

RIVER BEND PLANNING BOARD

April 4th, 2024 at 6:00pm
River Bend Municipal Building
51 Shoreline Drive, River Bend, NC

- I. CALL TO ORDER – *Egon Lippert***
- II. APPROVAL OF LAST MEETING MINUTES – *Allison McCollum***
- III. REPORTS**
 - a. Summary of permits issued – *Allison McCollum***
 - b. Town Council Update – *Buddy Sheffield***
- IV. PUBLIC COMMENT - *All***

Anyone who wishes to address the Board during this period must sign the sign-up sheet posted by the door. The Public Comment Policy will be followed. A copy of the policy is also by the door and available on the Town’s website. Each speaker will be limited to three (3) minutes.
- V. OLD BUSINESS – *All***
 - a. None**
- VI. NEW BUSINESS – *All***

Preliminary Plat Submittal Discussion (Parcel #8-200-029) – Update on Status by Town Manager
- VII. OTHER – *All***
 - a. Next regular meeting on 2 May 2024**
- VIII. CALL FOR ADJOURNMENT - *All***

Town of River Bend Planning Board

Minutes for Regular Meeting – 7 March 2024 – River Bend Municipal Building

Board Members present: Chair Egon Lippert, Keith Boulware, Linda Cummings, Kathleen Fleming, Jon Hall

Board Members absent: Vice Chair Bob Kohn, Kelly Forrest

Others present: Councilman Buddy Sheffield, Councilwoman Barbara Maurer, Town Manager Delane Jackson, Assistant Zoning Administrator Allison McCollum, 3 members of the public

1. Call to Order

The regularly scheduled Planning Board meeting was called to Order at 6:00 PM on Thursday, 7 March 2024, in the River Bend Municipal Building meeting room with a quorum present.

2. Approval of 4 January 2024 Regular Meeting Minutes

The Board reviewed the Minutes of the 4 January 2024 Regular Meeting. **Motion** was made by Board Member Keith Boulware to accept the Minutes as presented. Motion was **seconded** by Board Member Kathleen Fleming. **Motion carried unanimously.**

3. Reports

a. Zoning Report

AZA Allison McCollum reported a brief oral summary of permits issued in January – March 2024. The usual written report was mistakenly not included in the meeting packet and will be sent out separately via email and included in the next scheduled meeting.

b. Council Report

Councilman Buddy Sheffield summarized recent actions by the Town Council. The Board asked questions as needed.

4. Public Comment

None.

5. Old Business

None.

6. New Business

a. Discussion of Water Treatment Facility Special Use Permit – Parcel #8-200-028

Town Manager Delane Jackson presented a summary of the special use permit request and the process required for the Planning Board. The request is for the Town to allow the construction of a water treatment facility on parcel #8-200-028, adjacent to the existing Public Works facility. There were a few questions and comments from the Planning Board concerning the required buffer zone and security measures at the proposed facility. **Motion** was made by Chairman Egon Lippert to recommend the Board of Adjustment approve the Special Use Permit, with the condition that security measures be considered. Motion was **seconded** by Board Member Jon Hall. **Motion carried unanimously.**

7. Other

The next regular meeting is scheduled for Thursday, April 4th, 2024 at 6pm.

8. Adjournment

Motion was made by Board Member Keith Boulware to adjourn the meeting. Motion was **seconded** by Board Member Kathleen Fleming. **Motion carried unanimously** and the meeting adjourned at 7:00 PM.

Allison McCollum, Secretary



TOWN OF RIVER BEND

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March 2024

Permit Type	Total Issued	Total Project Cost
Flood	6	\$112,813.64
Residential Zoning	8	\$121,113.64

The total amount of permit fees collected for March 2024 is **\$631.20**