, or have the authority to make, any contractual or financial obligations or arrangements on behalf of, or for, the town.
- (E) The Board, at its discretion and operating within its budget, may organize and administer Council and/or Manager approved projects related to environmental and waterway activities and events to serve the residents of River Bend. The Board may be asked to organize special events or activities by the Council and/or Manager.
- (F) To engage in activities to further public education and understanding of the importance of waterways and the environment to the community, and voluntary means by which these resources may be protected.

§ 3.05.018 COMPOSITION AND TERMS OF OFFICE.

- (A) There shall be seven (7) members of the Board, to be appointed by the Council for 2-year staggered terms. All members shall serve without compensation. The terms of office shall commence on July 1 and end on June 30, 2 years later, unless appointed to fill a vacancy, in which the term would begin immediately and end when the term was scheduled to end.
- (B) All members shall be residents of the town.

§ 3.05.019 ORGANIZATION AND PROCEDURES.

- (A) At the first regular meeting each year following June 30, the Board shall elect a Chair, Vice Chair and a Secretary. The Secretary need not be a member of the Board. The name and contact information for each officer shall be immediately forwarded to the Town Clerk. Any subsequent change in officers shall also be forwarded to the Town Clerk.
- (B) The Board shall set a date (Ex: 2nd Thursday of each month), time and place to conduct its regular meeting. The schedule of regular meetings for the Board shall be maintained in the Office of Town Clerk.

- (C) The Board shall hold a minimum of 4 scheduled meetings per year. Special meetings may be called by Chair, the Manager, or 2 members of the Board. All meetings of the Board shall be conducted in a public, accessible place. All official meetings of the Board shall be held in a town-owned building or on the town's campus. All meetings shall be open to the public, shall be conducted under the rules of order established by Council, and shall be in accordance with state laws, in particular, the Open Meetings Law. A written agenda shall be prepared and distributed to all Board members and the Liaison at least 48 hours prior to all meetings. Copies of the agenda shall be available to the public at all meetings. A written record of minutes of each meeting shall be kept by the Secretary or, in their absence, a designated person and shall include information on attendance, findings, recommendations, and actions taken by the Board. A draft copy of the minutes shall be provided to the Town Clerk within 10 business days of the meeting. At the next regular meeting of the Board, the draft minutes shall be presented to the Board for official acceptance. Within 10 days of adoption by the Board, a signed copy of the minutes shall be provided to the Town Clerk for retention. In accordance with applicable law, minutes of Board meetings are public record. Board minutes shall be posted on the Town's web page in a manner consistent with the process of posting Town Council minutes.
- (D) A quorum, comprised of more than half the current membership, shall be present at the meeting to take any official action required or authorized by this subchapter. Only appointed Board members are eligible to vote. The Chair is eligible to vote on all matters.
- (E) The Board may adopt by-laws, rules, and other procedures not inconsistent with the town's ordinances and laws of North Carolina, with approval by the Town Manager.
- (F) Pursuant to G.S. § 160D-109, members of appointed boards providing advice to the Town Council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
- (G) Any official recommendation, arising out of the Board, shall be submitted in writing to the Town Council through the Board's liaison or the Town Manager.
- (H) Board activities, events, functions (not to include official Board meetings) may be held at non-town owned property or facilities, with the written consent of the property owner, provided that the activity does not conflict with any other provision of the Town's Code of Ordinances.

PLANNING BOARD

§ 3.05.035 ESTABLISHMENT.

A Planning Board (the Board) is hereby created and established.

§ 3.05.036 PURPOSE.

The purpose of the Board is to advise the Town Council (Council) and Manager on planning and zoning issues to include, but not be limited to, establishment or revision of districts, regulation and restriction of the erection, construction, reconstruction, alteration, repair or use of buildings, structures or land in accordance with G.S. § 160D-109. The Board shall work on other issues assigned by the Council or Manager.

§ 3.05.037 POWERS AND DUTIES.

Pursuant to G.S. § 160D-109, the Board shall report to the Town Council and shall have the following powers and duties:

- (A) At the direction of the Council and/or Manager, conduct studies and make recommendations on matters relating to planning and zoning issues.
- (B) At their request, assist the Council and/or Manager in the resolution of complaints and concerns registered by the town's citizens, governmental agencies, or other entities.
- (C) All Board reports, recommendations, or requests for actions shall be coordinated, when appropriate, with other town boards working through the Manager and Council.
- (D) Because the Board is advisory in purpose, no Board member shall make, or have the authority to make, any contractual or financial obligations or arrangements on behalf of, or for, the town.

§ 3.05.038 COMPOSITION AND TERMS OF OFFICE.

- (A) There shall be seven (7) members of the Board, six (6) being appointed by the Council for 2-year staggered terms. The seventh member shall be a citizen living in the town's extraterritorial jurisdiction (ETJ) and shall be appointed by the Craven County Commissioners in accordance with G.S. § 160D-109. All members shall serve without compensation. The terms of office shall commence on July 1 and end on June 30, 2 years later, unless appointed to fill a vacancy, in which the term would begin immediately and end when the term was scheduled to end.
- (B) All town-appointed members shall be residents of the town.
- (C) Only the Craven County Commissioners have the authority to remove the ETJ member from the Board. Any ETJ vacancy shall be filled by the Commissioners.
- (D) All members of the Board shall have equal rights, privileges and duties with regards to all matters within the town's planning and zoning jurisdiction.

§ 3.05.039 ORGANIZATION AND PROCEDURES.

- (A) At the first regular meeting each year following June 30, the Board shall elect a Chair, Vice Chair and a Secretary. The Secretary need not be a member of the Board. The name and contact information for each officer shall be immediately forwarded to the Town Clerk. Any subsequent change in officers shall also be forwarded to the Town Clerk.
- (B) The Board shall set a date (Ex: 2nd Thursday of each month), time and place to conduct its regular meeting. The schedule of regular meetings for the Board shall be maintained in the Office of Town Clerk.
- (C) The Board shall hold a minimum of 4 scheduled meetings per year. Special meetings may be called by Chair, the Manager, or 2 members of the Board. All meetings of the Board shall be conducted in a public, accessible place. All official meetings of the Board shall be held in a town-owned building or on the town's campus. All meetings shall be open to the public, shall be conducted under the rules of order established by Council, and shall be in accordance with state laws, in particular, the Open Meetings Law. A written agenda shall be prepared and distributed to all Board members and the Liaison at least 48 hours prior to all meetings. Copies of the agenda shall be available to the public at all meetings. A written record of minutes of each

meeting shall be kept by the Secretary or, in their absentee, a designated person and shall include information on attendance, findings, recommendations, and actions taken by the Board. A draft copy of the minutes shall be provided to the Town Clerk within 10 business days of the meeting. At the next regular meeting of the Board, the draft minutes shall be presented to the Board for official acceptance. Within 10 days of adoption by the Board, a signed copy of the minutes shall be provided to the Town Clerk for retention. In accordance with applicable law, minutes of Board meetings are public record. Board minutes shall be posted on the Town's web page in a manner consistent with the process of posting Town Council minutes.

- (D) A quorum, comprised of more than half the current membership, shall be present at the meeting to take any official action required or authorized by this subchapter. Only appointed Board members are eligible to vote. The Chair is eligible to vote on all matters.
- (E) The Board may adopt by-laws, rules, and other procedures not inconsistent with the town's ordinances and laws of North Carolina, with approval by the Town Manager.
- (F) Pursuant to G.S. § 160D-109, members of appointed boards providing advice to the Town Council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
- (G) Any official recommendation, arising out of the Board, shall be submitted in writing to the Town Council through the Board's liaison or the Town Manager.
- (H) Board activities, events, functions (not to include official Board meetings) may be held at non-town owned property or facilities, with the written consent of the property owner, provided that the activity does not conflict with any other provision of the Town's Code of Ordinances.

COMMUNITY APPEARANCE COMMISSION

§ 3.05.055 ESTABLISHMENT.

A Community Appearance Commission (herein after, the Board) is hereby created and established.

§ 3.05.056 PURPOSE.

The purpose of the Board is to advise the Town Council (Council) and Manager on community appearance issues to include, but not be limited to, enhancing the appearance of the town, making recommendations for planting of trees, shrubs or other planting materials on town owned property including town right-of-ways, and any other matter that affects the overall appearance of the town. The Board shall work on other issues assigned by the Council or Manager.

§ 3.05.057 POWERS AND DUTIES.

The Board shall report to the Town Council and shall have the following powers and duties:

- (A) At the direction of the Council and/or Manager, conduct studies and make recommendations on matters relating to community appearance issues.
- (B) At the request of the Council and Manager, assist in the resolution of complaints and concerns registered by the town's citizens, governmental agencies, or other entities.

- (C) All Board reports, recommendations, or requests for actions shall be coordinated, when appropriate, with other town boards working through the Manager and Council.
- (D) Because the Board is advisory in purpose, no Board member shall make, or have the authority to make, any contractual or financial obligations or arrangements on behalf of, or for, the town.
- (E) The Board, at its discretion and operating within its budget, may organize and implement Council and/or Manager approved projects related to community appearance. The Board may be asked to conduct special projects or activities by the Council and/or Manager.

§ 3.05.058 COMPOSITION AND TERMS OF OFFICE.

- (A) There shall be seven (7) members of the Board, to be appointed by the Council for 2-year staggered terms. All members shall serve without compensation. The terms of office shall commence on July 1 and end on June 30, 2 years later, unless appointed to fill a vacancy, in which the term would begin immediately and end when the term was scheduled to end.
- (B) All members shall be residents of the town.

§ 3.05.059 ORGANIZATION AND PROCEDURES.

- (A) At the first regular meeting each year following June 30, the Board shall elect a Chair, Vice Chair and a Secretary. The Secretary need not be a member of the Board. The name and contact information for each officer shall be immediately forwarded to the Town Clerk. Any subsequent change in officers shall also be forwarded to the Town Clerk.
- (B) The Board shall set a date (Ex: 2nd Thursday of each month), time and place to conduct its regular meeting. The schedule of regular meetings for the Board shall be maintained in the Office of Town Clerk.
- (C) The Board shall hold a minimum of 4 scheduled meetings per year. Special meetings may be called by Chair, the Manager, or 2 members of the Board. All meetings of the Board shall be conducted in a public, accessible place. All official meetings of the Board shall be held in a town-owned building or on the town's campus. All meetings shall be open to the public, shall be conducted under the rules of order established by Council, and shall be in accordance with state laws, in particular, the Open Meetings Law. A written agenda shall be prepared and distributed to all Board members and the Liaison at least 48 hours prior to all meetings. Copies of the agenda shall be available to the public at the meeting. A written record of minutes of each meeting shall be kept by the Secretary or, in their absence, a designated person and shall include information on attendance, findings, recommendations, and actions taken by the Board. A draft copy of the minutes shall be provided to the Town Clerk within 10 business days of the meeting. At the next regular meeting of the Board, the draft minutes shall be presented to the Board for official acceptance. Within 10 days of adoption by the Board, a signed copy of the minutes shall be provided to the Town Clerk for retention. In accordance with applicable law, minutes of Board meetings are public record. Board minutes shall be posted on the Town's web page in a manner consistent with the process of posting Town Council minutes.

- (D) A quorum, comprised of more than half the current membership, shall be present at the meeting to take any official action required or authorized by this subchapter. Only appointed Board members are eligible to vote. The Chair is eligible to vote on all matters.
- (E) The Board may adopt by-laws, rules, and other procedures not inconsistent with the town's ordinances and laws of North Carolina, with approval by the Town Manager.
- (F) Pursuant to G.S. § 160D-109, members of appointed boards providing advice to the Town Council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.
- (G) Any official recommendation, arising out of the Board, shall be submitted in writing to the Town Council through the Board's liaison or the Town Manager.
- (H) Board activities, events, functions (not to include official Board meetings) may be held at non-town owned property or facilities, with the written consent of the property owner, provided that the activity does not conflict with any other provision of the Town's Code of Ordinances.

§ 3.05.070 APPOINTMENT/REMOVAL TO BOARD

- (A) No appointment to fill a vacancy on an Advisory Board shall be made until the vacancy has been advertised for at least 2 weeks. Applicants are encouraged to attend the Council meeting where their consideration of appointment is scheduled, whereby they will be introduced to the Council.
- (B) The following application procedure shall be followed by all applicants:
 - (1) Any person interested in appointment to an Advisory Board shall complete and submit an Advisory Board Application.
 - (2) Before being considered for appointment, an applicant must have attended at least 1 meeting of the Advisory Board they request to be appointed to.
 - (3) All applications for appointment will be reviewed by the Advisory Board. The Advisory Board shall consider all applicants and submit a recommendation for appointment to the Town Council.
 - (4) The Advisory Board Liaison shall submit the appointment recommendation to the Town Council.
- (C) Advisory Board members may resign at any time for any reason. All resignations must be immediately reported in writing or via email to the Town Manager by the Chair, or Liaison. Once a member's resignation becomes effective, that member may only be considered for reappointment following the procedure described herein.
- (D) The Council may remove a Board member, at its discretion, by vote in an open meeting. A Board member who misses 3 consecutive meetings without being excused by the Board shall be considered to have resigned membership in the Board.

- (E) Council members may not serve on an Advisory Board. Upon appointment or election to the Council, an Advisory Board member shall immediately resign from the Advisory Board or be removed from the Advisory Board by a vote of the Council.

ADVISORY BOARD LIAISON

§ 3.05.080 ESTABLISHMENT.

An Advisory Board Liaison Section is hereby created and established.

§ 3.05.081 PURPOSE

As codified in Chapter 3.05 of the Town Code of Ordinances, the Town of River Bend has multiple Advisory Boards. In addition to the Advisory Boards listed therein, the town may also have other groups that function in roles similar to an Advisory Board (such as Community Watch, Board of Adjustment, etc.). Also, from time to time, the Town Council (Council) may create a special committee to address a particular topic. A member of Council may be appointed to serve as liaison for such groups (Board). Liaison appointments are only made by an official action of Council. The purpose of this section is to define the role of a liaison.

