



# Town of River Bend

Fiscal Year  
2023-2024

Budget Workshop

Session I



**This presentation and all  
future presentations for the FY23-24 budget  
workshops will be  
available on the Town's webpage at:**

**[www.riverbendnc.org](http://www.riverbendnc.org)**

**Note- these presentations are subject to change  
after being posted. Until the budget is officially adopted  
by Council, it is simply a proposal based on data as of 4-18-23.**

# Town of River Bend

Mayor and Town Council Priorities for Fiscal Year 2023-24 (approved 1-19-23)

Maintain a commitment to the Council-Manager form of government, and to support an adequate and well-trained staff to serve the current and future needs of the community.

Continue to cooperate regionally and with other municipalities and, where appropriate, share ideas and resources.

Continue to work with advisory boards as a means to encourage citizen participation in Town government.

Continue to be good stewards of the natural environment through planned stormwater and floodplain management efforts.

## Our Vision Statement

River Bend is a dynamic and uniquely located waterfront and golfing community well prepared to benefit from the area's historical and natural resources. By protecting its assets and actively fostering a diverse multi-aged population, the River Bend community will continue to be a safe, attractive place to live and will be competitively positioned to participate in the broader area's economic and population growth.

Continue to employ sound fiscal management practices to ensure the long-term financial viability of the Town.

Continue to operate wastewater treatment facilities to maintain regulatory compliance and serve the current and future needs of the Town.

Continue to provide a safe, dynamic, and attractive community for people of all ages, and continue to address the changing demographic composition of the Town.

Maintain a visionary posture, acknowledging that change is inevitable.

Continue to conduct the business of the Town with complete transparency and integrity.

Continue to provide safe drinking water and quality treatment of wastewater through sound maintenance of the current systems and continued prudent fiscal management of the utilities.

# **Town of River Bend**

Fiscal Year 2023-2024 Budget Workshop

**Date-May 2**

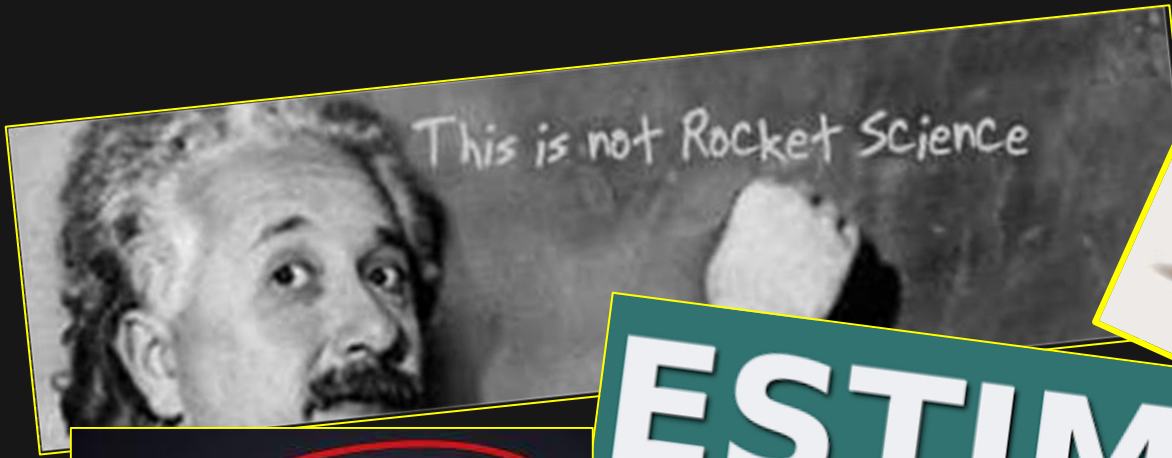
## **AGENDA**

- 1. Employee Compensation and Benefits**
- 2. Labor Allocations**
- 3. Capital Improvement Plans**
- 4. Utility and Fuel Prices**
- 5. Governing Body**
- 6. Administration**
- 7. Finance**
- 8. Tax Listing**
- 9. Legal Services**
- 10. Elections**
- 11. Street Maintenance**
- 12. Storm Water**
- 13. Public Works**
- 14. Public Buildings**

Budgets are based on predictions and....



are subject to change throughout the year and throughout this process and are developed using the following ....

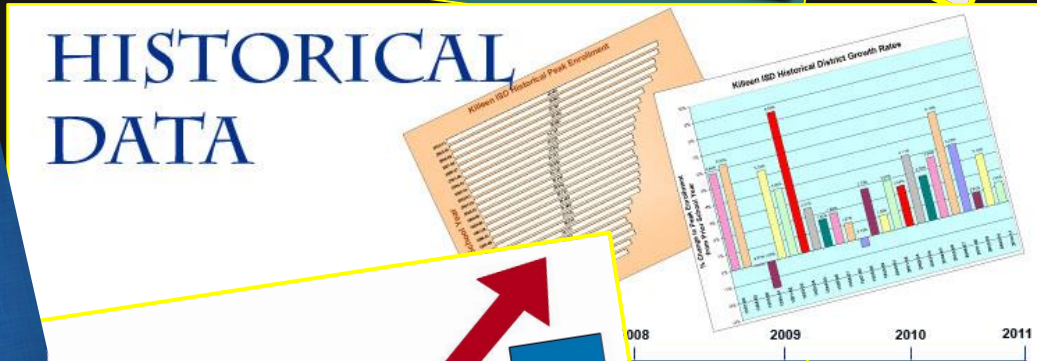


**AVERAGE**

**ESTIMATE**

Predictions

**Forecast**



INDUCTIVE REASONING  
AND CONJECTURE



## FUNDAMENTALS OF BUDGETING-101

One of the most important words in a budget is- ANTICIPATED.

As noted on the previous slide, some synonyms of anticipated are: prediction and forecast. Others are: foresee, count on, bank on, expect and probable. All of these words have a similarity in that they all can also be interpreted as meaning- Uncertain, Not Guaranteed, Unsure and Speculative.

Two other very important words/components in a budget are Revenue and Expenditure. All dollars coming-in or going-out of a budget fall into one of these two categories.

The value of both of these components are set in a budget based on anticipated revenues and anticipated expenditures. A few of our expenditures are fixed or known. Most are not. Nearly all revenues are not fixed/known. By law, our budget must be balanced. That means revenues and expenditures must be equal.

Therefore, if the budget is balanced on day one with anticipated expenditures of \$3,000,000 and we do not realize \$3,000,000 of revenues during the year, our budget is no longer balanced. There are only two ways to balance it. We can either cut costs (reduce approved expenditures) or increase revenues.



## FUNDAMENTALS OF BUDGETING-101 (continued)

On day one of our budget (July 1), 100% of our expenditures are authorized to be made. Put another way, on day one, we could go purchase everything that is approved for purchase in the budget. Authorized **does not** mean required.

On the other hand, on day one almost NONE of our revenues have been realized. In fact, until revenues are realized for that fiscal year, our fund balance is what we are using to pay for any expenditures whose costs exceed our revenues. Some bills are due in early July before any revenues are realized.

Our revenues are realized over the course of the entire fiscal year. You get a report each month that shows the status of our revenues year-to-date. Some of the major sources, like sales taxes, are realized monthly. Others like utility franchise taxes are realized quarterly. Some, like Powell Bill come in twice per year. Property taxes come in every month but a majority are realized in Oct.-Feb.; about half in December alone. Utility fees come in every other month.

Knowing that all of these revenues are anticipated, it is prudent to make sure that they are realized before we make all of our approved expenditures. In a nutshell- Make sure there is revenue to pay the bill before making an expenditure. It's also important to realize that some unanticipated expenditures may occur.

# Typical Family Vacation vs. Town Budget Process



Both the family vacation and the town budget have known and unknown costs. There is no way for the town to budget for every item exactly.



