

**River Bend Parks & Recreation Advisory Board  
Regular Meeting Minutes  
September 4, 2024  
Municipal Building**

Board Members Present: Annie Craddock, Amy Hendee, Victoria Stuppy

Board Members Absent: Beth Stokes

Others Present: Steve Bokor, Sue Bokor, Jim Gadwell, Krysten Howard, Robert Howard, Barbara Maurer, Kathy Noonan, Jeff Weaver

Victoria Stuppy called the meeting to order at 6:30PM with a quorum present.

Victoria Stuppy motioned to adopt the agenda. Annie Craddock seconded. The motion passed unanimously.

Victoria Stuppy motioned to approve the minutes of August 7, 2024. Annie Craddock seconded. The motion carried unanimously.

Jeff Weaver stated that there has been a Public Records Request involving Parks & Recreation regarding communications pertaining to National Night Out. He stated that Parks & Recreation has satisfied the public records request.

Victoria Stuppy inquired about the Parks & Recreation proposal regarding off-site events. Jeff Weaver informed the Board of no recent updates regarding the Council's position on off-site events.

Victoria Stuppy reported no changes to the Parks & Recreation financial status.

Amy Hendee updated the Board on the official Parks & Recreation social media page statistics. The Board reviewed ideas for upcoming social media posts.

Amy Hendee provided a recap of the Eastern Carolina Council Agency on Aging. The Board discussed repeating the event in the future, with the inclusion of other agencies.

The Board reviewed Music in the Park (September 15, 2024). Amy Hendee has confirmed the food trucks. Victoria Stuppy and her husband will help set up.

Victoria Stuppy updated the Board on the Community Yard Sale and stated that 8 families have signed up.

Victoria Stuppy motioned to create and purchase a new banner for the Community Yard Sale. Annie Knowler seconded. The motion passed unanimously.

Victoria Stuppy motioned to move the time of Pumpkin Palooza (October 26, 2024) from 2-4PM to 4-6PM. Annie Craddock seconded. The motion passed unanimously. The Board also discussed scheduling a logistics meeting regarding Pumpkin Palooza.

Annie Craddock updated the Board on Veterans Day. She will start working on speakers in the next few weeks to include each branch of the military. Amy Hendee will create the flyer for the event.

The Board discussed their involvement in National Night Out. Parks & Recreation will provide rock painting, games and crafts for children. The Board will have applications and handouts detailing upcoming events at their table. The Community Organic Garden will contribute their own material for the event.

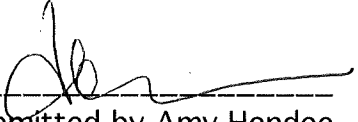
Victoria Stuppy proposed a Blood Drive on January 25, 2025. Annie Craddock seconded. The motion passed unanimously.

Victoria Stuppy proposed a Card Making Class. The Board decided to table this idea for the next year, potentially for Valentine's Day.

Amy Hendee proposed a Blanket Making Class. Victoria Stuppy proposed joining this with a charitable cause such as making blankets for local citizens with Alzheimer's, giving neonatal blankets to the hospital, etc. Amy Hendee will reach out to the CarolinaEast Medical Center Women's & Children's Pavilion.

Amy Hendee proposed a Narcan Education Class. Victoria Stuppy proposed doing a social media post to gauge interest for the event.

There being no further business, Victoria Stuppy moved to adjourn, seconded by Amy Hendee. The meeting adjourned at 7:13PM.

  
Submitted by Amy Hendee