§ 3.05.082 ROLE OF LIAISON

- (A) A Council-appointed liaison is not a member of the Board. Rather, the liaison is a resource to support the Board in the completion of its assigned duties, subject to the following guidelines:
- (1) A liaison has no authority to supervise or manage the Board. The liaison shall not take part in any votes or decision making of the Board.
 - (2) Generally put, a liaison shall not attempt to influence the work or recommendations of the Board. More specifically, a liaison shall not take part in the Board's deliberations or discussions unless:
 - a) The Board requests the liaison's participation in a particular discussion. The liaison's input shall represent the position of Council, or the liaison shall identify their input as representing their personal opinion.
 - b) The liaison determines that he/she must speak up in order to remind the Board of Council's directives, town policies, the Open Meetings Law, public records requirements or other specific information which may be necessary to prevent the Board from taking inappropriate action.
- (B) The liaison shall be mindful that the Board is only taking action or doing work that is within the Board's Power and Duties as outlined herein or as otherwise prescribed by Council. If such a deviation occurs, the liaison shall notify the Board's Chairperson. If such deviations continue, the liaison shall notify the Mayor, Council and Town Manager.
- (C) The liaison shall serve as the conduit between the Council and the Board. The liaison shall bring to the Council any requests from the Board, such as, but not limited to, the following:
- (1) Questions about the Board's scope of work.
 - (2) Requests from the Board to change the Board's scope of work.
 - (3) Requests of town resources to further the Board's work.

- (4) Recommendations from the Board to the Council. All recommendations from a Board shall be provided in writing and signed by the Board's Chairperson. The liaison shall follow the town's agenda policy for placing the recommendation on the next Council agenda. Similarly, the liaison shall bring to the Board any directions, requests, or concerns from the Council.
- (D) The liaison should attend all regular meetings of the Advisory Board. When they cannot, they should notify their back-up and the back-up should attend. The liaison shall stay informed of Board activity/action by attending Board meetings or conferring with its members. The liaison shall update the Council at least quarterly (per fiscal year) on the work of the Board by submitting a written report of Board actions. The report shall be included in the Council's regular meeting agenda packet during the months of October, January, April and July. Such reports shall represent the Board's action during the previous quarter.

§ 3.05.083 BOARD OVERSIGHT

- (A) If a Board member or member of the public feels that there is an issue with the operations of the Board, they may speak to the liaison about their concern, in an effort to seek a remedy or clarification.
- (B) If the liaison is unable to resolve the issue, the liaison shall bring the issue to the Mayor, Mayor Pro-Tem and Town Manager for discussion and possible further action. If the issue requires Council action, the Mayor or Mayor Pro-Tem shall bring the issue to the Council by following the town's agenda policy.
- (C) If a liaison feels that there is an issue with the operations of the Board, they shall speak to Board's Chairperson. If the issue is not resolved, the liaison shall bring the issue to the Council for consideration by following the town's agenda policy.

This Ordinance shall be in full force and effect upon its adoption.

Adopted this the 10th day of October, 2024


Morris T. "Buddy" Sheffield, Mayor Pro Tem

ATTEST:


Kristie J. Nobles, Town Clerk, MMC

TRAFFIC CONCERNS
CANEBRAKE LANE AT CANEBRAKE
DRIVE
RIVER BEND, NC



SEPTEMBER 2024

REPORT COMPLETED BY:
RIVER BEND POLICE DEPARTMENT
SGT. S.M. FELL

Table of Contents

Complaint History	Page 3
Prior History	Page 3
Geography and Demographics	Page 4
Speed Study Defined	Page 5
Speed Survey Results	Page 5
Recommendations	Page 6
Speed Survey Results Printouts	Page 7
Additional Calming Devices	Page 10

Complaint History:

On September 16, 2024, a phone call to the River Bend Police Department was received from the River Bend Public Works Department in reference to speed bumps being placed in the roadway of the Canebrake Dr. area.

Upon investigation of the speed bumps, it was observed that there were two (2) sets of speed bumps placed in the roadway. One set was located at the intersection of Canebrake Ln. and Canebrake Dr. The second set was in or around the intersection of Canebrake Dr. and Stillwater Ct.

Officers spoke to citizens within the Canebrake community and discovered that residents took it upon themselves to purchase and place the speed bumps on their street due to several residents in the area and delivery personal speeding on their road. Upon speaking to the citizens further about the issue, the main complaint appeared to be traffic speeding around the turn on to Canebrake Dr. from Canebrake Ln.

The speed bumps were removed by the citizens upon request.

Prior History:

There are no known crashes that have occurred with this community.

There has not been any complaints of traffic violations reported in the past that could be located in RMS.

Geography and Demographics of Canebrake:

- The Canebrake community is made up of 29 residential homes
- The posted speed limit is currently 25 M.P.H.
- Canebrake Ln. is 177 feet long
- Majority of residents in the Canebrake community are over the age of sixty (60)
- This is a very active community among neighbors interacting with each other by walking to various events they host each week within the community
- The residents can be found daily walking for exercise
- The Canebrake community does not have sidewalks
- There are approximately five (5) children living in the community
- The youngest children are between four (4) and five (5)
- There are no outlets to Canebrake
- There is only one (1) entry and exit to the community
- The two (2) youngest children reside at the intersection of Canebrake Ln. and Canebrake Dr.
- The children ride their bicycle in the roadway

What is a Speed Study:

A speed study is an analysis of the speeds at which vehicles are traveling on a particular road or section of road. This type of study is typically conducted by local or state transportation agencies in order to identify areas where speeding is a problem and to develop strategies for addressing the issue. Speed studies can be used to assess the effectiveness of speed limit enforcement, engineering solutions (such as speed bumps), and public education campaigns.

One of the traditional methods for conducting a speed study is to use a radar gun to measure the speeds of passing vehicles, but this requires the time of personnel.

Speed studies are important tools for transportation planners and engineers, as they can help identify areas where speeding is a problem and where safety improvements are needed.

Speed Survey:

A speed study was conducted the week of September 16th through September 20th, 2024.

The results of the speed study shows that four (4) vehicles were between 16-20 miles per hour (MPH). One (1) vehicle was travelling 26-30 MPH. These vehicles were recorded on the All Traffic Solutions radar calming device while making a right turn from Canebrake Ln. onto Canebrake Dr.

During this speed study, there were 101 vehicles that made the right turn from Canebrake Ln. onto Canebrake Dr. The peak travel times were between 1400 to 1800 hours during the day.

The speed study results are attached to this report.

Recommendations:

After the speed study results were gathered, lengthy discussions with traffic specialists held, and on-scene observations of the Canebrake roadway; the River Bend Police Department makes the following recommendations.

The recommendations made are the least intrusive to the community, easiest to enforce and can take place quickly without high cost to the town.

The first recommendation is to start with one (1) stop sign on the Canebrake Ln. at Canebrake Dr. This will force drivers to reduce speed and stop prior to making the right turn on to Canebrake Dr.

Canebrake Ln. is 177 feet long from Shoreline Dr. to Canebrake Dr. The Average car in the United States is 14 feet and 7 inches. This would allow approximately eleven (11) vehicles to fit in that span or several school buses. The prospect of a traffic buildup that would cause any influence of traffic on Shoreline Dr. would be highly improbable.

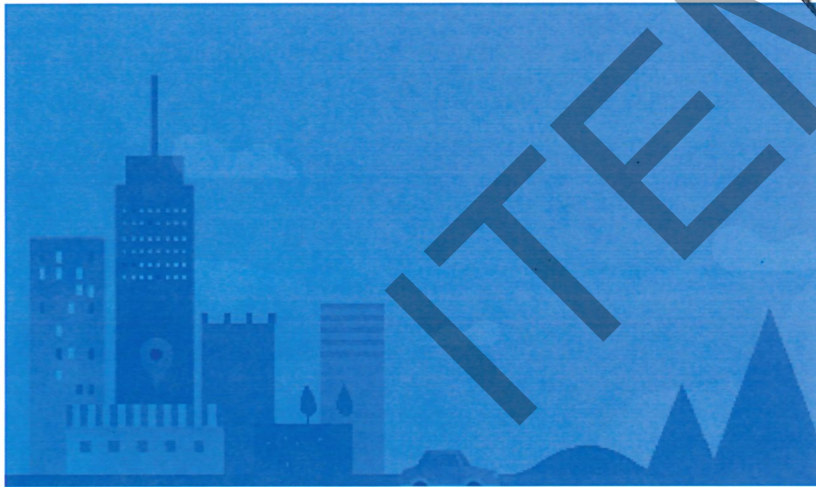
The second recommendation would be to place a “Slow, Children at Play” sign on Canebrake Ln. The sign location would be approximately halfway between Shoreline Dr. and Canebrake Dr. facing the entrance of the community.

ITEM 6






Google Maps Canebrake Dr




Imagery ©2024 Airbus, Map data ©2024 Google 20 ft

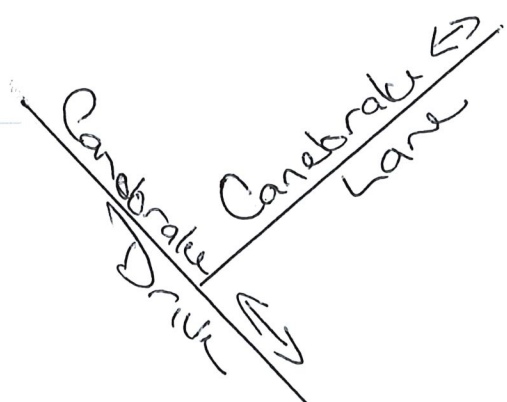


Canebrake Dr

- 
Directions
- 
Save
- 
Nearby
- 
Send to phone
- 
Share

 River Bend, NC 28562

*Intersection
of
concern*



ITEM 6



Canabrooke



Start: 2024-09-13

End: 2024-09-19

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

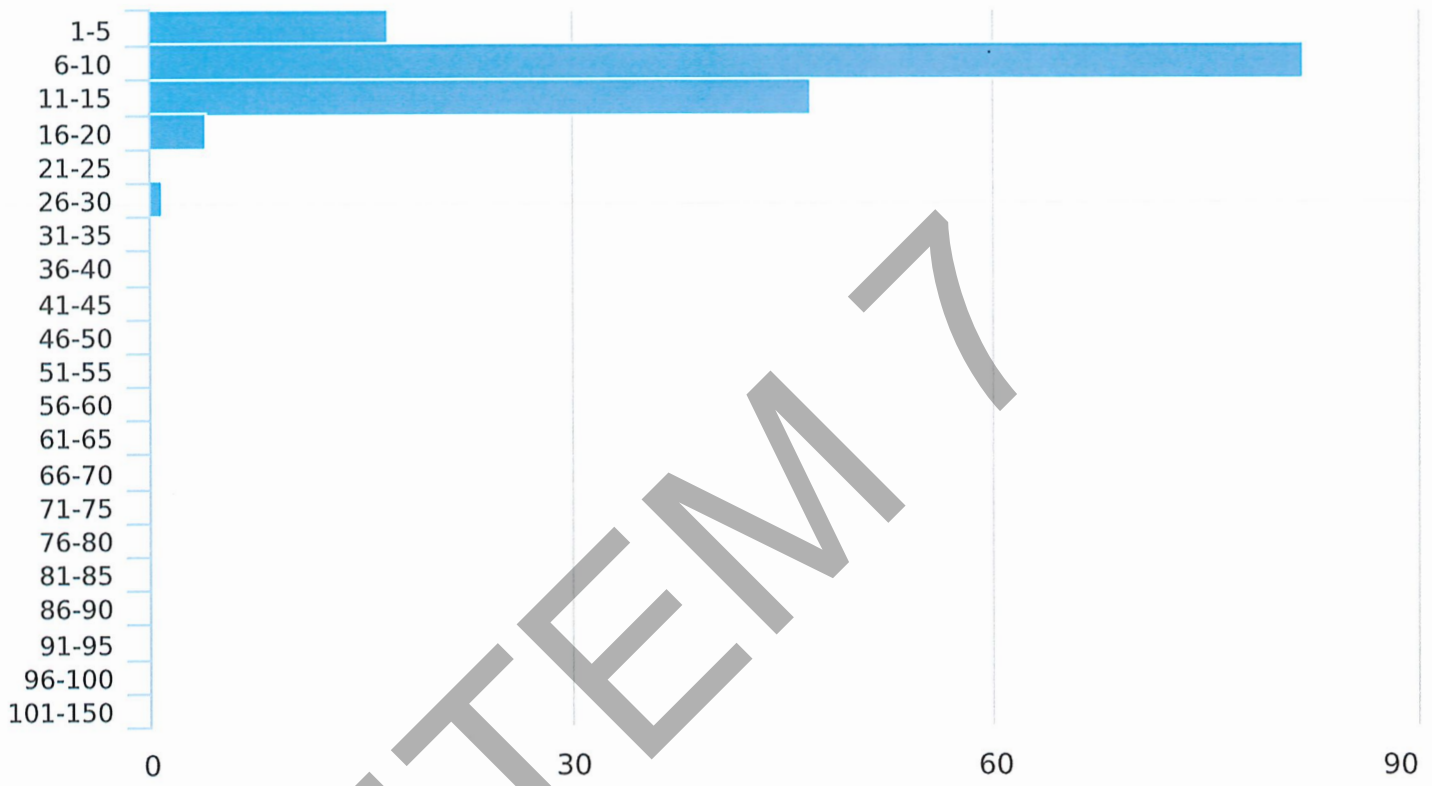
Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
1:00	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	13.0	1
2:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
3:00	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10.0	1
4:00	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.0	1
5:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
6:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
7:00	0	5	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.5	6
8:00	1	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.0	5
9:00	0	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.7	3
10:00	1	4	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.7	7
11:00	0	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10.7	3
12:00	0	3	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10.6	5
13:00	2	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.5	8
14:00	1	10	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.2	17
15:00	0	8	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.9	12
16:00	2	9	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.9	21
17:00	0	10	6	2	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11.4	19
18:00	8	12	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6.8	23
19:00	1	6	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8.7	9
20:00	1	4	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.1	7
21:00	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12.0	2
22:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0	0
23:00	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12.0	1
Total	17	82	47	4	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.3	151



