

Town of River Bend Planning Board

Minutes for Regular Meeting – 5 September 2024 – River Bend Municipal Building

Board Members present: Chair Egon Lippert, Vice Chair Bob Kohn, Keith Boulware, Linda Cummings, Kathleen Fleming, Jon Hall

Board Members absent: Kelly Forrest

Others present: Councilman Buddy Sheffield, Councilwoman Barbara Maurer, Assistant Zoning Administrator Allison McCollum, 8 members of the public

1. Call to Order

The regularly scheduled Planning Board meeting was called to Order at 6:00 PM on Thursday, 5 September 2024, in the River Bend Municipal Building meeting room with a quorum present.

2. Approval of 4 April 2024 Regular Meeting Minutes

The Board reviewed the Minutes of the 4 April 2024 Regular Meeting. **Motion** was made by Board Member Keith Boulware to accept the Minutes as presented. Motion was **seconded** by Board Member Kathleen Fleming. **Motion carried unanimously.**

3. Reports

a. Zoning Report

AZA Allison McCollum presented the Board with a typed report summarizing the number of permits issued, the type of permit issued, and the total of all permit fees for the months of April 2024 through August 2024. The members of the Board reviewed the report and asked questions as needed.

b. Council Report

Councilman Buddy Sheffield summarized recent actions by the Town Council. The Board asked questions as needed.

4. Public Comment

None.

5. Old Business

None.

6. New Business

a. Election of Planning Board Officers

Councilman Buddy Sheffield took over the proceedings so that the Planning Board could elect a Chair, Vice Chair, and Secretary as required by ordinance. He asked for a volunteer or a nomination from the Board Members for Chair. Board Member Keith Boulware **motioned** to name Egon Lippert as Chairman. Board Member Bob Kohn **seconded** the motion. Chairman Lippert voted nay; all other Board Members voted aye. **Motion passed.** Chairman Egon Lippert accepted the position.

Councilman Sheffield asked for a volunteer or a nomination from the Board Members for Vice Chair. Board Member Keith Boulware **motioned** to name Bob Kohn as Vice Chair. Chairman Egon Lippert **seconded** the motion. **Motion carried unanimously.** Vice Chair Bob Kohn accepted the position.

Councilman Sheffield asked for a volunteer or a nomination from the Board Members for Secretary. Chairman Egon Lippert **motioned** to name AZA Allison McCollum as Secretary. Vice Chair Bob Kohn **seconded** the motion. **Motion carried unanimously.** AZA Allison McCollum accepted the position.

7. Other

Board Member addressed the members of the public in attendance to explain that this was an atypical meeting in that there was no new business to discuss. A few general questions were asked by the public and were answered by AZA Allison McCollum and the Board Members.

The next regular meeting is scheduled for Thursday, October 3rd, 2024 at 6pm.

8. Adjournment

Motion was made by Board Member Keith Boulware to adjourn the meeting. Motion was **seconded** by Vice Chair Bob Kohn. **Motion carried unanimously** and the meeting adjourned at 6:20 PM.

Allison McCollum, Secretary