As was the case for the last three budget cycles, another unknown variable to contend with this year is the continuing worldwide, **residual** impacts from the COVID-19 Pandemic. It's difficult to predict what impact, if any, it may have on the FY23-24 budget.

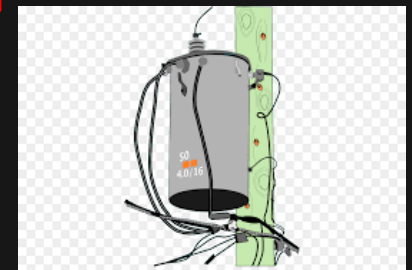
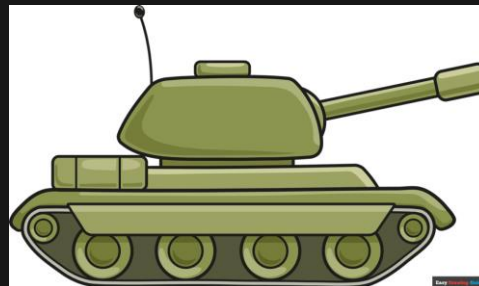


Other Variables This Year

- Inflation
- War
- Supply Chain
- Labor Market
- Energy Costs
- Revaluation

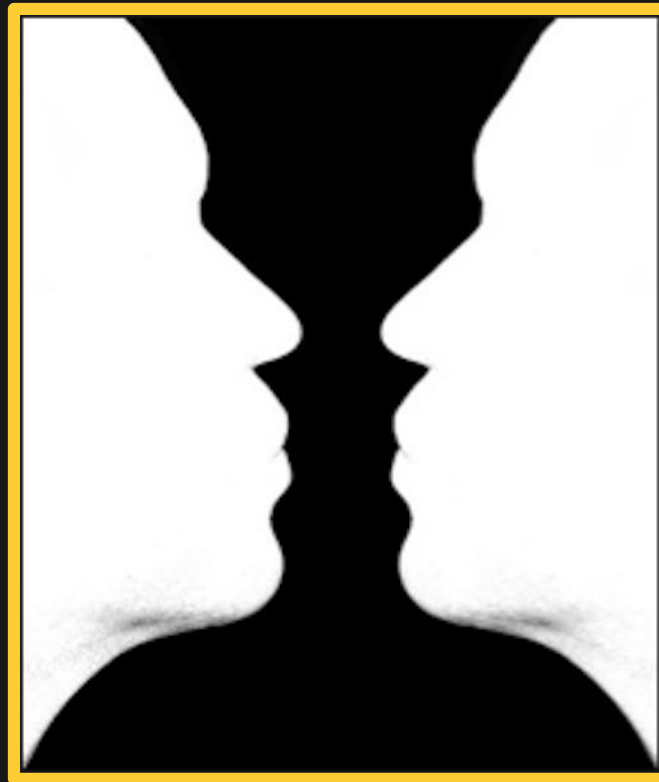


At some point in the process you just have to pull the trigger and go with the best data that you have at the moment. This year, that point was April 18<sup>th</sup>.



Everyone does not see the same thing....

Faces



Vase

...even though they are looking at exactly what you are.  
Budgets are not necessarily about right vs. wrong.  
They are influenced by opinions and priorities. Ultimately,  
the only thing that matters is what the majority of Council  
agrees to for a budget.

# Employee Pay and Benefits

## Pay Plan

- Adjusted by 4.4%. COLA rate is typically based on US Department of Labor Consumer Price Index (CPI) data, which was 7.0% this year. However, last year's COLA of 10% exceeded the CPI of 7.4% by 2.6%, thus 4.4% in FY24.
- Working well as incentive for staff to seek training opportunities

## Health Insurance

- Currently insured with Blue Cross / Blue Shield and will remain with BCBS
- The Town pays 100% of the employee premium
- Plan will continue with a \$1,500 HRA component
- Budgeting for no increase in premium compared to actual FY22-23

## North Carolina Retirement System

- LGERS increases this year from 12.1% to 12.85% for non-law enforcement, and from 13.1% to 14.1% for law enforcement. No mandate to participate

## North Carolina 401 K

- State mandate to provide 5% contribution for law enforcement personnel
- Town provides, non-mandated, equal contributions for all full-time staff

## Goals of the Compensation Plan

Maintain a compensation plan that recognizes the value of longevity

Maintain a compensation plan that places a value on education

Maintain position descriptions that accurately reflect the work being done

Maintain a compensation plan that recognizes the current competitive job marketplace

Maintain a compensation plan that recognizes outstanding performance

Maintain a compensation plan that recognizes individual achievement

Maintain a compensation plan that ensures competitive wages

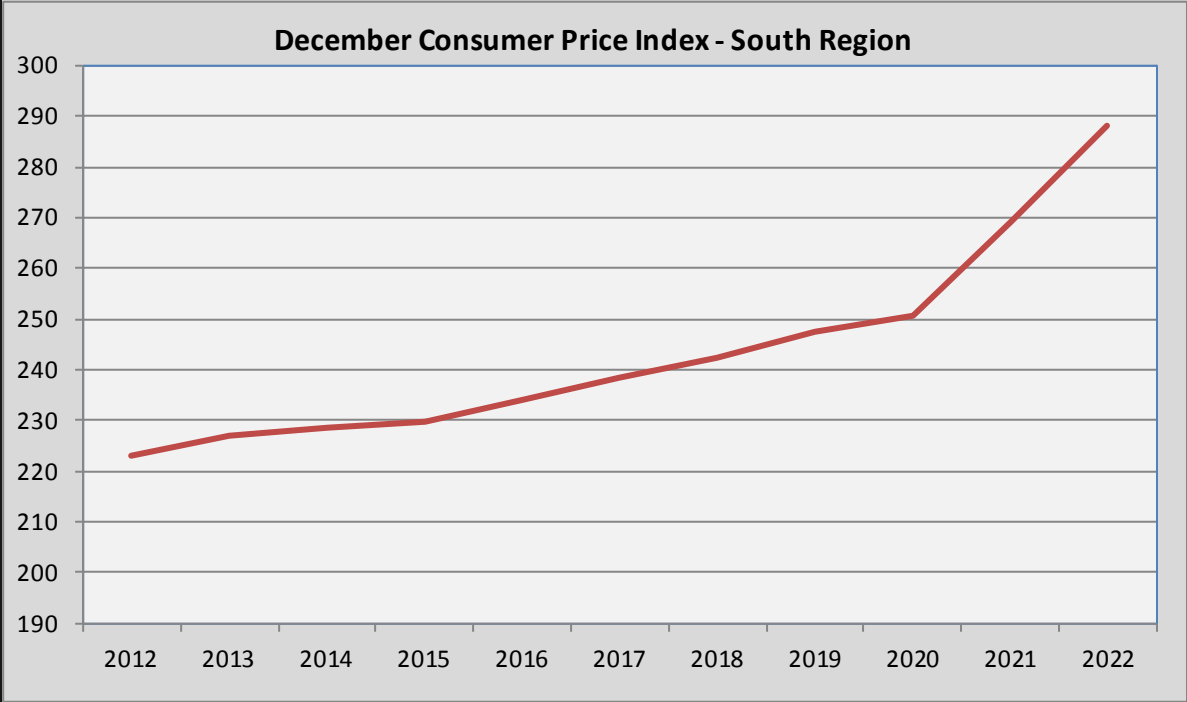
# Cost of Living Data

Year	Annual	Change
2002	174.60	2.5%
2003	177.50	1.7%
2004	183.30	3.3%
2005	190.10	3.7%
2006	194.80	2.5%
2007	203.46	4.4%
2008	203.50	0.0%
2009	209.48	2.9%
2010	212.49	1.4%
2011	219.47	3.3%
2012	223.11	1.7%
2013	227.08	1.8%
2014	228.45	0.6%
2015	229.58	0.5%
2016	234.20	2.0%
2017	238.51	1.8%
2018	242.15	1.5%
2019	247.29	2.1%
2020	250.69	1.4%
2021	269.26	7.4%
2022	288.20	7.0%

South Region  
 Not seasonally Adjusted  
 All Items  
**December Index**



**U.S. Department of Labor**  
**Bureau of Labor Statistics**  
 Data extracted on: January 12, 2023



This budget contains a 4.4% Cost of Living Allowance (COLA) in the pay plan. Since 2021 the combined CPI is 14.4%. However, in FY23 the Council approved 2 COLA adjustments totaling 10%. Therefore, we only need a 4.4% COLA in FY24 to catch-up to the current CPI.



