

**River Bend Town Council
Work Session Minutes
August 8, 2024
Town Hall
7:00 p.m.**

Present Council Members: Mayor John Kirkland
Lisa Benton
Barbara Maurer
Buddy Sheffield
Jeff Weaver

Absent Council Member: Brian Leonard

Town Manager: Delane Jackson
Town Clerk: Kristie Nobles
Town Attorney: Trey Ferguson
Police Chief: Sean Joll

Members of the Public Present: 10

CALL TO ORDER

Mayor Kirkland called the meeting to order at 7:00 p.m. on Thursday, August 8, 2024, at the River Bend Town Hall with a quorum present.

VOTE – Agenda - Addition / Deletion

Councilwoman Benton motioned to remove item #7, Advisory Board Ordinance Amendment from the agenda. The motion carried unanimously.

VOTE – Approval of Agenda

Councilwoman Benton motioned to accept the agenda as amended. The motion carried unanimously.

DISCUSSION – RFQ for Stormwater Management Grant Project

The Manager stated that the responses to the RFQ for the Stormwater Management Grant Project were due on Friday, August 2 and there were four responses received. He also stated that the review committee has met and recommends Municipal Engineering Services, Inc for engineering services for the stormwater AIA project.

VOTE— RFQ for Stormwater Management Grant Project

Councilman Sheffield moved to accept the recommendation of Municipal Engineering Services, Inc. for engineering services on the stormwater AIA Project and request an engineering contract proposal from them. The motion carried unanimously.

Discussion –Value Engineering Contract Amendment for WWTP Project Ordinance

The Manager stated that at the Special Meeting on July 18 the Council discussed that the bid for the WWTP Project was too high, and the engineer completed additional work to negotiate a lower bid. He stated that the engineer will need to be paid for those services and then the town can submit the proper documents for reimbursement from the state.

VOTE— Value Engineering Contract Amendment for WWTP Project Ordinance

Councilwoman Maurer motioned to approve the Engineering Contract Amendment for the WWTP Project as presented. The motion carried unanimously.

Discussion—WWTP Project Ordinance Amendment

The Manager stated that the attached budget amendment is related to the Engineering Contract Amendment that was approved just prior.

VOTE — WWTP Project Ordinance Amendment

Councilman Weaver moved to approve the WWTP Project Ordinance Amendment as presented. The motion carried unanimously. (see attached)

Discussion —Award Street Paving Bid

The Manager stated that the town had received two bids for the 2024 Street Paving in River Bend. He stated that the town has worked with both of these bidders in the past with no issues, but the bid from Onslow Grading and Paving was less than the other bid. He stated that the town's engineer recommends Onslow Grading and Paving. The Mayor stated that the Council could take action on this recommendation at the next Council meeting.

Discussion —Vehicle Take Home for Police Department

The Manager stated that the Council has directed him to develop a policy that would allow River Bend police officers to drive town vehicles to and from home. He presented a draft policy to that effect. Councilwoman Benton asked if all of the officer's fall within the 20-mile radius as stated in the policy and Chief Joll stated that not all of the officers fall within that radius. Councilman Weaver asked if the policy would allow officers to drive the 20 miles and park at another government agency and the chief stated that the presented policy will not allow that. The Council asked that the policy be revised to allow the officers to drive up to 20 miles and park at other government facilities.

Discussion —Town of River Bend Facebook Page


Councilwoman Benton stated that she would like to open the floor for discussion for an informational only Town of River Bend official town Facebook page. She stated that she felt it would benefit the town to have town information on an official page. She stated that she has had residents reach out to her stating that they cannot find the information they are looking for on the town's website. Councilman Weaver stated that all the information that is needed is on the town website, and he does not support an official town social media platform. Councilman Sheffield stated that it would be a duplicate effort for the town staff and stated that he doesn't find the town website difficult to maneuver. The Mayor stated that the Council could discuss this further in the future.

REVIEW – Agenda for the August 15, 2024, Council Meeting

The Council reviewed the agenda for the August 15, 2024, Council Meeting.

ADJOURNMENT/RECESS

There being no further business, *Councilman Sheffield moved to adjourn. The motion carried unanimously.* The meeting adjourned at 7:44 p.m.



Kristie J. Nobles, MMC, NCCMC
Town Clerk



**TOWN OF RIVER BEND
WASTEWATER TREATMENT PLANT CAPITAL PROJECTS FUND ORDINANCE
AMENDMENT #2**

BE IT ORDAINED by the Council of the Town of River Bend, North Carolina, that the Wastewater Treatment Plant Capital Projects Fund Ordinance as last amended on December 15, 2022, be amended as follows:

Section 1. The following amounts are hereby appropriated for the operation of a Town Capital Projects Fund for the enhancement of the Wastewater Treatment Plant:

CAPITAL PROJECTS FUND

Revenues:

State Fiscal Recovery Fund Grant	9,108,500
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Expenditures:

Wetlands Mitigation	54,000
Engineering/Administration	661,000
Construction	<u>8,393,500</u>
	9,108,500


Section 2. It is estimated that revenues in the amounts indicated in the foregoing schedule will be available to support the foregoing appropriations.

Section 3. The Finance Officer is hereby authorized to maintain an appropriate Fund Chart of Accounts.

Section 4. Copies of this Ordinance shall be furnished to the Clerk, Town Council, Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Section 5. The capital projects funds are appropriated pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina; therefore, appropriations do not lapse at the end of the fiscal year and are available for the duration of the project, estimated to be eighteen months, unless subsequently amended by Council action.

Adopted this 8th day of August, 2024.



John R. Kirkland, Mayor

Attest:



Kristie J. Nobles, Town Clerk, CMC, NCCMC