Start: 2024-09-13
 End: 2024-09-19
 Times: 0:00:00-23:59:59

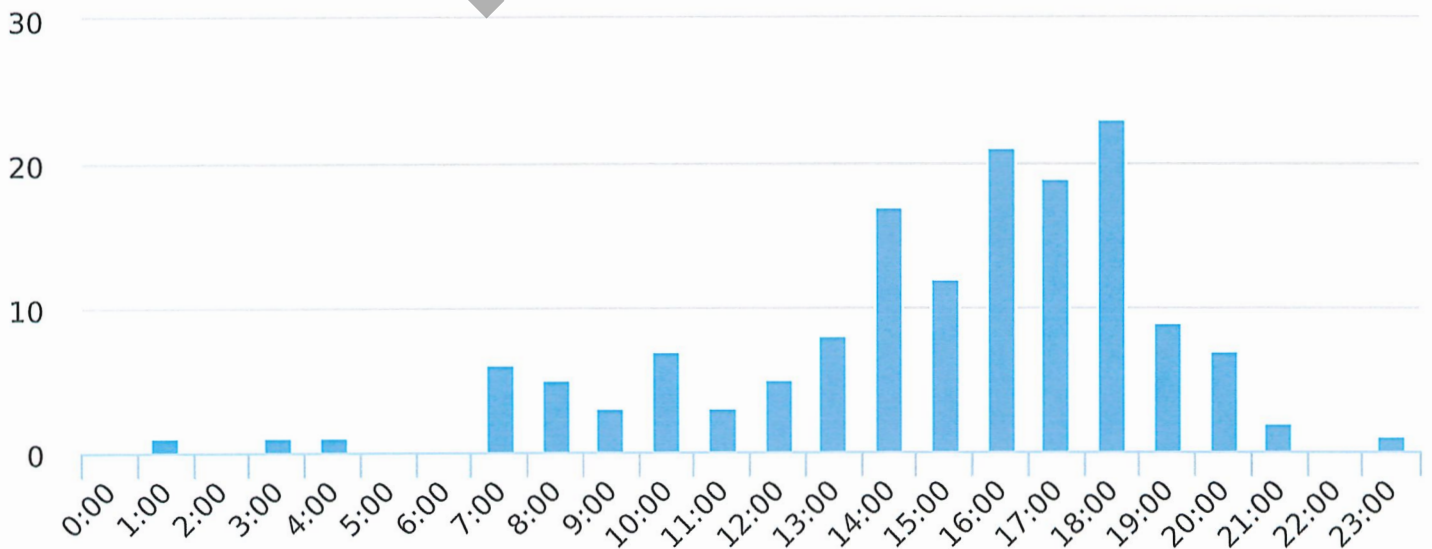
Speed Bins: Size 5, Range 1 to 150
 Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



ITEM 6

Volume over Time

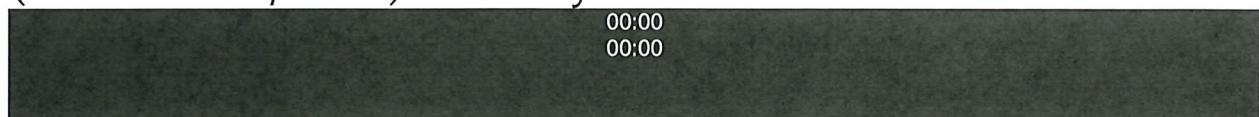


Why does that speed limit sign say 19 1/2 mph?

May 4, 2023 by Katie Anastas, KTOO



A sign at the airport tells drivers to go no faster than 19 1/2 mph. (Katie Anastas/KTOO)Audio Player



On a rainy afternoon at the Airport Dike Trail, Laura Minne is walking her dog, Bodhi. Over on the airport side of the fence, a

speed limit sign tells drivers to go no faster than 19 1/2 miles per hour.

When asked if she has a theory for why it's such a specific number, Minne laughs.

"I can only imagine," she says. "Whoever did it has to be pretty wonderful to have that humor."

Airport Manager Patty Wahto says that person was a member of the airfield crew several years ago. The idea was to get the attention of the many workers who were driving faster than the actual speed limit of 20 mph.

"When the 20 mph signs were posted, you could ask people what the speed limit was," Wahto wrote in an email. "They would either answer that they didn't know, or that they didn't think there was a speed limit posted."

Studies show drivers [remember fewer details](#) about routes they're more familiar with. Dwight Hennessy is a professor at Buffalo State University who studies traffic psychology.

"The reality is, we can't pay 100% perfect, focused attention on everything all the time," Hennessy said. "If you have a monotonous environment, where everything is the same, breaking it up grabs our attention. We're more likely to process things once we've paid attention to them."

That's why the 19 1/2 sign works, he said. It stands out, which makes drivers think about the speed limit more.

Time will tell whether the temporary speed limit and radar signs will reduce wintertime crashes on Egan. But, at the airport, the 19 1/2 sign seems to be doing the trick.

The Science and Safety of Speed Limits



In the past week or so I've driven past two speed limit signs that particularly caught my attention. I was able to get a photo of one of them (pictured above.) Not 10 mph or even 15 mph. 13.

That's odd, I said aloud to myself.

ITEM 6

Then I got to wondering ... Is the speed limit set 13 mph because of speed and safety risks (acceptable at 10 mph, but too dangerous at 15 mph), or because of the psychology of using an uncommon number. Is the posted speed limit set to a different number to catch our attention and, thereby encourage us to be mindful of our speed?

Why Install an All-Way Stop?

An all-way stop is an effective and cost-efficient way to improve the safety of an intersection and reduce the risk of serious crashes. Converting intersections into all-way stops has been shown to reduce fatalities and injuries by 77 percent.

The N.C. Department of Transportation recommends an all-way stop only after a thorough evaluation of the intersection. That evaluation includes an analysis of the traffic volumes, crash history, sight distance and a field investigation.

Benefits of an All-Way Stop

- [Improves safety](#) while causing a minimal increase in travel time.
- Reduces the need for drivers to wait until there is a safe gap in opposing traffic.
- Are more predictable compared to traffic signals.
- Can serve as a temporary solution until a permanent improvement, such as a roundabout, can be funded and constructed.
- Are more cost-effective than other types of safety projects.

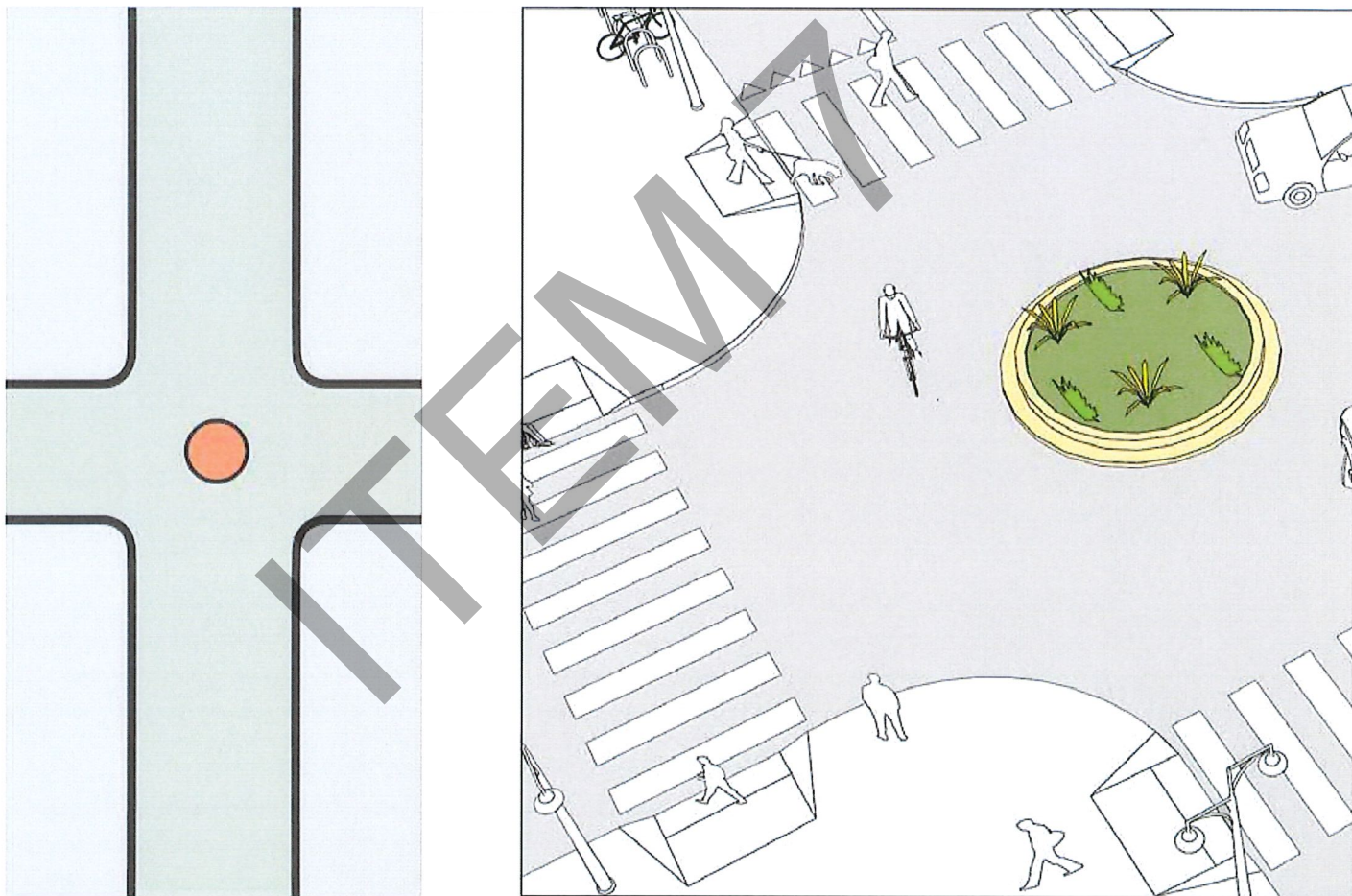
Top 5 benefits of speed bumps

- Speed bumps as speed limit controllers.
- Speed bumps as speed controllers for drivers' and pedestrians' safety.
- Speed bumps as traffic controllers.
- Speed bumps for traffic calming control.
- Speed bumps as a regulator of the parking area.
- Speed bumps as a savior during the slippery winter.

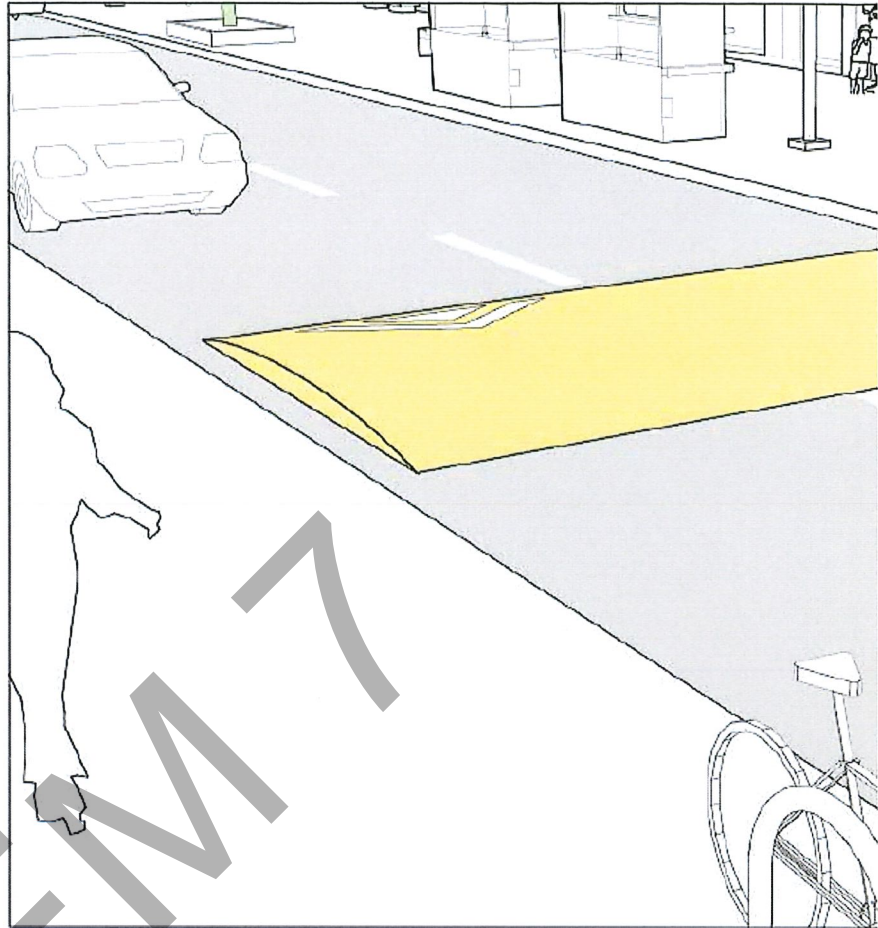
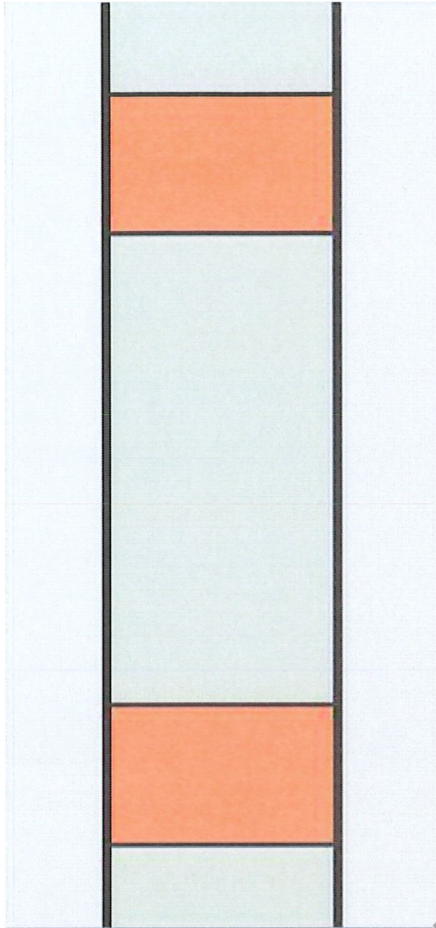
Learn more about traffic calming measures, besides police enforcement, that help slow traffic and increase safety. Sources: [Global Designing Cities Initiative](#) & [SMATS Traffic Calming Measures](#)