# Southeast Information Office

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### ERRATA

Index and average price data for electricity in Miami for January through November 2022 were incorrectly published in the database. The error also includes related aggregate data within Miami and several related areas. A list of affected series and the corrected indexes and average price values will be provided when they are available.

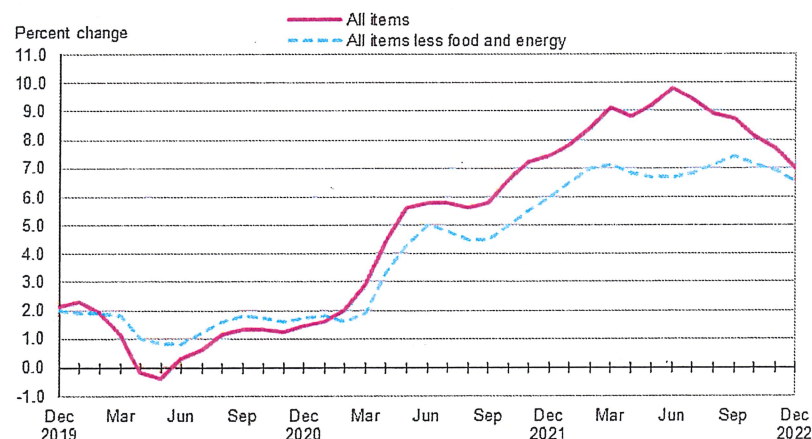
## Consumer Price Index, South Region — December 2022

Prices in the South down 0.3 percent over the month; up 7.0 percent over the past year

The Consumer Price Index for All Urban Consumers (CPI-U) for the South edged down 0.3 percent in December, the U.S. Bureau of Labor Statistics reported today. The decrease was contributed to a 5.6-percent decline in the energy index. In contrast, the index for all items less food and energy rose 0.2 percent in December. The food index continued to increase, up 0.3 percent over the month. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes reflect the impact of seasonal influences.)

The all items CPI-U for the South advanced 7.0 percent for the 12 months ending in December, after increasing 7.7-percent for the 12-month period ending in November. The index for all items less food and energy rose 6.5 percent over the past year. The food index and the energy index also increased over the last 12 months, up 10.8 percent and 5.8 percent, respectively. (See [chart 1](#) and [table 1](#).)

Chart 1. Over-the-year percent change in CPI-U, South region, December 2019–December 2022



Source: U.S. Bureau of Labor Statistics.

[View Chart Data](#)

### Food

The food index rose 0.3 percent in December, reflecting increases in the food at home (+0.3 percent) and food away from home (+0.4 percent) indexes.

The food index advanced 10.8 percent for the 12 months ending in December. The food at home index rose 12.6-percent over the past year as all six major grocery store food

### News Release Information

23-48-ATL

Thursday, January 12, 2023

### Contacts

Technical information:

(404) 893-4222

[BLInfoAtlanta@bls.gov](mailto:BLInfoAtlanta@bls.gov)

[www.bls.gov/regions/southeast](http://www.bls.gov/regions/southeast)

Media contact:

(404) 893-4220

### Related Links

[CPI chart package](#)



December 2022

SOUTHEAST INFORMATION OFFICE • Atlanta, Ga. • 404-893-4222 • [bls.gov/regions/southeast](https://bls.gov/regions/southeast)

For release: Thursday, January 12, 2023

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Dec 21 to Dec 22	Nov 22 to Dec 22		Dec 21 to Dec 22	Nov 22 to Dec 22
<b>U.S. City Average<sup>1</sup></b>						
All items (1982-84=100)	296.797	6.5	-0.3	291.051	6.3	-0.5
All items (1967=100)	889.073	-	-	866.953	-	-
Food and beverages	314.459	10.1	0.3	313.801	10.1	0.3
Housing	310.725	8.1	0.6	307.346	8.4	0.7
Apparel	124.587	2.9	-1.7	124.557	2.9	-1.7
Transportation	255.993	3.9	-3.3	258.567	2.9	-3.6
Medical care	551.002	4.0	0.0	559.789	4.0	0.0
Recreation <sup>2</sup>	133.172	5.1	0.2	127.075	5.0	0.0
Education & communication <sup>2</sup>	144.922	0.7	0.0	130.940	0.1	0.1
Other goods and services	518.088	6.4	-0.1	572.669	6.4	0.0
<b>South<sup>1</sup></b>						
All items (1982-84=100)	288.205	7.0	-0.3	283.431	6.7	-0.4
All items (1977=100)	467.509	-	-	459.048	-	-
Food and beverages	309.645	10.5	0.4	308.830	10.6	0.4
Housing	290.077	9.8	0.6	291.051	10.1	0.6
Apparel	134.195	2.6	-2.0	134.138	3.0	-2.0
Transportation	256.321	3.2	-3.0	254.038	1.9	-3.2
Medical care	521.499	3.6	0.3	535.270	3.8	0.4
Recreation <sup>2</sup>	133.207	5.9	-0.3	127.175	5.7	-0.3
Education & communication <sup>2</sup>	139.993	0.1	0.3	123.258	-0.7	0.3
Other goods and services	501.130	7.4	0.5	547.206	7.8	0.4
Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Dec 21 to Dec 22	Oct 22 to Dec 22		Dec 21 to Dec 22	Oct 22 to Dec 22
<b>Atlanta-Sandy Springs-Roswell<sup>1</sup></b>						
All items (1982-84=100)	295.452	8.1	-0.5	287.366	6.9	-0.9
All items (1967=100)	890.994	-	-	868.891	-	-
Food and beverages	310.713	12.0	0.8	307.581	12.8	0.9
Housing	314.940	11.7	0.6	311.930	11.5	0.4
Apparel	154.098	2.0	-5.2	156.552	2.8	-4.0
Transportation	262.219	1.5	-4.2	253.143	0.4	-3.9
Medical care	-	-	-	-	-	-
Recreation <sup>2</sup>	96.648	8.5	-1.0	89.144	6.8	-0.5
Education & communication <sup>2</sup>	139.570	-3.1	0.3	120.510	-3.9	0.1
Other goods and services	468.979	7.2	0.4	551.417	7.7	0.8
<b>Miami-Fort Lauderdale-West Palm Beach<sup>1</sup></b>						
All items (1982-84=100)	322.210	9.9	1.0	315.996	9.3	0.6
All items (1977=100)	519.358	-	-	513.397	-	-
Food and beverages	309.946	8.4	0.5	308.900	7.5	0.2
Housing	357.491	16.0	2.2	354.930	16.1	1.8
Apparel	143.144	3.8	1.5	153.140	4.7	-0.7
Transportation	263.241	0.7	-2.0	274.437	1.6	-1.7
Medical care	611.211	3.4	-0.7	633.121	3.8	-0.6
Recreation <sup>2</sup>	132.309	4.4	0.5	118.829	3.9	0.3
Education & communication <sup>2</sup>	132.573	6.3	2.2	124.927	6.4	2.5
Other goods and services	443.654	8.0	2.7	429.929	7.3	1.2

<sup>1</sup>Indexes on a December 1982-84=100 base, unless otherwise noted.

