

**River Bend Parks & Recreation Advisory Board
Special Meeting Minutes
July 10, 2024
Municipal Building**

Board Members Present: Annie Craddock, Amy Hendee, Laurie LaMotte, Beth Stokes, Victoria Stuppy

Board Members Absent: None

Others Present: Jeff Weaver, Barbara Maurer, Member of the Public

Laurie LaMotte called the meeting to order at 6:20 PM with a quorum present.

Ms. LaMotte motioned to approve the minutes of June 5. Amy Hendee seconded. The motion carried unanimously.

The Board conducted a post-event review of Independence Day festivities noting the water slide and snow cones were big hits and should be repeated. Moving food service to the Municipal Building was well received by residents, but due to the extreme heat, the bounce house and games were not as popular and the Board discussed outdoor alternatives for 2025.

Ms. LaMotte informed the Board that the Hurricane Preparedness Class was attended by 25 residents and was well received.

Beth Stokes informed the Board that the costs for a CPR Class would be \$90/per person for certification, \$60/per person for training with a maximum capacity of 12 for the three-hour course. The Board discussed subsidizing a portion of the costs at \$30/per person. Victoria Stuppy noted that this was discussed as part of a larger Health Fair proposed by Ms. Hendee and the Board should consider incorporating into a health event. Ms. LaMotte recommended that the Health Fair be a separate event and moved to approve the CPR class for August 10. Ms. Stokes seconded. The motion carried unanimously.

Ms. Hendee then discussed the Health Fair noting she would invite healthcare professionals to give presentations about preventative health with a proposed date of August 31.

The Board discussed re-scheduling the Music in the Park event in September. Ms. LaMotte will follow up with The Bears and other bands for availability.

The Board discussed holding the Community Yard Sale on September 28. Ms. LaMotte motioned to approve. Annie Craddock seconded. The motion carried unanimously.

Ms. LaMotte reviewed the dates for future events previously discussed at the June meeting, namely: Pumpkin Palooza/Trunk or Treat, October 26; Friendsgiving, November 23; and Holiday Tree Lighting, December 6.

Ms. LaMotte turned the meeting over to Mr. Weaver who conducted the voting for Chair, Vice Chair and Secretary. Ms. Craddock nominated Ms. Stuppy for Chair, seconded by Ms. Hendee. Ms. Stokes nominated Ms. LaMotte for Chair, seconded by Ms. LaMotte. Voting results are as follows:

Annie Craddock – Victoria Stuppy
Amy Hendee – Victoria Stuppy
Laurie LaMotte – Laurie LaMotte
Beth Stokes – Laurie LaMotte
Victoria Stuppy – Victoria Stuppy

Ms. Hendee nominated Ms. Craddock for Vice Chair, seconded by Ms. LaMotte. The votes were unanimous.

Ms. Stuppy nominated Ms. Hendee for Secretary, seconded by Ms. Craddock. The votes were unanimous.

Ms. Craddock motioned to create an administrative function of Social Media Coordinator. Ms. Stuppy seconded. The motion carried unanimously. Ms. Craddock moved to appoint Ms. Hendee to fill that function. Ms. Stokes seconded. The motion carried unanimously.

Ms. Craddock motioned to move the Board meeting starting time to 6:30 PM. Ms. LaMotte seconded. The motion carried unanimously.

There being no further business, Ms. LaMotte moved to adjourn, seconded by Ms. Craddock. The meeting adjourned at 7:20 PM.


Submitted by Victoria Stuppy