About

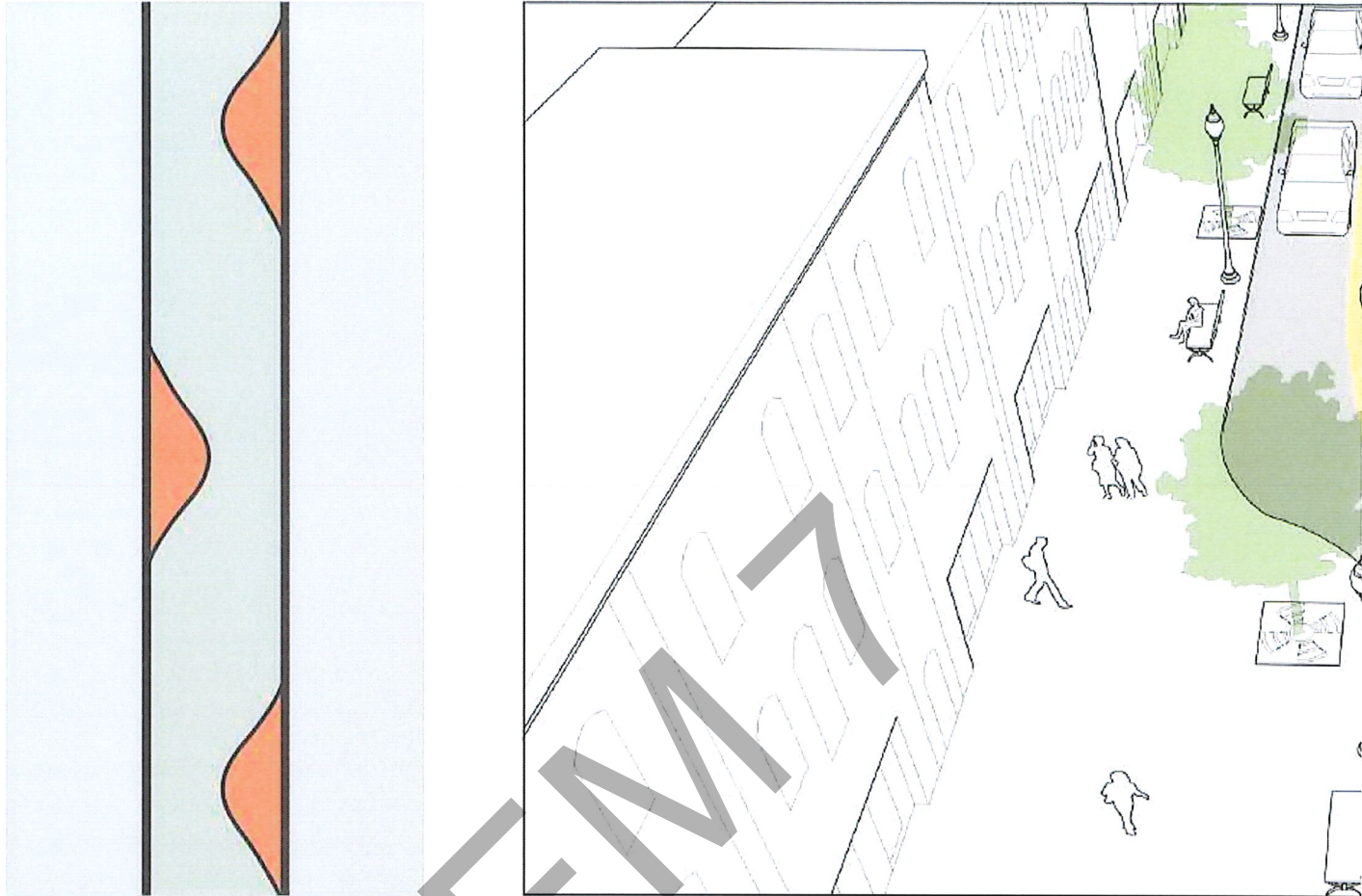
- Ended on Jun 30, 2023
- 1 participant
- 5 phases
- Share



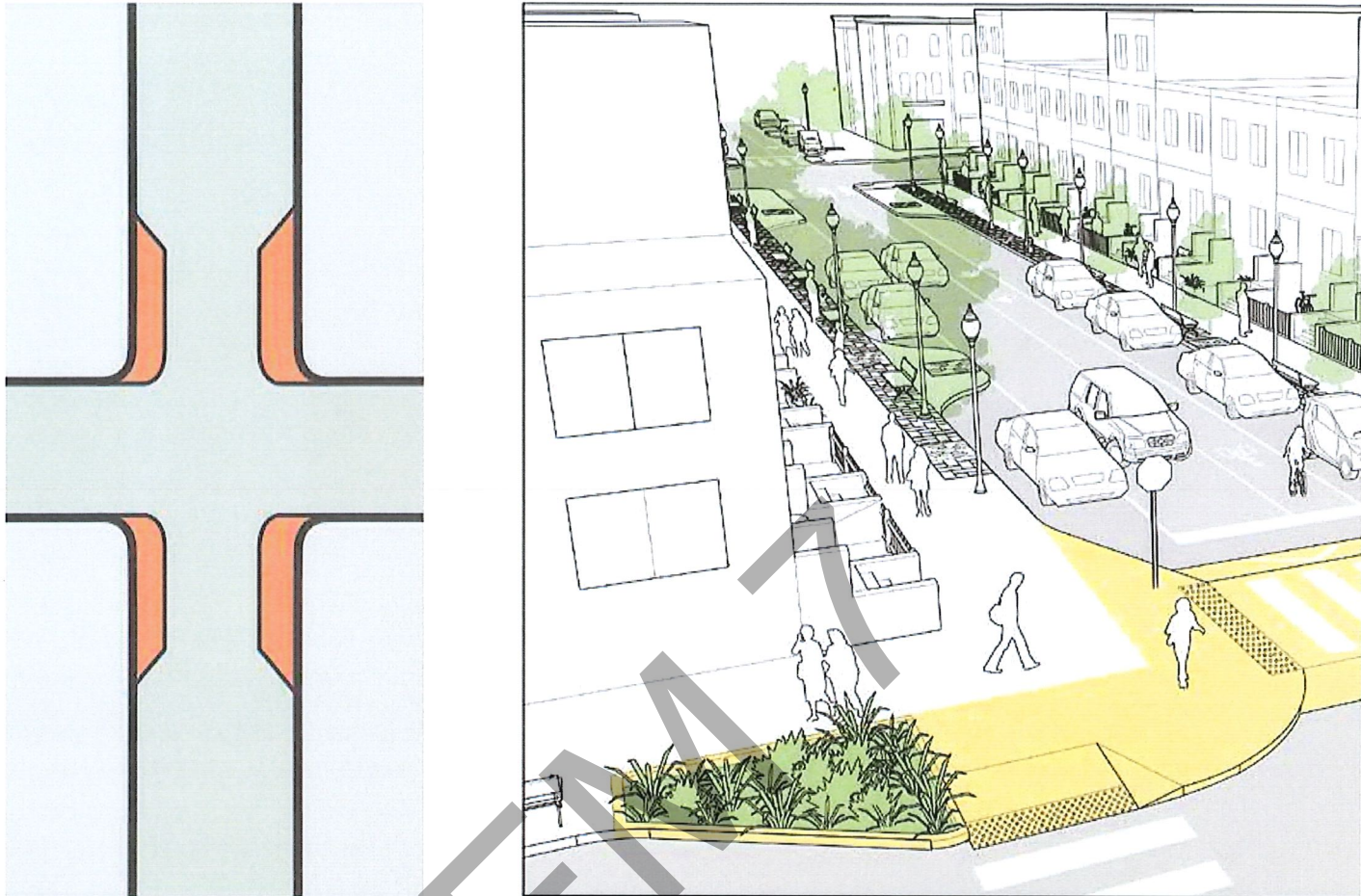
Traffic Circles Add a round center island to intersections. Drivers must slow down and change directions to navigate. These circles require drivers to slow down and pay attention to their surroundings in order to maneuver around them. Traffic circles create pedestrian crossing and landscaping opportunities, making them ideal for busier residential roads with traffic cut-through and higher speeds. Traffic circles are NOT roundabouts.



Speed Bumps/Humps/Tables Rounded, raised areas of pavement that require drivers to reduce their speed in order to maintain comfort and prevent vehicle damage. Speed bumps/humps can reduce the average speed by 10-25% between humps.



Chicanes Pairs of bump outs that introduce curves into otherwise straight roads and encourage people to drive 10-30 percent slower as they weave through them. This requires motorists to steer back and forth in order to navigate the road, causing speed reductions and more cautious driving. Chicanes work best on low volume roadways with lower speed limits, making them ideal for residential neighborhoods.



Bump Outs Strategically narrow streets and intersections to encourage people to slow down. Additionally, bump outs reduce pedestrian crossing distances. Check out the intersection of Paint Street and Second Street to see these in person.



Lane narrowing can be accomplished through widening of sidewalks, creating bicycle lanes, landscaping, or inserting raised medians in the center of the roadway. Narrow lanes encourage driver alertness, and cause motorists to slow down in order to increase driving comfort. Narrowed lanes also contribute to residential areas by providing more room for pedestrian activity and greener streets.

MOST ORDERS SHIP WITHIN 24 HOURS
951-291-0957 (TEL:951-291-0957)

River Bend Town Council
Oct. 10, 2024
Work Session Minutes
Page 40 of 43



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SKU: CSPD001-025

25mph Flashing Speed Limit Sign

\$899.99

Shipping Weight: 12.00 pounds

Quantity in Basket: None

SHEETING OPTIONS:

- Engineer Grade
- Diamond Grade + \$50.00

ITEM 6

CONFIGURATION OPTIONS:

Standard Battery & Solar Panel (Timer Included)

Qty

-	1	+
---	---	---

ADD TO CART

ADD TO WISH LIST

DESCRIPTION

+

Our Solar LED Flashing Speed Limit Sign (MPH) is a bright and energy efficient traffic sign that is built for durability and will increase driver awareness wherever it is placed! Made to MUTCD specifications and includes a 5W solar panel, junction box (with built-in rechargeable battery), MPH sign and mounting brackets. An ideal addition to school zones, shopping centers and other high-risk areas!

Product Specifications:

- **TYPE:**25mph Solar Traffic Safety Sign
 - **CODE:** CSPD001-025
 - **MUTCD CODE:** R2-1
 - **SOLAR PANEL:** 12V, 5W monocrystalline silicone
 - **BATTERY:** Lithium battery 12V/7200mAH
 - **BATTERY SPAN:** 3-5 years
 - **WORKING TIME:** After one full charge, 5-7 consecutive days
 - **WORKING MODE:** 24/7 or Dusk to Dawn
 - **OPTIONAL:** Timer activation (+\$100)
 - **VISIBLE DISTANCE:** >2500 feet
 - **DIMENSIONS:**
 - **PRODUCTS:** 18" (W) x 24" (H) inches (rectangle)
 - **SHIPPING:** 26" (W) x 26" (H) x 6" (D) inches
 - **WEIGHT:** 10lbs (without junction box)
 - **SIGN COLOR:** White
 - **LED LIGHT COLOR:** White
 - **REFLECTIVE SHEETING:**
 - **STANDARD:** Engineer grade reflective sheeting
 - **OPTION:** Diamond grade
 - **MUTCD COMPLIANT**
 - **OTHER SPEEDS AVAILABLE**
 - **WARRANTY:** 3 Year Full Warranty
- *STANDARD HARDWARE: FITS 3" to 4" DIAMETER POSTS*

INCLUDES:

- Solar panel + Junction box -holds motherboard and rechargeable battery
- Sign
- Mounting hardware

ITEM 6

The CSPD001-020 adheres to the MUTCD standards found within MUTCD guidelines Section 2A.07 for Retro-reflectivity and Illumination

- Illumination of a sign by Light emitting diodes (LEDs)
- Sign Element to be Illuminated: (1) Symbol or word message (2) Portions of the sign border
- LED's are placed within 1 border unit of border
- LED's are same color as sign background
- LED's are within 1/4" in width
- LED's flashing at a rate of 50 times per minute
- Background of sign is standard 3M reflective engineering grade material

[DOWNLOAD PRODUCT SHEET \(http://ledlighting-solutions.com/PDF/CSPD001-025.pdf\)](http://ledlighting-solutions.com/PDF/CSPD001-025.pdf)

[DOWNLOAD INSTALL INSTRUCTIONS \(http://ledlighting-solutions.com/PDF/Sign_Install_Instructions.pdf\)](http://ledlighting-solutions.com/PDF/Sign_Install_Instructions.pdf)