<sup>2</sup>Indexes on a December 1977=100 base.

- Data not available.

\*Full surveys for Atlanta-Sandy Springs-Roswell and Miami-Fort Lauderdale-West Palm Beach are compiled every two months and are published for February, April, June, August, October, and December.

# FY 23-24 Compensation Costs

## Local Government Employees Retirement System

January 27, 2023

*“The Local Government Employees’ Retirement System Board met Thursday and voted to increase the employer contribution rate in accordance with the Employee Contribution Rate Stabilization Policy (ECRSP) adopted in 2021.”*

*NCLM, League Bulletin*

*The ECRSP methodology plans for increases to the employer contribution rate by .75 percent each year starting in fiscal year 2023 and includes guardrails that provide the potential for decreases in the contribution rate starting in fiscal year 2026. The ECRSP also aims to move the employer contribution rate for law enforcement officers closer to the actuarially determined contribution rate by providing an .25 percent increase every year in addition to the .75 percent.*

<u>Effective Date</u>	<u>Non-LEO “Base Rate”</u>	<u>LEO “Base Rate”</u>
July 1, 2023	12.85%	14.10%
July 1, 2024	13.60%	15.10%
July 1, 2025	14.35%	16.10%
July 1, 2026	15.10%	17.10%

*The dates and rates above represent the April 2021 amendment to the ECRSP. This is subject to change based on many factors including the performance of the State’s investment portfolio. They have previously stated that they need 6.5% annual growth to maintain this plan.*

# 23-24 Compensation Costs

All wages and benefits reflect a COLA increase of 4.4%									
	23-24	LGERS <sup>1</sup>	401k	Life	Medical	TOTAL	FICA-ER	Workers'	GRAND
	Earnings		5%	Insurance	Insurance <sup>2</sup>	VALUE of POSITION <sup>3</sup>	7.65%	Comp <sup>4</sup>	TOTAL <sup>5</sup>
1	122,698	15,767	6,135	710	8,160	153,470	9,386	1,163	164,019
2	80,874	10,392	4,044	468	8,160	103,939	6,187	183	110,309
3	53,046	6,816	2,652	307	8,160	70,981	4,058	120	75,160
4	46,192	5,936	2,310	269	8,160	62,866	3,534	105	66,504
5	43,950	5,648	2,198	253	8,160	60,209	3,362	100	63,670
6	58,015	7,455	2,901	338	8,160	76,869	4,438	1,309	82,616
7 <sup>8</sup>	17,483	0	0	0	0	17,483	1,337	40	18,860
8	89,678	12,645	4,484	518	8,160	115,485	6,860	2,633	124,978
9	65,356	9,215	3,268	380	8,160	86,379	5,000	1,919	93,297
10	49,930	7,040	2,496	288	8,160	67,914	3,820	1,466	73,199
11	54,377	7,667	2,719	315	8,160	73,238	4,160	1,596	78,994
12	44,208	6,233	2,210	257	8,160	61,069	3,382	1,298	65,749
13	43,337	6,111	2,167	253	8,160	60,028	3,315	1,272	64,616
14 <sup>6</sup>	31,964	0	0	0	0	31,964	2,445	938	35,347
15	86,179	11,074	4,309	499	8,160	110,221	6,593	4,953	121,767
16	52,470	7,073	2,752	319	8,160	70,773	4,211	1,497	79,052 <sup>7</sup>
17	48,068	6,479	2,521	292	8,160	65,520	3,857	1,371	73,103 <sup>7</sup>
18	36,778	4,726	1,839	215	8,160	51,718	2,814	2,114	56,646
19	44,834	6,043	2,352	273	8,160	61,661	3,598	2,703	70,159 <sup>7</sup>
20	37,146	5,007	1,948	227	8,160	52,488	2,842	2,135	59,285 <sup>7</sup>
21 <sup>8</sup>	14,985	0	0	0	0	14,985	1,146	861	16,993
22 <sup>6</sup>	14,985	0	0	0	0	14,985	1,146	631	16,763
23 <sup>6</sup>	10,220	0	0	0	0	10,220	782	378	11,380
<b>Totals</b>	<b>1,146,773</b>	<b>141,327</b>	<b>53,304</b>	<b>6,182</b>	<b>146,880</b>	<b>1,494,466</b>	<b>88,274</b>	<b>30,783</b>	<b>1,622,465</b>

1: LGERS increases this year from 12.1% to 12.85% for non-law enforcement, and from 13.1% to 14.1% for law enforcement.

2: This amount reflects an overall 8.8% increase in costs

3: Total economic value of the position to the employee.

4: 3% increase in workers' comp. insurance.

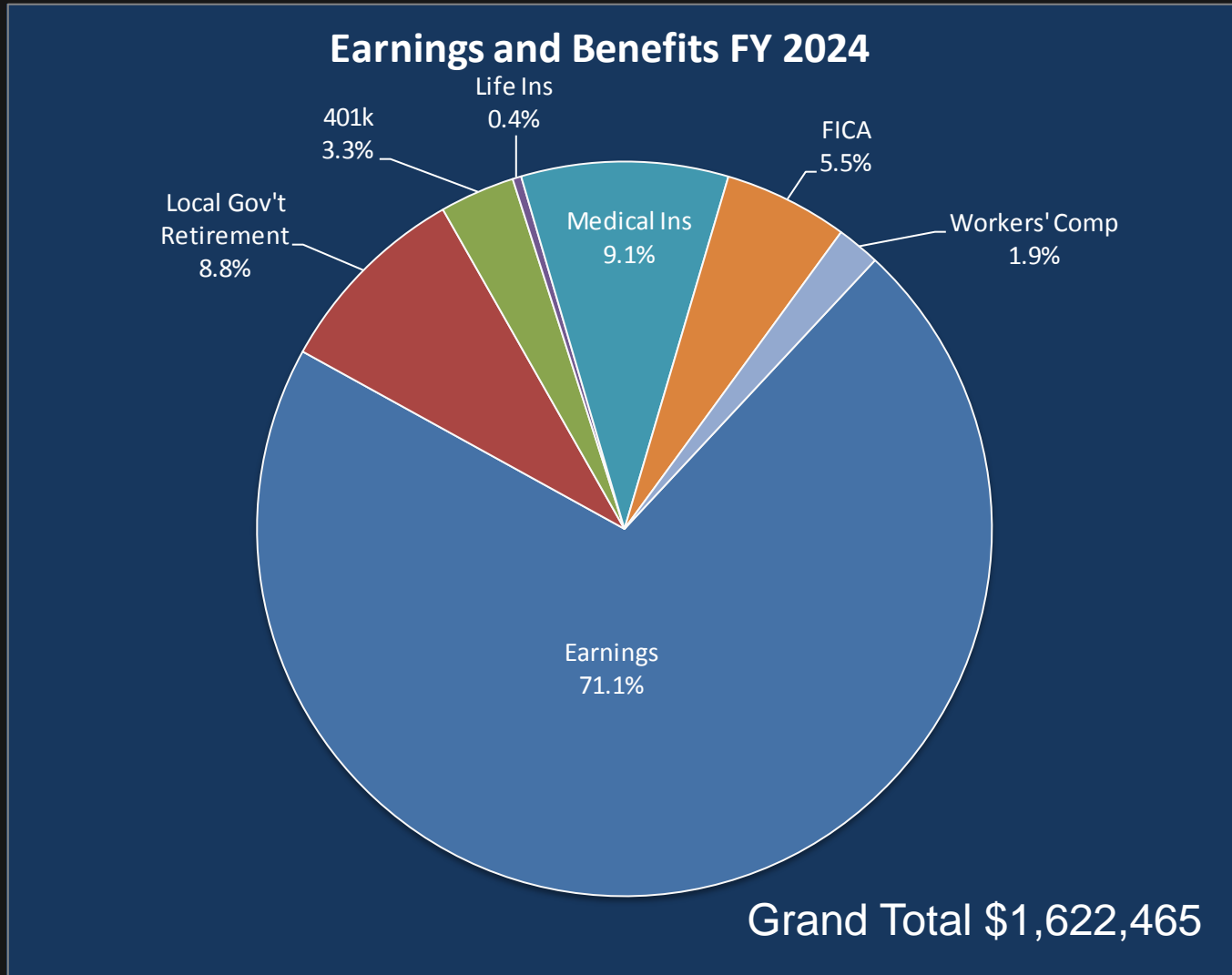
5: Total expense to the Town for the employee.

