

## Town of River Bend Planning Board

Minutes for Regular Meeting – 1 June 2023 – River Bend Municipal Building

**Board Members present:** Chairman Egon Lippert, Vice Chair Bob Kohn, Keith Boulware, Kathleen Fleming, Kelly Forrest

**Board Members absent:** Linda Cummings, Kelly Latimer

**Others present:** Councilman Buddy Sheffield, Councilwoman Barbara Maurer, Town Manager Delane Jackson, Assistant Zoning Administrator Allison McCollum

### 1. Call to Order

The regularly scheduled Planning Board meeting was called to Order at 6:00 PM on Thursday, 1 June 2023, in the River Bend Municipal Building meeting room with a quorum present.

### 2. General Visitor Comments

Chairman Egon Lippert asked if any visitors wished to speak. There were no comments.

### 1. Approval of 6 April 2023 Regular Meeting Minutes

The Board reviewed the Minutes of the 6 April 2023 Regular Meeting. **Motion** was made by Vice Chair Bob Kohn to accept the Minutes as presented. Motion was **seconded** by Board Member Kathleen Fleming. **Motion carried unanimously.**

### 2. Reports

#### a. Zoning Report

AZA Allison McCollum presented the Board with a typed report summarizing the number of permits issued, the type of permit issued, and the total of all permit fees for the months of April and May 2023. The members of the Board reviewed the report and asked questions as needed.

#### b. Council Report

Councilman Buddy Sheffield summarized recent actions by the Town Council. The Board asked questions as needed.

### 3. Old Business

None.

### 4. New Business

#### a. Outdoor Storage Ordinance

Town Manager Delane Jackson gave an overview of staff concerns and some sample ordinances from other municipalities for the Board to consider.

**Motion** was made by Board Member Keith Boulware to direct Town staff to draft an outdoor storage ordinance for the Board to consider at an upcoming meeting. **Motion** was seconded by Board Member Kathleen Fleming. **Motion carried unanimously.**

**b. Public Comment Policy**

Town Manager Delane Jackson provided a copy of a draft Public Comment Policy that had been adapted from the Town Council's policy to be appropriate for the Planning Board. He gave an overview of the policy and the anticipated need for a more thorough policy and answered questions as needed. The Board discussed moving the public comment portion of the meeting to a period after Zoning and Council Reports. **Motion** was made by Chairman Egon Lippert to adopt the Public Comment Policy as presented. **Motion** was seconded by Board Member Kelly Forrest. **Motion carried unanimously.**

**5. Other**

**a. Update on Robert Davis property**

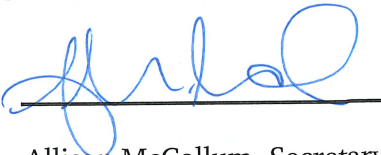
Town Manager Delane Jackson informed the Planning Board that Mr. Davis will be harvesting timber on his property – Parcel #8-200-029 – and had mentioned submitting another rezoning request in the near future.

**b. Schedule next meeting**

**Motion** was made by Vice Chair Bob Kohn to schedule the next Planning Board meeting for Thursday, August 3<sup>rd</sup>, 2023 at 6pm due to the July 4<sup>th</sup> holiday occurring so close to the regularly scheduled July meeting. **Motion** was seconded by Board Member Kelly Forrest. **Motion carried unanimously.**

**6. Adjournment**

**Motion** was made by Board Member Keith Boulware to adjourn the meeting. **Motion** was seconded by Vice Chair Bob Kohn. **Motion carried unanimously** and the meeting adjourned at 6:41 PM.



Allison McCollum, Secretary