REVIEWS

DOCUMENTS

https://ledlighting-solutions.com/PDF/Sign_Warranty.pdf

https://ledlighting-solutions.com/PDF/Sign_Warranty.pdf

https://ledlighting-solutions.com/PDF/Sign_Warranty.pdf

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RELATED PRODUCTS

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<https://ledlighting-solutions.com/5mph-speed-limit-sign.html>

https://ledlighting-solutions.com/PDF/Sign_Warranty.pdf

https://ledlighting-solutions.com/PDF/Sign_Warranty.pdf

<https://ledlighting-solutions.com/speed-limit-s>

<https://ledlighting-solutions.com/10mph-speed-limit-sign.html>

<https://ledlighting-solutions.com/speed-limit-s>

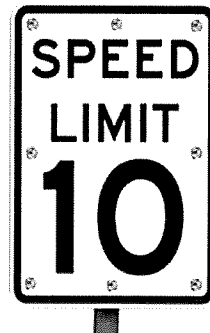


<https://ledlighting-solutions.com/5mph-speed-limit-sign.html>

5mph Flashing Speed Limit Sign

<https://ledlighting-solutions.com/5mph-speed-limit-sign.html>

<https://ledlighting-solutions.com/10mph-speed-limit-sign.html>



<https://ledlighting-solutions.com/10mph-speed-limit-sign.html>



<https://ledlighting-solutions.com/speed-limit-s>
15mph Flashing Speed Limit Sign

<https://ledlighting-solutions.com/speed-limit-s>

\$899.9

ITEM 6

\$899.99

[solutions.com/10mph-speed-limit-sign.html](https://ledlighting-solutions.com/10mph-speed-limit-sign.html)

Town Council
Oct. 10, 2024
Work Session Minutes
Page 43 of 43

10mph Flashing Speed Limit Sign

([https://ledlighting-](https://ledlighting-solutions.com/10mph-speed-limit-sign.html)

[solutions.com/10mph-speed-limit-sign.html](https://ledlighting-solutions.com/10mph-speed-limit-sign.html))

\$899.99

This speed limit sign is a solar flashing sign that acts as a warning signal to oncoming drivers to be aware of the current speed limit to abide by. Using flashing traffic signage helps avoid and prevent fatal car crashes, severe injury, and vehicle damage. The bright blinking lights intensify and augment visibility at all times (both day and night) and under all weather conditions. Our solar powered LED blinking sign is visible from more than 2500 feet away. Increased visibility ensures increased driver and pedestrian safety. Our solar powered stop sign uniquely combines an aluminum alloy board and a solar board, in order to maximize durability, functionality, and efficiency. Due to the fact that this product is solar powered it has the ability to run and function in any area with adequate sunlight.



LEDLIGHTING-SOLUTIONS.COM

42410 WINCHESTER RD
TEMECULA, CA 92590

7355 GRAHAM DR
FAIRBURN, GA 30213

951-644-2325 (TEL:951-644-2325)

EMAIL US ([HTTPS://LEDLIGHTING-SOLUTIONS.COM/CONTACT-US.HTML](https://ledlighting-solutions.com/contact-us.html))

CATEGORY

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ITEM 6

**River Bend Town Council
Regular Meeting Minutes
October 17, 2024
Town Hall
7:00 p.m.**

Present Council Members: Mayor Pro Tempore Buddy Sheffield
Lisa Benton
Jeff Weaver
Brian Leonard

Absent Council Member: Barbara Maurer

Town Manager: Delane Jackson
Police Chief: Sean Joll
Finance Director: Mandy Gilbert
Town Clerk: Kristie Nobles
Town Attorney: David Baxter

Members of the Public Present: 28

CALL TO ORDER

Mayor Pro Tempore Sheffield called the meeting to order at 7:00 p.m. on Thursday, October 17, 2024, at the River Bend Town Hall with a quorum present.

RECOGNITION OF NEW RESIDENTS

John Nelson – 103 Compass Court – stated that he had recently moved to town from Raleigh, North Carolina and is an engineer.

VOTE – APPROVAL OF AGENDA

Councilman Weaver motioned to approve the agenda as presented. The motion carried unanimously.

ADDRESS TO THE COUNCIL

James Crozier – 33 Pier Pointe – addressed the Council with concerns for the water quality he receives at his home. He also requested that the town do more research on the type of water system the town received bids for.

James Myers – 111 Portside Lane – addressed the Council with concerns regarding the quality and discoloration of the water at his residence.

PUBLIC COMMENT

Rob Clymore – 106 Sextant Court – asked the Council when the test results will be available from the testing. He asked what is being done to verify the Water Treatment Plans cost, to clean and replace the media filter. He asked that a forensic financial audit be completed to make sure this is on the up and up.

Jim Gadwell – 202 Outrigger – stated that he had the brown water problem figured out, to flush the water before use. He asked the Council when will there be a question and answer time and Mayor Pro Tem Sheffield informed him that this was a time for him to express his concerns.

Noreen Fitzgerald – 316 Lochbridge – expressed concerns for the quality of water at her residence and stated she has spent a lot of money on a water filtration system and replacing appliances due to the quality of the water.

CONSENT AGENDA

The Mayor Pro Tem presented the Council with the Consent Agenda. *Councilman Sheffield moved to approve the Consent Agenda as presented. The motion carried unanimously.* Within this motion, the following items were approved:

A. Approve:

*Minutes of the Sept. 12, 2024, Work Session Meeting
Minutes of the Sept. 19, 2024, Regular Council Meeting*

TOWN MANAGER'S REPORT

The Manager gave the following updates:

- There has been a water quality survey posted on the town's website and has had 96 entries.
- The nationwide EPA mandate on the pipe inspections from the meters to the homes has been completed and there are an estimated 12 homes that have galvanized lines that aren't owned by the town.
- The two new police cars that were approved with the FY24-25 Budget are in. They will need to be outfitted with police equipment.
- WTP Grant Supplemental Grant has been completed and it will be December before the approvals are announced.

Police Chief Joll stated that the National Night Out is October 18, 2024, and there are an estimated 45 vendors registered.

ADMINISTRATIVE REPORTS

PARKS & RECREATION – Councilman Weaver

Councilman Weaver stated that Parks and Recreation met on October 2 at 6:30 in the Municipal Building. He stated that the Veterans Day event will be held on November 11, 2024 at 1:00 p.m. at the Municipal Building and that the board has some vacancies along with a volunteer list for anyone who wishes to volunteer without being on the board.

RIVER BEND COMMUNITY ORGANIC GARDEN

Councilman Weaver gave the following report:

The fall garden is comprised of five rows. There is still a lot of activity but it will slow down when the weather gets cold. The garden will be open with limited hours during the winter. Garden volunteers worked 127 hours in September for a YTD total of 1751 hours, The harvest for September totaled 175 pounds. Workdays will continue on alternate Saturdays in October. Volunteers can also sign-up on the daily calendar. The next meeting is scheduled for November 4, 2024 at 1:30 pm in the Town Hall conference room. It is a temporary change due to the election using the Municipal building. Everyone is welcome to attend the meeting and visitors are always welcome at the garden.

CAC – Councilwoman Maurer (absent)

The following report was provided in the agenda and entered into the minutes:

The CAC will be holding a Special Meeting on Oct. 15, 2024, 1:30 PM, to interview a landscape architect as part of the Plantation Median Project \$5,000 allocation to begin the process of rejuvenating the Plantation Median. The CAC plans to participate in National Night Out (NNO)

Oct. 18, 2024. The CAC is gearing up for the Fall Festive Award for October. The banner goes up the week of October 7 and nominations will be open through Oct. 20. The Fall Festive Winners will be announced on Oct. 26, 2024. In addition to the winners, there will be a list of all nominees and a YouTube video of all nominees for the Award available for the community. There will be offering 2 Christmas globe workshops on Nov. 6 and 9, 2024 from 9 AM until noon. These workshops will be held in the Municipal Building. The workshops fill quickly so register early. The CAC will also be hosting the Christmas Festive Award in December. Stay tuned for more details. CAC Volunteers provided 700.50 hours of volunteer hours during the fiscal year 2023/2024. The next regular meeting is scheduled for Wednesday, November 20 at 4 pm. Guests are welcome. Thanks go to CAC Chairwoman Brenda Hall for providing this report.

FINANCE – Councilman Leonard

Financial Report – Finance Director, Mandy Gilbert, presented the financial statement for the month of August to the Council. She stated the total of the Town's Cash and Investments as of September 30, 2024, were \$2,603,222 and Ad Valorem Tax Collections for FY24-25 were \$94,974 and Vehicle Ad Valorem Tax Collections were \$24,717.

VOTE – Purchase Water Treatment Media

Councilman Leonard motioned to proceed with the purchase and installation of new Birm media. The motion carried unanimously.

Councilman Leonard motioned to implement treatment strategies as recommended by the state in an attempt to improve our treatment process and measure their effectiveness before we take further action. The motion carried unanimously.

VOTE – Capital Project Ordinance Amendment

Councilman Leonard motioned to approve the Capital Project Ordinance Amendment as presented. The motion carried unanimously. (see attached)

ENVIRONMENTAL AND WATERWAYS – Councilman Leonard

Councilman Leonard presented the following report:

Chairman Hall called the meeting to order at 7:03 PM. There was a quorum of members present. There were no visitors. The minutes for the August 2024 meeting were approved. Councilman Leonard gave a council update. Old Business: Ongoing concerns about the alligator weed in Plantation Canal.

EWAB will have a table at the River Bend NNO event. New Business: The walking path by the dog park and lake is overgrown and needs cutting. Several channel markers were repaired or replaced. Volunteer Hours: 8 There will not be a meeting in November due to the election.

The next meeting will be on December 2nd at 7 PM in the small conference room in the municipal building. The public is welcome to attend. The meeting adjourned at 7:23 PM

PUBLIC SAFETY – Councilwoman Benton

Councilwoman Benton gave the following report:

Community Watch met on October 16 at 7:00 pm at the Municipal Building. Community Watch is in need of volunteers and will be assisting with the National Night Out.

VOTE – Surplus Property Resolution

Councilwoman Benton motioned to approve the Surplus Property Resolution as presented. The motion carried unanimously. (see attached)

MAYOR'S REPORT

Mayor Pro Tem Sheffield read the following report prepared by Mayor Kirkland prior to his passing.

MUNICIPAL RECOVERY FROM HURRICANE DAMAGE

Yesterday I attended the quarterly board meeting of the Highway 17-264 Association as the Town's representative. One of the DOT presentations to the board was from Mr. Cox, the Deputy Chief Engineer of DOT. He reported at length on the division's response to restore transportation to the Southport municipality following Hurricane Debby. He reported that every road that provides vehicular access to Southport was compromised and there was no vehicular access to the town. DOT has a survey team and response resources to move to impacted sites, but they need to have vehicular access to make the survey visit and, in this case, there was no access for vehicles. Some roads had bridges destroyed by the hurricane. Others had large drainage pipes washed out. The DOT "ferry division" was engaged to transport the DOT emergency teams to the site and make the evaluation and schedule for the necessary rebuild of the destroyed infrastructure. The DOT forces and contract workers are restoring the damaged roadway infrastructure as scheduled by the plan developed as quickly as possible following the event. Mr. Cox's concluding remarks were to express appreciation to the Ferry Division for their assistance and to say the hurricane was a learning experience that will serve DOT well for future emergencies. It is obvious that the extent of the localized damage from this hurricane has created a very large cost that was not planned but must be met. Mr. Cox did not address that aspect of the project and most likely it is not yet a cost that has been totaled.

ADJOURNMENT

There being no further business, *Councilman Leonard moved to adjourn. The motion carried unanimously.* The meeting was adjourned at 8:06 p.m.

Kristie J. Nobles, MMC, NCCMC
Town Clerk



**TOWN OF RIVER BEND
WASTEWATER TREATMENT PLANT CAPITAL PROJECTS FUND ORDINANCE
AMENDMENT #3**

BE IT ORDAINED by the Council of the Town of River Bend, North Carolina, that the Wastewater Treatment Plant Capital Projects Fund Ordinance as last amended on August 8, 2024, be amended as follows:

Section 1. The following amounts are hereby appropriated for the operation of a Town Capital Projects Fund for the enhancement of the Wastewater Treatment Plant:

<u>CAPITAL PROJECTS FUND</u>	
<u>Revenues:</u>	
State Fiscal Recovery Fund Grant	9,108,500
<u>Expenditures:</u>	
Wetlands Mitigation	54,000
Engineering/Administration	851,500
Construction	8,203,000
	<hr/>
	9,108,500

Section 2. It is estimated that revenues in the amounts indicated in the foregoing schedule will be available to support the foregoing appropriations.

Section 3. The Finance Officer is hereby authorized to maintain an appropriate Fund Chart of Accounts.

Section 4. Copies of this Ordinance shall be furnished to the Clerk, Town Council, Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Section 5. The capital projects funds are appropriated pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina; therefore, appropriations do not lapse at the end of the fiscal year and are available for the duration of the project, estimated to be eighteen months, unless subsequently amended by Council action.

Adopted this 17th day of October, 2024.



Morris T. Sheffield, Mayor Pro Tempore

Attest:



Kristie J. Nobles, Town Clerk, MMC, NCCMC

**Resolution Approving Conveyance of Personal Property to
A Nonprofit Organization
Pursuant to G.S. 160A-280**

WHEREAS, the Town of River Bend owns nonperishable food and supplies; and

WHEREAS, North Carolina General Statute § 160A-280 authorizes a city or county to convey personal property for nonmonetary consideration to a nonprofit corporation if the governing board deems the property to be surplus, obsolete, or unused; and

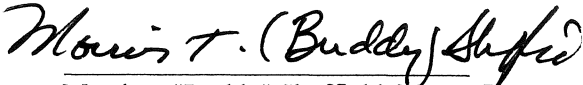
WHEREAS, the Town of River Bend has determined that the personal property described above is surplus, obsolete, or unused; and

WHEREAS, the Town of River Bend finds that the public will benefit from the conveyance of the property described above by supplying Hurricane Helene relief.