6: Part-time positions, (for police 1.5 positions- 1499 hrs. total with neither to exceed 999 hrs.)

7: Includes stand-by pay for Public Works employees

8: New part-time position

# FY 23-24 Compensation Costs

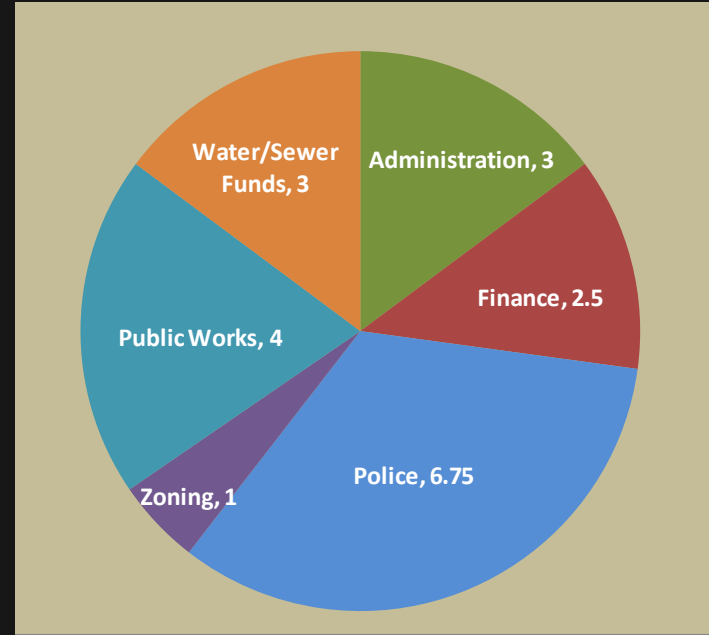


Change in Grand Total budgeted for all positions from FY 23 to FY 24 is +\$168,393 or +11.6%

## Staffing Trends and Projection

This budget funds 2 additional PT positions. We fund 18 full-time and 5 part-time positions which is equivalent to 20.25 full-time positions.

We also have 4 part-time class instructors, who are paid through class fees. These positions are not included in this chart.



Full-Time Equivalent Positions (FTE) - All Funds						
Fiscal Year	2022	2023	2024	2025	2026	2027
Administration	3	3	3	3	3	3
Finance	2	2	2.5	2.5	2.5	2.5
Police (1.5 PT)	6.75	6.75	6.75	6.75	6.75	6.75
Zoning	1	1	1	1	1	1
Public Works (2 PT)	3.5	3.5	4	4	4	4
Water/Sewer Funds	3	3	3	3	3	3
<b>TOTAL FTE</b>	<b>19.25</b>	<b>19.25</b>	<b>20.25</b>	<b>20.25</b>	<b>20.25</b>	<b>20.25</b>

## Our Current Allocation Table

	Water	Sewer	Gen. Fund
	%	%	%
Town Manager	20	20	60
Finance Administrator	25	25	50
Finance Assistant*	32.5	32.5	35
Town Clerk	5	5	90
Deputy Town Clerk	5	5	90
Assistant Zoning Administrator	20	20	60
Police Chief	0.5	0.5	99
Police Sergeant	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Public Works Director *	30	40	30
Water Operator *	40	45	15
Water Operator *	40	45	15
Public Works	10	10	80
Public Works	10	10	80
Public Works	10	10	80
Custodian (part-time)			100

\*These four positions are primarily within the water/sewer department, so the General Fund pays the allocated portion of the cost of these employees to the Enterprise Funds.

Other positions that are allocated between the Funds are primarily General Fund positions, so the Enterprise Funds pays the allocated portion of the cost of these employees to the General Fund.

- This table reflects the approximate percentage of work being done by employees in multiple funds.
- Being a small town, we have multiple employees in multiple funds.
- We propose no changes this year.

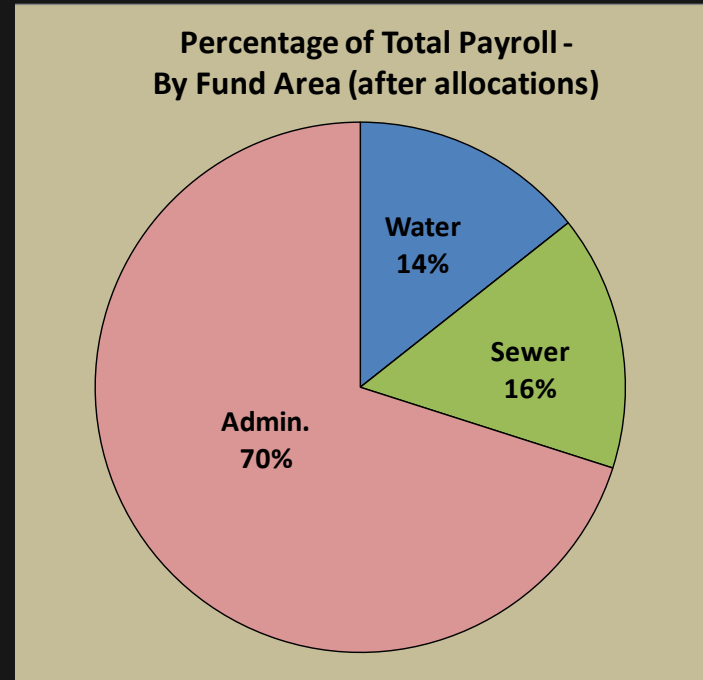
# Allocations and Fund Charges

	<b>Water</b>	<b>Sewer</b>	<b>Gen. Fund</b>
	<b>%</b>	<b>%</b>	<b>%</b>
Town Manager	20	20	60
Finance Administrator	25	25	50
Finance Assistant*	32.5	32.5	35
Town Clerk	5	5	90
Deputy Town Clerk	5	5	90
Assistant Zoning Administrator	20	20	60
Police Chief	0.5	0.5	99
Police Sergeant	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Police Patrol Officer	0.5	0.5	99
Public Works Director *	30	40	30
Water Operator *	40	45	15
Water Operator *	40	45	15
Public Works	10	10	80
Public Works	10	10	80
Public Works	10	10	80
Custodian (part-time)			100

\*These four positions are primarily within the water/sewer department, so the General Fund pays the allocated portion of the cost of these employees to the Enterprise Funds.

Other positions that are allocated between the Funds are primarily General Fund positions, so the Enterprise Funds pays the allocated portion of the cost of these employees to the General Fund.

General Fund Pays to Water	<b>47,544</b>
General Fund Pays to Sewer	<b>47,544</b>
Water Pays to General Fund	<b>116,059</b>
Sewer Pays to General Fund	<b>116,059</b>



## Capital Improvement Plan

The River Bend CIP achieves five major objectives as a component of the Town's budget and financial planning process:

1. Helps the Town rationally and intelligently plan for the repair, replacement, and acquisition of capital items that are necessary in providing high quality services to the citizens of River Bend.
2. Assists in fiscal planning by forecasting capital demands together with future revenues and expenditures.
3. Ensures better coordination, evaluation, and planning of projects to serve the community and its needs.
4. Serves together with the annual budget and other financial plans as a guide to decision-making for the Town Council, Town Manager, and staff.
5. Serves as a systematic and comprehensive analysis of capital needs, increasing the probability of making rational budgetary judgments since improvements are identified, prioritized, and matched to the projected fiscal resources of the Town.



