

Town of River Bend
Community Appearance Commission
September 20, 2023 Agenda
River Bend Municipal Building, 4:00 PM
51 Shoreline Drive, New Bern, NC 28562

1. Call to order
2. Approval of July 19, 2023 minutes
3. Discussion and voting for any CAC applications
4. Updates on 2023/2024 projects:
 - a. Festive Awards for Fall and Christmas
 - i. Review timelines, zone assignments, advertising/SM, etc.
 - b. Plantation Drive Median Project
 - i. Town Council discussion held at the August 10, 2023 work session with vote to proceed with hiring Arborist to assess Town and Plantation median trees
 - c. Arbor Day Celebration
 - i. Donna and Brenda gathering ideas for 2024 Arbor Day Celebration; will discuss recommendations at the November CAC meeting
 - d. Crab Pot Christmas Globe Workshop for Fall 2023
 - i. Christmas Globe workshops are scheduled for November 2th and 4th, 2023. Municipal Building booked from 8-1 PM, classes will be from 9-12 PM.
 - ii. Confirm dates for globe workshop prep and globe repair sessions
 1. Tentative dates are Sept. 26, Oct. 5
 2. Confirm when globes can be repaired from Town inventory and storage
 - e. Independence Day planning for 2024
 - i. Donna and Pat gathering ideas for Independence Day craft décor project; will discuss their initial recommendations at the November CAC meeting
5. Volunteer hours updates from CAC members
6. CAC member recruitment and updates
7. Updates from Town Council Liaison
8. Open Discussion
 - a. National Night Out PD coordinator has requested the Advisory Boards to attend and display at the event on October 3rd from 5-7:30 PM.
 - b. Who is interested?
 - c. What to display?
9. Adjournment