

Town of River Bend  
Community Appearance Commission  
November 20, 2024 Agenda  
River Bend Municipal Building, 4:00 PM  
51 Shoreline Drive, New Bern, NC 28562

1. Call to order
2. Introduction of any guests
3. Approval of August 7, 2024, CAC meeting minutes and November 14, 2024, Special Meeting minutes
4. Updates on 2024 projects:
  - a. Christmas Festive Award Program
    - i. Upcoming Festive Award in December...review zones, banner, social media advertising, judging dates, photos and nomination forms for each nominee, assignments, etc.
    - ii. Discuss partnering with P&R for Christmas tours for community and Tree Lighting (Victoria from P&R joining via phone)
  - b. Plantation Drive Median Project-\$5000 earmarked by Town Council
    - i. Discussion of contract and next steps with Elena Hebert, Landscape Designer
  - c. Crab Pot Christmas Globes
    - i. Discussion of working with Brandon pre and post globe hanging for better preservation of globes
  - d. Arbor Day Planning
    - i. Discussion of inviting Scouts to attend and host bird house project
    - ii. Discussion of last year's event and adding/subtracting/maintaining components
    - iii. Start planning for advertising, date, details
  - e. Independence Day Celebration and Festive Award 2024
    - i. Review ideas for craft workshop, entering parade, etc.
5. Updates on CAC sidewalk planters and raised bed planter by CAC
6. Volunteer hours updates from CAC members
7. Updates on Budgets for FY 23/24 and budget additions for CAC
8. Updates from Town Council Liaison
9. Open Discussion
10. Adjournment