# Capital Improvement Plan – General Fund

CAPITAL IMPROVEMENT PLAN										
GENERAL FUND										
Fiscal Year										
Adopted Capital Funding	Funding Began	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28
<i>Public Bld. &amp; Grounds:</i>										
Storage Facility Maintenance	05-06					0	5,000	5,000	5,000	5,000
Facility Replacement	10-11	0	0	20,000	0	0	20,000	20,000	20,000	20,000
<i>Public Works:</i>										
Backhoe (\$75,000 total split with W&S)				25,000						
Stormwater Maintenance	05-06	0	0	15,000	30,000	20,000	30,000	30,000	30,000	30,000
<i>Environmental - Waterways</i>										
Canal Maintenance (Dredging)	03-04	0	5,000	5,000	0	5,000	5,000	5,000	5,000	5,000
<i>Information Technology</i>										
Hardware replacement	10-11	0	3,000	2,000	3,000	3,000	3,000	3,000	3,500	3,500
<i>Parks, Rec. &amp; CAC</i>										
Town Commons development	03-04									
<i>Vehicles (ref. veh repl schedule):</i>										
Public Works and Police	04-05	0	52,000	40,000	27,000	27,000	28,000	54,000	30,000	31,000
<b>TOTAL</b>		<b>0</b>	<b>60,000</b>	<b>107,000</b>	<b>60,000</b>	<b>55,000</b>	<b>91,000</b>	<b>117,000</b>	<b>93,500</b>	<b>94,500</b>

CAPITAL IMPROVEMENT PLAN										
GENERAL FUND										
CAPITAL RESERVE FUND	Beg. Balance	339,925	102,977	137,449	153,756	138,398	187,792	232,762	224,327	238,654
Adopted Capital Spending		FY19-20	FY20-21	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	FY27-28
<i>Public Bld. &amp; Grounds:</i>										
Storage Facility Maintenance										
Wildwood Replacement		265,800								
<i>Public Works:</i>										
Backhoe				25,000						
Stormwater Maintenance		0	63,693	15,000	48,295	0	30,000	30,000	30,000	30,000
<i>Environmental - Waterways</i>										
Canal Maintenance & Dredging			58,000		0				5,000	
Front Pond/Ritter Field Clean-out										
<i>Information Technology:</i>										
Hardware replacement		5,800	2,970	3,850	3,000	3,504	3,300	3,500	4,000	4,000
<i>Parks, Rec. &amp; CAC</i>										
Grant matching funds										
<i>Vehicles (ref. veh repl schedule):</i>										
Public Works			0	0	0	0	0	30,000	0	0
Police		29,000	40,000	0	21,492	40,000	41,000	41,000	44,000	0
<b>TOTAL</b>		<b>300,600</b>	<b>164,663</b>	<b>43,850</b>	<b>72,787</b>	<b>43,504</b>	<b>74,300</b>	<b>104,500</b>	<b>83,000</b>	<b>34,000</b>
<b>CAPITAL RESERVE FUND</b>	Interest Earned:	3,652	31	157	2,429	1,898	2,270	2,565	2,827	4,093
	Ending Balance:	42,977	-61,655	93,756	83,398	96,792	115,762	130,827	144,154	208,747

## Capital Improvement Plan – General Fund

Proposed Capital Funding	55,000
Proposed Capital Spending this year	43,504
Addition to Capital Reserves Balance	11,496
Capital Reserve Fund Balance	96,792

As shown on the previous slide, we are only funding capital projects in the amount of \$55,000. In addition to these, during FY23-24, we anticipate spending part of \$11,308,000 on other capital projects: Water and Sewer AIA's- \$300,000, Public Works Building-\$1,900,000 and \$9,108,000 on WWTP. Luckily, most of the costs are funded by grants. However, there is a great deal of soft costs associated with every project. Our staff can only juggle so many projects.

# Vehicle Replacement Plan

Vehicle Replacement Plan General Fund				Actual Costs		Forecasted Costs								
				2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32
<b>Reserved</b>				40,000	27,000	27,000	28,000	54,000	30,000	31,000	32,000	33,000	34,000	35,000
<b>Life Cycle Current Vehicle VIN</b>														
<b>Police Vehicles</b>														
Veh #1	6 years	2016 Dodge	8344			40,000						48,000		
Veh #2	6 years	2019 Dodge	5352				41,000						49,000	
Veh #3	6 years	2020 Ford	9419					41,000						51,000
Veh #4	6 years	2020 Ford	9420						44,000					
Veh #5	6 years	2022 Ford	2348		38,760						46,000			
<b>Total Police Vehicles</b>				-	38,760	40,000	41,000	41,000	44,000	-	46,000	48,000	49,000	51,000
<b>Public Works Vehicles</b>														
Veh #1	12 years	2016 F-150	3167								29,000			
Veh #2	12 years	2014 F-250	5169					30,000						
<b>Total Public Works Vehicles</b>				-	-	-	-	30,000	-	-	29,000	-	-	-
<b>Total Expended</b>				0	38,760	40,000	41,000	71,000	44,000	0	75,000	48,000	49,000	51,000
<b>Balance (end of FY)</b>				40,000	45,508	32,508	19,508	2,508	-11,492	19,508	-23,492	-38,492	-53,492	-69,492

This chart updated for FY24 budget and following years based on most recent purchase made in FY23.

Uses FY23 cost for a Ford Police Interceptor as the base. Price does not include upfit cost for police vehicles.

Purchase price and reserved amount inflated by 3% each year then rounded to the nearest 1000th, except for FY26 reserve amount

- ✓ Plan schedules the replacement of all vehicles in the General Fund fleet.
- ✓ Plan projected to remain solvent through FY25-26, but will need annual review of assumptions.
- ✓ Plan assumes some residual re-sale value in the used vehicle rather than using a “run to fail” approach with little to no residual value.

## Hosted Desktop Service:

No on-site servers

“Thin Client” workstations – owned by VC3

Pay fixed monthly cost for each workstation

Disaster recovery and 24/7 support included

Users can access their “desktop” from any internet connected device – quicker and more efficient disaster recovery. Will allow users to work from home.

No worries about not backing up a “C drive”

E-mail archive system included

Software (other than Springbrook) licenses and upgrades included

“Green” advantages – no servers running 24/7

# Information Technology System

## VC3 IT Services FY23-24

Annual Virtual Office Charges*		60,703
Smartnet license		500
3% increase annually per contract*		61,203
PRN Services:		
Engineering 20 hrs/year @	225.00	4,500
Travel time - 3.5 x \$120/hr	420.00	840
		5,340
Website Implementation & Maintenance*		8,302
	General	40%
		29,938
	Water	30%
		22,454
	Sewer	30%
		22,454
		\$ 74,846

## Other IT Services - 381

	Annual	Monthly
Verizon - router	480.00	40
2 server migrations (APP & SQL)	3,900.00	
Suddenlink-internet & cable	2,436.00	203
Acrobat Pro	410.00	
Annual	7,226.00	
	2,890.40	G
	2,167.80	W
	2,167.80	S
	7,226.00	

## Cost Allocation:

Hardware – “Charged” to the area to which it is deployed.

Monthly virtual office charges, on-going support, and incidentals such as DSL back-up fees, and web site hosting are shared according to the recommended allocation. (40% general fund, 30% water, 30% sewer).  
Total budgeted amount= \$74,846

## Risk Management

- Anticipating a 10% increase in property / liability rates – per communication with our agent on 3/31/2022. Premiums should rise to a total cost of \$63,909. This cost is shared between the three funds ( General / Water / Sewer). Added flood insurance coverage for two buildings following Hurricane Florence. Annual premium is an additional \$2,000 ( approx.).

