

Town of River Bend  
Community Appearance Commission  
July 19, 2023 Minutes

Attendees: Brenda Hall, CAC Chair, Meg Williams, Christine Soler, Donna Perry, Pat Lineback, Barbara Maurer, Town Council Liaison to CAC, Potential CAC New Member, Carina Wordham and Visitor, Dennis Shea

1. Call to order at 4:02 pm.
2. April 15, 2023 minutes approved. Motion by Pat Lineback, Seconded by Christine Soler. Unanimously approved as written.
3. CAC Officers for 2023 were discussed amongst CAC members, nominations for officers were made, and unanimous CAC votes were made for the following positions:
  - a. Chair - Brenda Hall
  - b. Vice Chair - Christine Soler
  - c. Secretary - Pat Lineback
4. Carina Worham was unanimously recommended for CAC membership by all CAC members. CAC's recommendation will be presented by the Liaison for Town Council approval.
5. CAC 2023 projects:
  - a. Beautification and Festive Award Program
    - i. The Beautification Award Program's first full cycle, April, May and June 2023, was successful. The Award provided recognition and encouragement for the efforts of River Bend residents who take pride in their landscapes enhancing the beauty and desirability of River Bend. Beautification Award Program Participants were enthusiastic.
    - ii. Festive Award Program's first full cycle of Halloween and Christmas, 2022 and July 4th, 2023 was also a success.
      1. In addition to all of the procedures of the Beautification Award Program, the Festive Award is more inclusive for those homes without a front yard or mailbox.
      2. The Festive Award incorporates more short term and holiday centric decor.
    - iii. Improvements to the Beautification and Festive Award Programs may include;
      1. Better advertisement of programs to the community
      2. Adding an Honorable Mention to the winners of the Awards
      3. Providing a Shout-Out for attractive entrance gardens of River Bend neighborhoods
      4. Adjusting the timelines for the Independence Day Festive Award.
  - b. Plantation Drive Median Project  
CAC and Dr. Glasgow made their presentations and recommendations to the Town Council in April and May of 2023. Plan is for deeper discussion at the August 10, 2023 Town Council Work Session. Barbara asked for CAC members to attend and be available for questions.
  - c. Arbor Day Celebration
    - i. Donna Perry and Brenda Hall will head up plans for 3/22/24 event.

- ii. Plan to get tree saplings to hand out to residents at Arbor Day Celebration.
    - iii. Plan to have speaker and locate appropriate spot for Town Tree planting.
  - d. Crab Pot Christmas Globe Workshop for Fall 2023
    - i. Tentative dates set for CAC workshop prep and globe repairs 9/26/23 and 10/5/23.
    - ii. Dates for community workshops set for Nov. 2<sup>nd</sup> and 4<sup>th</sup>, 2023 at 9am. Meg Williams will teach both workshops.
    - iii. Class size will be up to 18 participants.
  - e. Independence Day planning for 2024
    - i. Committee to plan community workshop for July 4th Festive décor with Donna Perry and Pat Lineback heading this up for CAC.
    - ii. CAC would like future participation in the Town parade.
  - f. IT improvements for CAC to communicate and organize better
    - i. Review of CAC organization tools.
- 6. Brenda reminded volunteers to report their CAC hours to her.
- 7. CAC member recruitment updates include application to Town Council for Corina Wordham.
- 8. Updates from Town Council Liaison
- 9. Open Discussion
- 10. Adjournment at 6:15pm.

Submitted by Pat Lineback  
River Bend Community Appearance Commission

*Pat Lineback*