THEREFORE, THE TOWN OF RIVER BEND TOWN COUNCIL RESOLVES THAT:

1. The Town Manager of River Bend is authorized to execute all documents necessary to convey title to the food and supplies described above to Mt. Olive Baptist Church of Bolivia, Inc. 2919 Galloway Road, Bolivia NC 28422.
2. The consideration for the conveyance is to supply Hurricane Helene relief.
3. In accordance with the notice requirements of N.C.G.S. § 160A-280, public notice of this resolution was given by posting on town's web page and bulletin board beginning on October 11, 2024.

Adopted this the 17th day of October, 2024


Morris T. "Buddy" Sheffield, Mayor Pro-Tem

ATTEST:


Kristie J. Nobles, Town Clerk



RIVER BEND POLICE DEPARTMENT



MONTHLY ACTIVITY REPORT

2024

	ACTIVITIES	2024	2024	2024	% of Total Calls	% Change Last 2 Mos.
		August	September	October		
1	ALARMS / 911 UNKNOWN / DISTURBANCE / SHOTS FIRED (0)	9	5	3	0.16%	-40.00%
2	ANIMAL COMPLAINTS	9	10	8	0.43%	-20.00%
3	ARRESTS	0	1	2	0.11%	100.00%
4	ASSAULTS / ALL OTHER VIOLENT CRIME	1	5	3	0.16%	-40.00%
5	ASSIST CITIZENS / LOCK OUT / QUALITY OF LIFE ISSUES	22	19	28	1.49%	47.00%
6	ASSIST EMS / FD / FIRST RESPONDERS / MED ASSIST	22	26	25	1.33%	-4.00%
7	ASSIST MOTORISTS / FOOT PATROLS / ALL OTHER	30	26	26	1.39%	0.00%
8	ASSIST OTHER AGENCIES	3	3	1	0.05%	-67.00%
9	B & E BUSINESS / RESIDENCE / VEHICLE	1	1	0	0.00%	-100.00%
10	CRIM. SUMM. / SUBPOENAS / WARRANTS / CIVIL COMPLAINT	6	1	3	0.16%	200.00%
11	DOMESTICS	1	0	1	0.05%	0.00%
12	FIRES / ALARM	1	2	2	0.11%	0.00%
13	IDENTITY THEFT / FRAUD	2	0	1	0.05%	0.00%
14	INVOLUNTARY COMMITMENTS	1	1	3	0.16%	200.00%
15	JUVENILE COMPLAINTS	1	0	0	0.00%	0.00%
16	LARCENIES	0	2	1	0.05%	-50.00%
17	LITTERING	1	0	0	0.00%	0.00%
18	LOUD MUSIC / NOISE COMPLAINTS	0	0	0	0.00%	0.00%
19	DEATH / MISSING PERSON / RUNAWAY / SUICIDE(A)	1	1	0	0.00%	-100.00%
20	PROPERTY DAMAGE / VANDALISM	1	1	3	0.16%	200.00%
21	RESIDENTIAL / BUSINESS CHECKS / COMMUNITY WATCH	1858	1718	1,699	90.71%	-1.00%
22	ROADWAY DEBRIS / OBSTRUCTIONS	0	0	0	0.00%	0.00%
23	ROBBERIES	0	0	0	0.00%	0.00%
24	SOLICITING VIOLATIONS	0	0	2	0.11%	0.00%
25	SUSPICIOUS PERSONS / VEHICLES / FIELD INTERVIEW	6	10	5	0.27%	-50.00%
26	TOWN ORDINANCE CITATIONS	2	1	0	0.00%	-100.00%
27	TOWN ORDINANCE VIOLATIONS	13	8	1	0.05%	-88.00%
28	TRAFFIC ACCIDENTS	6	2	5	0.27%	150.00%
29	TRAFFIC STOPS	34	22	30	1.60%	36.00%
30	TRAFFIC COMPLAINTS-RADAR	3	5	2	0.11%	-60.00%
31	DWI	0	0	0	0.00%	0.00%
32	CHECKPOINTS	4	3	0	0.00%	-100.00%
33	DRUG VIOLATIONS	0	0	1	0.05%	0.00%
34	WELFARE CHECKS	3	4	2	0.11%	-50.00%
35	CASE ASSIST / PW / VEHICLE MAINTENANCE / MEETING	3	2	2	0.11%	0.00%
36	CASE FOLLOW UPS / SPECIAL OPERATION / TRAINING	13	6	11	0.59%	83.00%
37	TRESPASSING	0	2	2	0.11%	0.00%
38	OVERDOSE	0	0	1	0.05%	0.00%
39	TOTAL	2057	1887	1873	100.00%	-1.00%

Traffic Violations

- 10 State Citations
- 10 Total State Charges
- State Warnings
- Town Citations
- Town Warnings

Community Watch Checks

- 88 100 Pirates
- 91 100 Plantation
- 97 200 Lakemere
- 99 200 Rockledge
- 68 Piner Estates

Phone Calls Answered (638-1108)

225 Incoming Calls

The data being presented in this report is a representation of the original call as it was dispatched.



TOWN OF RIVER BEND

45 Shoreline Drive
River Bend, NC 28562
T 252.638.3870
F 252.638.2580
www.riverbendnc.org

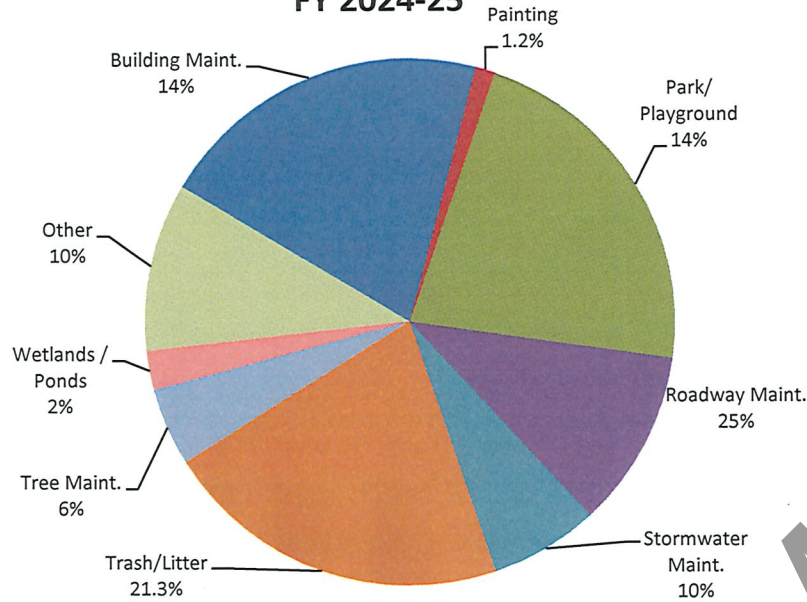
October 2024 Monthly Report Brandon Mills, Director of Public Works

The Public Works Department has been busy this month. The Town Hall pond was sprayed to remove unwanted vegetative growth. This improves the pond's appearance and helps maintain dissolved oxygen levels. A couple of storm water improvements were also made. One storm water drainage pipe was repaired in house by our staff. There was a small break in the pipe that was allowing soil to enter the pipe causing a sinkhole and potentially plugging up the pipe. One drainage ditch was also cleaned out to enhance water flow.

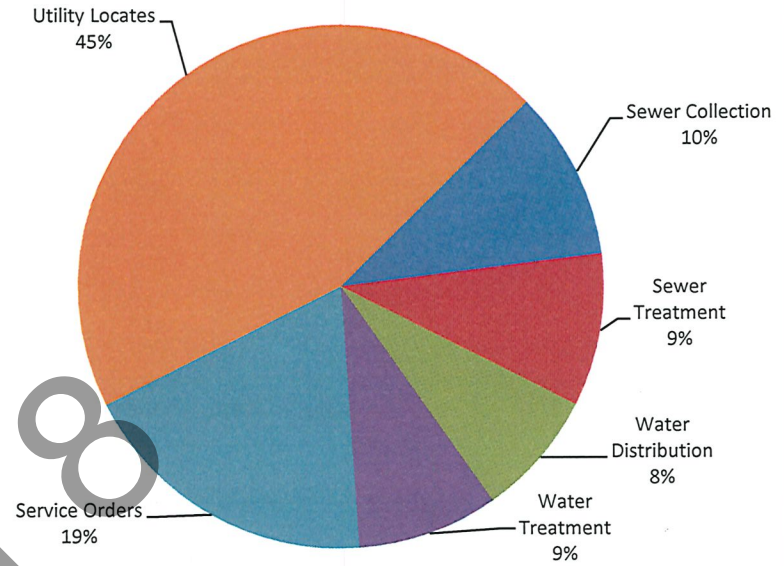
In Water Resources adjustments were made to the chlorine and polyphosphate feed systems at Well #3 to prevent soluble iron and manganese from being oxidized. This enhances the performance of the phosphate, enabling it to better sequester iron and manganese before it enters our distribution system. Our team also repaired two water service line leaks. Two lift station pumps had to be pulled, and debris removed from the impellers. This was quickly noticed and quickly handled to prevent any sanitary sewer overflows. As a reminder please visit the town's website and look at our brochure (FOG). It has good information on the do's and don'ts of what not to put in our sanitary sewer system.

If you have any questions concerning the Water Resources/Public Works Department, please call us at 252-638-3540, Monday-Friday, 8am-4pm. After hour's water and sewer, emergencies can be reported by dialing the Town Hall at 252-638-3870. You will be instructed to dial "9" and follow the directions to contact the on-call duty operator. You will then be asked to enter your phone number at the sound of the tone. After entering your phone number, the automated system will inform you that your page has been sent. Please, be patient and our utility systems operator will return your call. If you do not receive a call back within ten minutes, please notify the Police Department at 252-638-1108, and they will get in contact with the on-call utility systems operator.

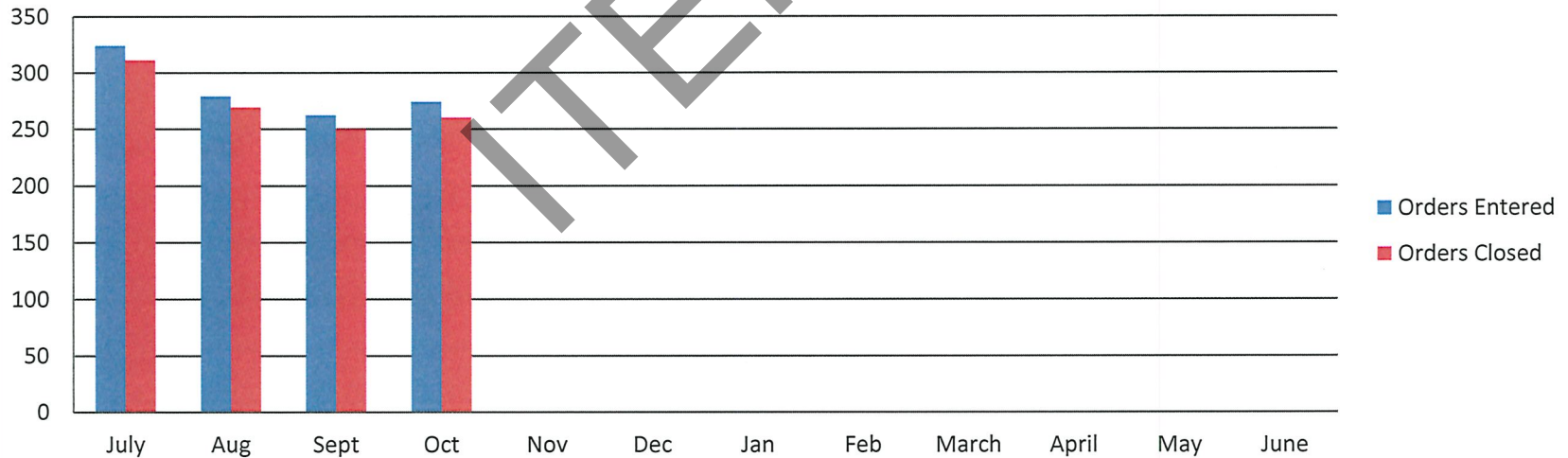
Public Works Work Orders FY 2024-25



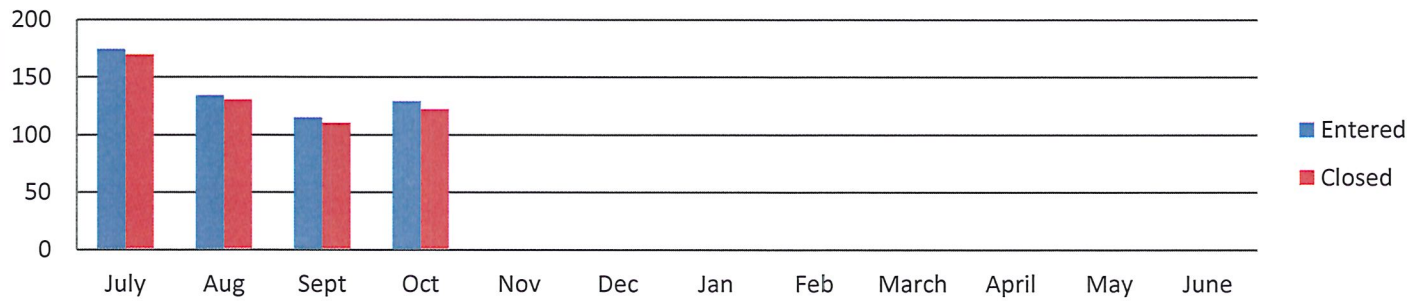
Water Resources Work Orders FY 2024-25



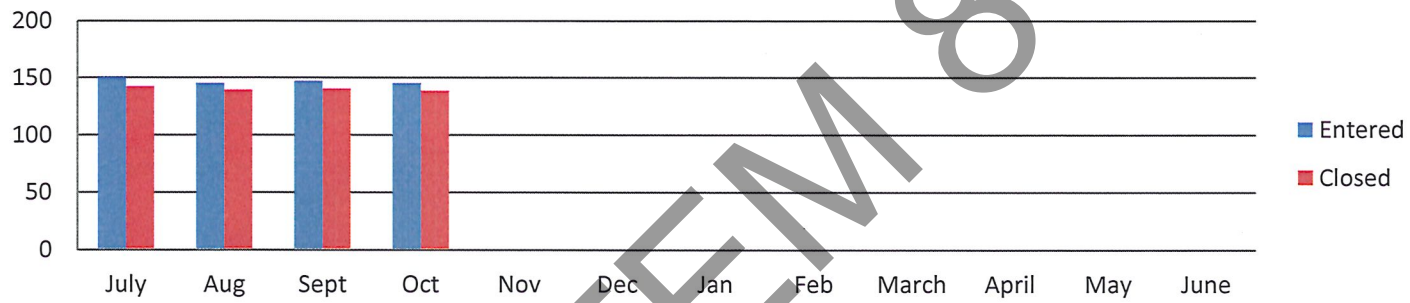
Total Work Orders - FY 2024-25



Water Resources - Work Orders



Public Works - Work Orders





MONTHLY ZONING REPORT

MONTH YEAR

Activity	Monthly	YTD Total
Permit Applications Received	20	40
Permits Issued	20	40
Fees Collected	1574.80	2491.60
Violations Noted During Weekly Patrol	6	34
Complaints Received From Citizens	0	4
Notice Of Violations Initiated *see details below	6	33
Remedial Actions Taken By Town	0	0