We are budgeting for an increase of 10%, plus a \$1,500 deductible in each fund, for a total budget of \$70,409.

- Changed to NCLM for Workers' Compensation in FY 2011.

Saved premium dollars and received grants for safety equipment.

Budgeted a 3% increase in Workers' Compensation rates.

## Electricity Expense

Departments	FY 2023			FY 2024	
	Budget	Actual YTD	Projected	Forecast*	Budget
Water Supply	9,000	6,365	9,548	10,149	10,500
Sewer Collection	7,500	4,896	7,344	7,807	8,000
Sewer Treatment	30,000	22,328	33,492	35,603	36,000
Public Buildings**	16,500	10,321	15,482	17,367	17,600
Parks	5,400	3,432	5,148	5,472	5,700
Street Lights	45,000	27,122	40,683	42,819	43,200
<b>TOTAL</b>	<b>113,400</b>	<b>74,464</b>	<b>111,696</b>	<b>119,217</b>	<b>121,000</b>
* Forecast includes a 7% rate increase, plus a 1% increase in demand in all accounts except street lights					
** Includes \$2,700 for gas for municipal building and town hall and \$5,245 for water					

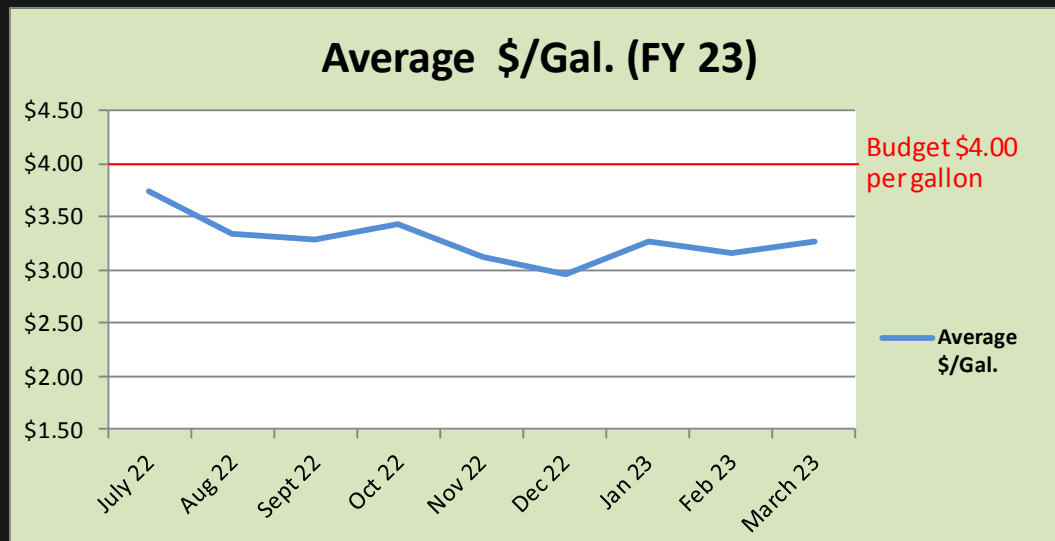
Duke Energy Progress has a multi-year rate adjustment request before the North Carolina Utilities Commission at the present time. If approved, the increase would go into effect on October 1, 2023, followed by increases on October 1, 2024 and 2025. The requested increases are 7.8%, 3.0% and 2.8%. Read about it here <https://www.duke-energy.com/home/billing/dep-nc-rate-case-2022>

-Per communications with District Manager, Derrick Remer on March 22, 2023

*Based on this communication, I have included a 7% increase effective October 1, 2023.*

# Gasoline Prices

Fiscal 19-20		Fiscal 20-21		Fiscal 21-22		Fiscal 22-23	
Month	Average \$/Gal.	Month	Average \$/Gal.	Month	Average \$/Gal.	Month	Average \$/Gal.
July 19	2.59	July 20	2.03	July 21	2.94	July 22	3.74
Aug 19	2.39	Aug 20	1.88	Aug 21	2.86	Aug 22	3.34
Sept 19	2.34	Sept 20	2.03	Sept 21	3.00	Sept 22	3.29
Oct 19	2.36	Oct 20	1.95	Oct 21	3.17	Oct 22	3.43
Nov 19	2.37	Nov 20	1.89	Nov 21	3.12	Nov 22	3.13
Dec 19	2.35	Dec 20	2.04	Dec 21	3.00	Dec 22	2.95
Jan 20	2.35	Jan 21	2.22	Jan 22	3.04	Jan 23	3.27
Feb 20	2.34	Feb 21	2.46	Feb 22	3.38	Feb 23	3.15
March 20	2.20	March 21	2.70	March 22	4.04	March 23	3.27
April 20	1.92	April 21	2.67	April 22	3.82	April 23	
May 20	1.51	May 21	2.84	May 22	4.35	May 23	
June 20	1.78	June 21	2.86	June 22	4.49	June 23	
<b>FY Avg.</b>	<b>2.21</b>	<b>FY Avg. YTD</b>	<b>2.30</b>	<b>FY Avg. YTD</b>	<b>3.17</b>	<b>FY Avg. YTD</b>	<b>3.29</b>
<b>Our Budget</b>	<b>3.50</b>	<b>Our Budget</b>	<b>3.50</b>	<b>Our Budget</b>	<b>3.25</b>	<b>Our Budget</b>	<b>4.00</b>



Red line is the budgeted retail cost per gallon and the blue line is the average cost per gallon.



# Gasoline Prices

## Short-Term Energy Outlook

STEO

January 2023



January 2023

- **Gasoline prices.** Gasoline prices decline in our forecast as both wholesale refining margins and crude oil prices fall. We forecast U.S. gasoline refining margins will fall by 29% in 2023 and fall by 14% in 2024, leading to retail gasoline prices averaging around \$3.30 per gallon (gal) in 2023 and \$3.10/gal in 2024.
- **Diesel prices.** We forecast that U.S. refining margins for diesel will fall by 20% in 2023 and by 38% in 2024. We expect retail diesel prices to average about \$4.20/gal in 2023, down 16% from 2022. In 2024, we expect prices to continue to fall, and average near \$3.70/gal.
- **Natural gas prices.** The Henry Hub natural gas spot price averages slightly less than \$5.00 per million British thermal units (MMBtu) in 2023 in our forecast—down close to 25% from last year—as domestic consumption declines and liquefied natural gas (LNG) exports remain relatively flat. In 2024, we expect natural gas prices to again average slightly below \$5.00/MMBtu, as dry natural gas production outpaces an increase in LNG exports that results from rising LNG export capacity.
- **Natural gas production.** We expect natural gas production in both the Permian and Haynesville regions to grow with the completion of pipeline infrastructure expansions in 2023 and 2024.