Detail Summary		
Address	Violation	Date Cited
104 Channel Run Drive	Grass	9-Oct
111 Stillwater Court	Trailer/Debris	9-Oct
314 Lochbridge	Trailer	16-Oct
208 Randomwood	Boat	16-Oct
104 Teakwood	Grass	16-Oct
101 Outrigger	Boat	23-Oct

River Bend Community Organic Garden (RBCOG)

Monthly Report for Council – 11/21/24

October Activity

The fall planting was very successful. The sweet potato harvest had an excellent yield. Garlic was planted; it will be harvested late next spring.

The work days were very productive. The daily sign-up calendar is so successful that it will be used all year. Workdays will continue to be scheduled on alternate Saturdays. Starting hours will be later as the weather gets colder. Gardeners worked a year-to-date total of 1891 hours.

Planning for the 2025 garden is underway.

The next meeting is scheduled for December 7, 2024 at 1:30 pm in the Municipal building. Everyone is welcome to participate in monthly garden volunteer meetings and to visit the garden.

bjm/11-4-24

ITEM 10

Community Appearance Commission

Liaison Report to Town Council – 11/21/24

The Community Appearance Commission participated in National Night Out. They reported “great interaction” and feedback from attendees.

The CAC hosted two very successful Christmas globe workshops. 31 attendees made one globe for themselves and one for the town. The town now has over 150 globe decorations, all made by previous and current workshop participants. River Bend residents and visitors will be able to enjoy the festive lights this holiday season.

The third annual Fall Festive Award had sixteen nominations and two winners. Addresses were posted for residents who wanted to drive around to see the homes and a You Tube video was posted to view the homes. Information was also posted on the CAC Facebook page.

Nominations for the third annual Christmas Festive Award will begin on Dec 5. Winners will be announced on December 20. Last year was an overwhelming success and this year promises to be even better. People are already starting to decorate. CAC and P&R are discussing a viewing tour for the community. Look for information on both Facebook pages.

A Special Meeting was held on November 14 to interview a landscape designer as part of the Plantation Median Project. The CAC voted to recommend that Elena Hebert be hired to develop a design for the first (test) section of Plantation median. The town hired her for a previous landscaping project.

The Christmas tree lighting is scheduled for December 6th. The town just purchased an artificial tree that may not be delivered by the 6th. If not, the lighting date may be moved to the following week. Look for further announcements.

This year, the CAC planted and maintained three perennial gardens in the pathways around the playground and one raised bed behind the dog park. Three of the four have done well in spite of drought and deer. The gardens draw pollinators and are an attractive addition to the town's gardens.

The regular meeting was held on Wednesday, November 20. Any business not already reported here will be added to next month's report. The next meeting is scheduled for Wednesday, January 15, 2025.

Thanks go to CAC Chairwoman Brenda Hall for providing information for this report.

Town of River Bend



Monthly Financial Report

This monthly report is provided as an oversight/management tool for the Town Council of the Town of River Bend. For ease of reporting, and in order to be consistent with the categories used in the annual budget process, this report summarizes the revenue and expenses in each of the three operational areas of the Town. Anyone interested in more detail, or further explanation of the contents of this report, is encouraged to contact Finance Officer Mandy Gilbert.

Notes

The cash balances shown on page one are the amount of cash in each specific accounting fund. These funds are deposited in separate investment accounts. Pooled cash accounts used for operating funds but accounted for, in our internal systems, as individual accounts. Interest attributable to each account is allocated based upon the total rate of return of the account(s).

The FY Budget columns represents the original and current budget. As the fiscal year goes on and unforeseen expenses or revenues occur, we need to adjust the budget. The Council does this by formal amendment during a Council meeting. *Asterisked lines represent those budget items that have been amended since adoption.

The acronym CIF used in this report is our Capital Improvement Fund(s) for water and wastewater. These funds are, by resolution of the Town Council, reserved for expenses related to expansion of these systems, or retirement of debt. The Water CIF receives revenue in the form of annual Hydrant Fee payments.

Because this is an annual budget, it is important to note that many lines shown in this report will vary, some significantly, from month to month, and in different times of the year. In many instances, capital payments for current fiscal year projects are made early in the fiscal year and the majority of our ad valorem tax receipts occur in the middle of the fiscal year. This is another reason to maintain an adequate fund balance.



Visit our web site <http://www.riverbendnc.org/finance.html> to view the Financial Dashboard. These dashboards are designed to give the user a quick overview of the status of revenues and expenditures in each of the Town's three major funds as reported in the Monthly Financial Report.



General Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Budget	
1 Ad Valorem Taxes	980,165	980,165	1,662	13,208	80,104	46,254									141,227	14.4%	15.0%
2 Ad Valorem Taxes - Vehicle	104,400	104,400	-	13,648	11,069	9,342									34,059	32.6%	34.3%
3 Animal Licenses	1,500	1,500	70	40	10	40									160	10.7%	14.7%
4 Local Gov't Sales Tax	431,000	431,000	36,474	45,078	47,502	43,360									172,414	40.0%	35.1%
5 Hold Harmless Distribution	112,233	112,233	8,770	11,635	12,469	11,720									44,594	39.7%	35.8%
6 Solid Waste Disposal Tax	2,200	2,200	-	542	-	-									542	24.6%	26.4%
7 Powell Bill Fund Appropriation	-	-	-	-	-	-									-	0.0%	0.0%
8 Powell Bill Allocation	101,000	101,000	-	-	54,542	-									54,542	54.0%	49.5%
9 Beer & Wine Tax	13,225	13,225	-	-	-	-									-	0.0%	0.0%
10 Video Programming Tax	47,041	47,041	-	-	11,349	-									11,349	24.1%	24.5%
11 Utilities Franchise Tax	116,156	116,156	-	-	25,708	-									25,708	22.1%	20.8%
12 Telecommunications Tax	6,779	6,779	-	-	1,683	-									1,683	24.8%	26.9%
13 Court Cost Fees	500	500	27	45	68	68									207	41.4%	49.2%
14 Zoning Permits	7,000	7,000	222	108	571	1,575									2,477	35.4%	36.8%
15 Federal Grants*	-	23,364	-	6,185	-	-									6,185	26.5%	0.0%
16 State Grants	-	-	-	-	-	-									-	0.0%	0.0%
17 Federal Disaster Assistance	-	-	-	-	-	-									-	0.0%	#DIV/0!
18 State Disaster Assistance	-	-	-	-	-	-									-	0.0%	0.0%
19 Miscellaneous	15,000	15,000	358	971	85	72									1,486	9.9%	31.2%
20 Insurance Settlements	-	-	-	-	-	2,916									2,916	0.0%	0.0%
21 Interest - Powell Bill	50	50	-	-	0	0									1	1.1%	0.7%
22 Interest - Investments	44,533	44,533	5,087	4,701	4,027	3,878									17,692	39.7%	76.5%
23 Contributions	900	900	660	-	-	9									668	74.3%	71.0%
24 Wildwood Storage Rents	18,144	18,144	1,610	1,636	1,627	1,638									6,511	35.9%	36.6%
25 Rents & Concessions	18,000	18,000	2,020	1,640	1,720	1,680									7,060	39.2%	35.4%
26 Sale of Capital Assets	-	-	-	-	-	-									-	0.0%	153.4%
27 Sales Tax Refund Revenue	-	-	-	-	-	-									-	0.0%	0.0%
28 Trans. from Capital Reserve	72,650	72,650	72,650	-	-	-									72,650	100.0%	100.0%
29 Trans. from L.E.S.A. Fund	-	-	-	-	-	-									-	0.0%	0.0%
31 Appropriated Fund Balance*	321,524	325,155	-	-	-	-									-	0.0%	0.0%
Total	2,414,000	2,440,995	129,610	99,437	252,534	122,552	0	0	0	0	0	0	0	0	604,132	24.7%	23.8%

*Astericked lines represent those budget items that have been amended since Original Budget adoption.
#DIV/0! indicates revenue was received, but not budgeted for this line item.



General Fund

Expenditures	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Exp	
	1 Governing Body	69,500	69,500	7,551	(873)	4,376	(828)									10,227	14.7%
2 Administration	331,200	331,200	39,126	20,193	29,687	33,340									122,347	36.9%	35.9%
3 Finance	156,500	156,500	15,912	9,092	11,561	20,553									57,119	36.5%	36.7%
4 Tax Listing	14,700	14,700	-	468	1,060	693									2,220	15.1%	17.2%
5 Legal Services	49,000	49,000	814	2,224	2,375	1,733									7,146	14.6%	62.2%
6 Elections	600	600	-	-	-	-									-	0.0%	0.0%
7 Public Buildings	108,000	108,000	9,610	12,214	6,725	7,021									35,569	32.9%	31.9%
8 Police*	840,800	867,795	67,932	101,919	51,735	114,025									335,611	38.7%	27.8%
9 Emergency Management	5,800	5,800	2,100	16	16	1,386									3,518	60.7%	47.5%
10 Animal Control	18,000	18,000	1,894	1,409	1,579	2,410									7,291	40.5%	33.8%
11 Street Maintenance	235,000	235,000	11,075	10,421	3,958	8,700									34,155	14.5%	67.7%
12 Public Works	203,000	203,000	17,632	16,147	16,282	20,192									70,254	34.6%	31.1%
13 Leaf & Limb, Solid Waste	87,500	87,500	8,766	6,538	8,713	1,649									25,666	29.3%	29.4%
14 Stormwater Management	51,200	51,200	2,856	2,149	2,403	3,465									10,873	21.2%	21.2%
15 Waterways & Wetlands	2,900	2,900	50	-	9	140									199	6.9%	0.9%
16 Planning & Zoning	60,000	60,000	5,520	3,826	3,834	6,794									19,974	33.3%	33.5%
17 Recreation & Special Events	11,000	11,000	856	-	520	58									1,434	13.0%	16.2%
18 Parks	59,500	59,500	3,912	3,314	3,237	4,443									14,907	25.1%	28.0%
19 Transfers	86,757	86,757	86,757	-	-	-									86,757	100.0%	100.0%
20 Contingency	23,043	23,043	-	-	-	-									-	0.0%	0.0%
Total	2,414,000	2,440,995	282,363	189,058	148,069	225,777	0	0	0	0	0	0	0	0	845,265	34.6%	37.0%

Capital / Debt (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
1 Capital Outlay	264,754	264,754	-	47,434	-	47,434	-	-	-	-	-	-	-	-	94,869	35.8%
2 Debt Service - Principle	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
3 Debt Service - Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%

*Astericked lines represent those budget departments that have been amended since Original Budget adoption.



Water Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Col	
Base Charge	280,228	280,228	46,614	283	46,827	378									94,102	33.6%	33.4%
Consumption	238,040	238,040	47,308	167	42,159	110									89,744	37.7%	36.3%
Other, incl. transfers	23,784	23,784	1,836	6,170	1,760	5,887									15,654	65.8%	70.7%
Hydrant Fee	19,215	19,215	19,215	(153)	-	(262)									18,800	97.8%	100.9%
Appropriated Fund Bal.*	92,733	95,521	-	-	-	-									-	0.0%	0.0%
Total	654,000	656,788	114,973	6,467	90,746	6,114	0	0	0	0	0	0	0	0	218,301	33.2%	33.2%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Exp	
Admin & Finance	507,000	507,000	46,288	26,810	26,486	35,116									134,701	26.6%	25.6%
Supply & Treatment*	69,000	71,788	5,092	3,683	6,240	4,984									20,000	27.9%	17.9%
Distribution	58,000	58,000	31,698	174	715	118									32,705	56.4%	69.3%
Transfers / Contingency	20,000	20,000	20,000	-	-	-									20,000	100.0%	0.0%
Total	654,000	656,788	103,079	30,667	33,442	40,218	0	0	0	0	0	0	0	0	207,406	31.6%	27.2%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
Capital Outlay	2,500	2,500	-	-	-	-									-	0.0%

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Water Fund	537,780	572,687	566,785	600,153								
Water Capital Reserve Fund (CIF)	21,363	21,458	21,547	21,634								

Water Produced

	Limit	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date
Total Gallons		9,722,000	8,194,000	8,904,000	11,510,000									38,330,000
Average daily gallons	925,000*	313,613	264,323	296,800	371,290	0	0	0	0	0	0	0	0	311,506

* This is the permitted daily limit.



Sewer Fund

Revenue	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Col	
	Base Charge	297,179	297,179	49,204	353	49,504	447									99,507	33.5%
Consumption	337,525	337,525	61,256	279	57,924	158									119,617	35.4%	34.5%
Other, incl. transfers	18,261	18,261	2,806	4,143	2,635	4,883									14,467	79.2%	65.3%
Appropriated Fund Bal.*	67,035	69,823	-	-	-	-									-	0.0%	0.0%
Total	720,000	722,788	113,266	4,775	110,062	5,488	0	0	0	0	0	0	0	0	233,591	32.3%	33.7%

Expenses	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date		PY
	Original	Current													Total	% Exp	
	Admin & Finance	502,000	502,000	51,282	26,849	27,922	36,209									142,262	28.3%
Collection*	58,000	60,788	5,560	3,189	2,563	3,754									15,067	24.8%	30.7%
Treatment	135,000	135,000	5,990	5,886	12,789	8,975									33,641	24.9%	21.4%
Transfers / Contingency	25,000	25,000	25,000	-	-	-									25,000	100.0%	0.0%
Total	720,000	722,788	87,832	35,924	43,274	48,939	0	0	0	0	0	0	0	0	215,969	29.9%	21.3%

Capital (included above)	Fiscal Year Budget		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date	
	Original	Current													Total	% Exp
	Capital Outlay	2,500	2,500	-	-	-	-									-

Cash Balances

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June
Sewer Fund	755,848	780,999	774,165	808,717								
Sewer Capital Reserve Fund (CIF)	25,108	25,220	25,325	25,427								

Wastewater Treated

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FY to Date
Total Gallons	2,885,000	3,420,000	3,032,000	3,286,000									12,623,000
Average daily gallons	330,000*	93,065	110,323	101,067	106,000	0	0	0	0	0	0	0	102,613

* This is the permitted daily limit.



**TOWN OF RIVER BEND
BUDGET ORDINANCE AMENDMENT 24-B-02
FISCAL YEAR 2024 - 2025**

BE IT ORDAINED by the Council of the Town of River Bend, North Carolina that the 2024-2025 Budget Ordinance as last amended on July 18, 2024, be amended as follows:

Summary

General Fund	2,455,307
General Capital Reserve Fund	89,007
Law Enforcement Separation Allowance Fund	515
Water Fund	716,406
Water Capital Reserve Fund	20,215
Sewer Fund	711,406
Sewer Capital Reserve Fund	25,250
Total	4,018,106

Section 1.

General Fund

**24-B-02
PROPOSED
CHANGES**

Anticipated Revenues

AD VALOREM Taxes 2023-2024	980,165	
AD VALOREM Tax-Motor Vehicle	104,400	
Animal Licenses	1,500	
Sales Tax 1% Article 39 (anticipated to fund part-time to full-time position)	205,910	6,618
Sales Tax 1/2% Article 40 (anticipated to fund part-time to full-time position)	121,885	3,917
Sales Tax 1/2% Article 42 (anticipated to fund part-time to full-time position)	102,881	3,307
Sales Tax Article 44 (anticipated to fund part-time to full-time position)	14,636	470
Sales Tax Hold Harmless Distribution	112,233	
Solid Waste Disposal Tax	2,200	
Powell Bill Allocation	101,000	
Beer and Wine Tax	13,225	
Video Programming Sales Tax	47,041	
Utilities Franchise Tax	116,156	
Telecommunications Sales Tax	6,779	
Court Refunds	500	
Zoning Permits	7,000	
Federal Grant	23,364	
Miscellaneous	15,000	
Interest- Powell Bill Investments	50	
Interest-General Fund Investments	44,533	
Contributions	900	
Wildwood Storage Rents	18,144	
Rents & Concessions	18,000	
Sale of Fixed Assets	0	
Transfer From Capital Reserve Fund	72,650	
Appropriated Fund Balance	325,155	
Total	2,455,307	14,312

Section 1. General Fund (continued)

**24-B-02
PROPOSED
CHANGES**

Authorized Expenditures		
Governing Body	69,500	
Administration	331,200	
Finance (<i>reallocate part-time position to fund change to full-time in Public Works</i>)	148,972	-7,528
Tax Listing	14,700	
Legal Services	49,000	
Elections	600	
Police	867,795	
Public Buildings (<i>mowing & landscaping contractor resignation</i>)	84,500	-23,500
Emergency Services	5,800	
Animal Control (<i>*part-time position changed to full-time & new full-time position</i>)	22,555	4,555
Street Maintenance (*)	246,385	11,385
Public Works (*)	218,738	15,738
Leaf & Limb and Solid Waste	87,500	
Stormwater Management (*)	58,031	6,831
Wetlands and Waterways	2,900	
Planning & Zoning	60,000	
Recreation & Special Events	11,000	
Parks & Community Appearance (*)	66,331	6,831
Contingency	23,043	
Transfer To General Capital Reserve Fund	86,757	
Transfer To L.E.S.A. Fund	0	
Total	2,455,307	14,312

Section 2. General Capital Reserve Fund

Anticipated Revenues		
Contributions from General Fund	86,757	
Interest Revenue	2,250	
Total	89,007	
Authorized Expenditures		
Transfer to General Fund	72,650	
Future Procurement	16,357	
Total	89,007	

Section 3. Law Enforcement Separation Allowance Fund

Anticipated Revenues:		
Contributions from General Fund	0	
Interest Revenue	515	
Total	515	
Authorized Expenditures:		
Separation Allowance	0	
Future LEOSSA Payments	515	
Total	515	

Section 4. Water Fund

**24-B-02
PROPOSED
CHANGES**

Anticipated Revenues		
Utility Usage Charges, Classes 1 & 2	202,039	
Utility Usage Charges, Classes 3 & 4	19,024	
Utility Usage Charges, Class 5	11,651	
Utility Usage Charges, Class 8	5,326	
Utility Customer Base Charges	280,228	
Hydrant Availability Fee	19,215	
Taps & Connections Fees	1,250	
Nonpayment Fees	10,500	
Late payment Fees	7,774	
Interest Revenue	4,260	
Sale of Capital Asset	0	
Appropriated Fund Balance (labor allocation change & purchase/install filter media)	155,139	59,618
Total	716,406	59,618
Authorized Expenditures		
Administration & Finance [1] (labor allocation change)	495,618	-11,382
Operations and Maintenance (purchase/install filter media)	200,788	71,000
Transfer To Fund Balance for Capital Outlay	0	
Transfer To Water Capital Reserve Fund	20,000	
Total	716,406	59,618
<i>[1] Portion of department for bond debt service:</i>	134,691	

Section 5. Water Capital Reserve Fund

Anticipated Revenues		
Contributions From Water Operations Fund	20,000	
Interest Revenue	215	
Total	20,215	
Authorized Expenditures		
Future Expansion & Debt Service	20,215	

Section 6. Sewer Fund

**24-B-02
PROPOSED
CHANGES**

Anticipated Revenues:			
Utility Usage Charges, Classes 1 & 2	260,280		
Utility Usage Charges, Classes 3 & 4	40,743		
Utility Usage Charges, Class 5	25,677		
Utility Usage Charges, Class 8	10,825		
Utility Customer Base Charges	297,179		
Taps & Connection Fees	1,250		
Late payment Fees	8,251		
Interest Revenue	8,760		
Sale of Capital Asset	0		
Appropriated Fund Balance (labor allocation change)	58,441		-11,382
Total	711,406		-11,382
Authorized Expenditures:			
Administration & Finance [2] (labor allocation change)	490,618		-11,382
Operations and Maintenance	195,788		
Transfer to Fund Balance for Capital Outlay	0		
Transfer to Sewer Capital Reserve Fund	25,000		
Total	711,406		-11,382
<i>[2] Portion of department for bond debt service:</i>	116,309		

Section 7. Sewer Capital Reserve

Anticipated Revenues:			
Contributions From Sewer Operations Fund	25,000		
Interest Revenue	250		
Total	25,250		
Authorized Expenditures:			
Future Expansion & Debt Service	25,250		

Section 8. Levy of Taxes

There is hereby levied a tax at the rate of twenty-four cents (\$0.24) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2024, for the purpose of raising the revenue listed as "Ad Valorem Taxes 2024-2025" in the General Fund Section 1 of this ordinance. This rate is based on a valuation of \$410,950,000 for purposes of taxation of real and personal property with an estimated rate of collection of 99.38%. The estimated collection rate is based on the fiscal year 2022-2023 collection rate of 99.38% by Craven County who has been contracted to collect real and personal property taxes for the Town of River Bend. Also included is a valuation of \$43,500,000 for purposes of taxation of motor vehicles with a collection rate of 100% by the North Carolina Vehicle Tax System.

Section 9. Fees and Charges

There is hereby established, for Fiscal Year 2024-2025, various fees and charges as contained in Attachment A of this document.

Section 10. Special Authorization of the Budget Officer

- A. The Budget Officer shall be authorized to reallocate any appropriations within departments.
- B. The Budget Officer shall be authorized to execute interfund and interdepartmental transfers in emergency situations. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.
- C. The Budget Officer shall be authorized to execute interdepartmental transfers in the same fund, including contingency appropriations, not to exceed \$5,000. Notification of all such transfers shall be made to the Town Council at its next meeting following the transfer.

Section 11. Classification and Pay Plan

Cost of Living Adjustment (COLA) for all Town employees shall be 3.7% and shall begin the first payroll in the new fiscal year. The Town Manager is hereby authorized to grant merit increases to Town employees, when earned, per the approved Pay Plan.

Section 12. Utilization of the Budget Ordinance

This ordinance shall be the basis of the financial plan for the Town of River Bend municipal government during the 2024-2025 fiscal year. The Budget Officer shall administer the Annual Operating Budget and shall ensure the operating staff and officials are provided with guidance and sufficient details to implement their appropriate portion of the budget.

Section 13. Copies of this Budget Ordinance

Copies of this Budget Ordinance shall be furnished to the Clerk, Town Council, Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 21st day of November, 2024.

Morris T. "Buddy" Sheffield, Mayor Pro Tempore

Attest:

Kristie J. Nobles, Town Clerk, MMC, NCCMC

Planning Board Report, Nov. 2024

The regular meeting of the Planning Board was held on Nov. 7th at 6:00 pm in the Municipal Building. A quorum was present, as were the town manager and a few citizens. The meeting was called to order. The usual reports were given. Nobody chose to make a public comment.

Manager Jackson gave an in-depth explanation of the NC Public Records Law as it applies to River Bend Advisory Boards, specifically the Planning board.

Then, he informed the board that it is time to update the Town's Comprehensive Plan. This is a kind of "wish list" where things are outlined that the Planning Board would like to see accomplished for the town. It is a state requirement and figures into things like state grants but does not obligate the town to do anything proposed in the Plan unless those things are subsequently ordered by the town Council.

Manager Jackson told the board that he has heard nothing new from the Developers of the Davis property on Old Pollocksville Rd. since they submitted a preliminary plan several months ago.

The board took no action. The meeting was adjourned. The next meeting is set for December 5th. All interested citizens are invited to attend.

The Mayor's Retort

According to Harry Truman, being a public servant is "like being a jackass in a hail storm. You just have to stand there and take it." I am usually fine with that. I am not, by nature, a confrontational person. However, there is a limit to what this jackass will stand and take.

At the last council meeting in October, someone suggested that members of our town government stand to profit from town projects and developments. He used the phrase, "follow the money.". There is a term to describe that suggestion which I cannot use in a meeting like this, but let's just say it shares my initials.

I have been a lot of places and done a lot of things in my life. The government of River Bend is the most upright, honest and transparent organization I have ever been involved with. If it were not, I would not be a part of it. I have been on the council for nine years and I make a whopping 200 dollars a month. You are welcome to follow that money. You will find that it's just about enough to pay the tax on my Social Security. Nobody up here is in this for money, legal or otherwise.

There is a small but vocal contingent in this town who, based on their public statements, apparently believe that the town government is corrupt, and that there are secret meetings with developers leading to council members taking payoffs. These individuals seem to feel they need to rise up like concerned citizens in some kind of movie of the week and fight city hall. There's only one problem. None of that is true. And so these people spend their time like Don Quixote, fighting dragons that don't exist. It does not serve the town and it doesn't do them any good either.

Maybe there is a general mistrust of government. That's not hard to imagine in a world where the Pentagon recently announced it can't account for three quarters of a trillion dollars of its budget. Maybe people project that mistrust onto their local government. Maybe you moved here from a place where your town could not be trusted. River Bend is not that place.

A frustration of this job is knowing that there are big improvements that could be made that would make River Bend better for everybody and that those improvements are very difficult, if not impossible, given the limited resources we have to work with. When I first became a council member I could see things that needed to be done and I asked the man who was town manager back then, "Can't we get a grant for that?" He told me that the median income of River Bend residents was too high for us to ever get a grant. We now have a different manager who has taken on that formula and beaten it like a rented mule. We do get grants and great things are on the horizon for River Bend. But we live in a push-button world and patience is in short supply.

Please stand up and tell us what's bothering you. Tell us, "I'd rather you spent money on this instead of that." That's what we're here for. You have the right to free speech and I will fight for that right to my dying breath. But, as the old saying goes, your right to swing your arm ends at your neighbor's nose. If anyone has any evidence whatsoever of wrongdoing by our staff or government, please bring it out and we will fight the corruption together. Otherwise, please keep the baseless innuendo to yourself.