January 2023

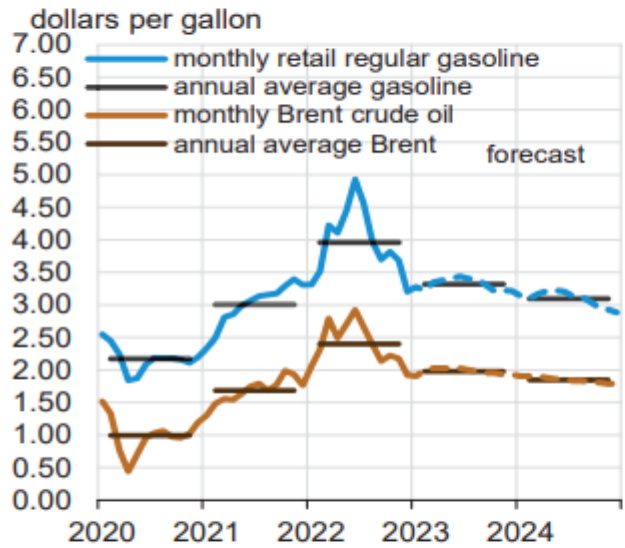
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om coal will fall from  
ffset by an increase  
om 16% in 2023 to

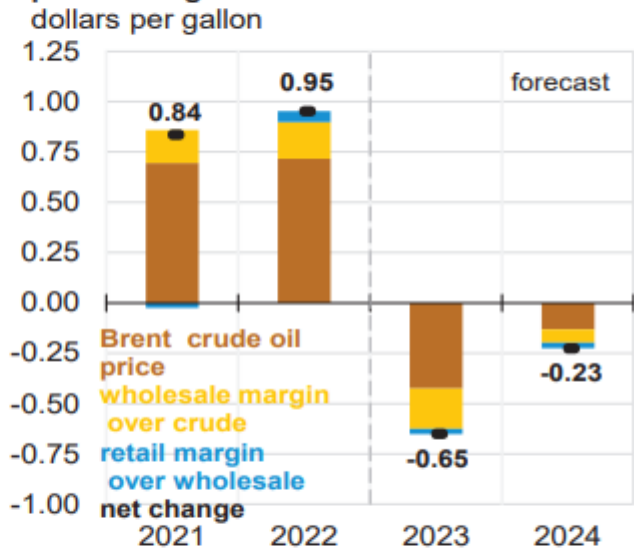
	2024
23	\$78
22	---
%	---
10	\$4.80
13	---
%	---
12	\$3.09
11	---
%	---
10	125.2
09	---
%	---
12	\$3.69
18	---
%	---

# Gasoline Prices

**U.S. gasoline and crude oil prices**



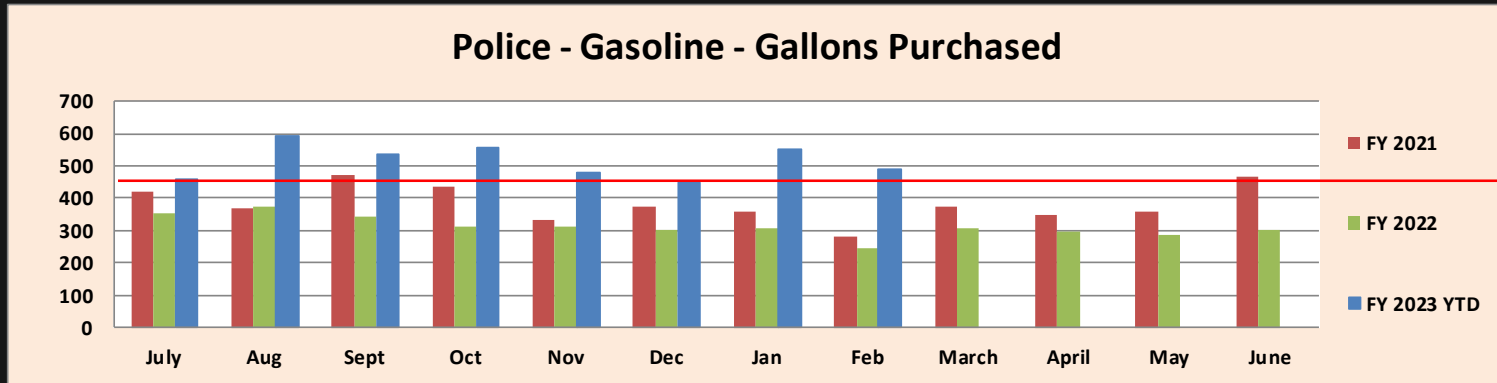
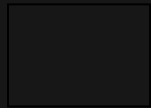
**Components of annual gasoline price changes**



Data source: U.S. Energy Information Administration, Short-Term Energy Outlook, January 2023, and Refinitiv an LSEG Business



# Gasoline Expense Budget



Budgeting  
425/  
gallons  
month

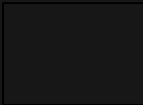
3-year  
average \*\*  
4,863  
gal./yr.

Budgeting 5,500 gallons for Police Department, based on projected average consumption for last year\* and introduction of new vehicle. There is a 48% increase in gallons/month purchased in current FY vs. 2 previous FY's (347 previous vs. 514 in FY 23 YTD).

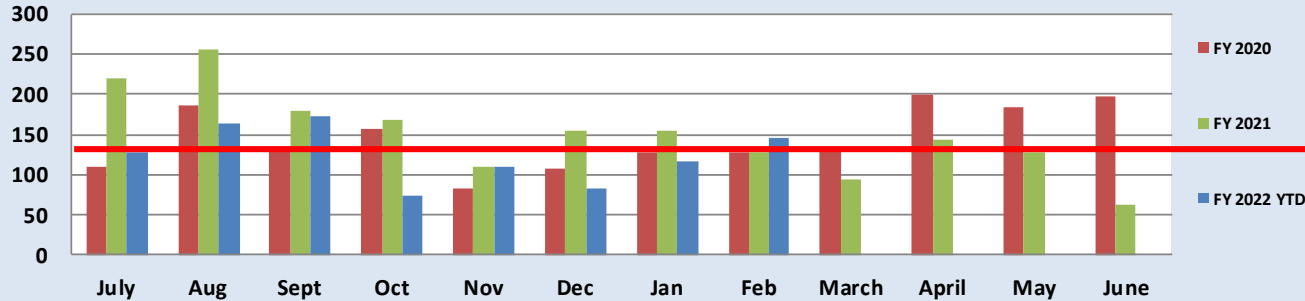
\* YTD in FY 22-23 ( through February)

\*\* 3 year average = previous full fiscal years of 20-21, 21-22 and YTD in 22-23 (through February) extrapolated

# Gasoline Expense Budget



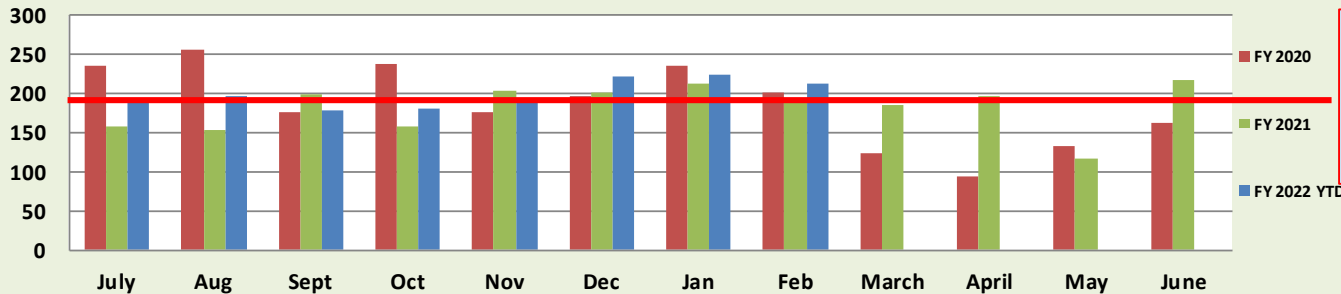
## Public Works - Gasoline - Gallons Purchased



Budgeting  
119  
gallons/  
month

3-year  
average  
1273  
gal./yr.

## Water/Sewer - Gasoline - Gallons Purchased



Budgeting  
195  
gallons/  
month

3-year  
average  
2192  
gal./yr.

Budgeting 500 gallons for Public Works & 2,400 gallons for Water Resources

3 year average = previous full fiscal years of 20-21, 21-22 and YTD in 22-23 ( through February) extrapolated

# Gasoline Expense Budget

<b>FY23-24</b>	<b>Retail Price / Gallon</b>	\$2.75	\$3.00	\$3.25	\$3.50	\$3.75	\$4.00	\$4.25		
	Less Federal & State Taxes	0.588	0.588	0.588	0.588	0.588	0.588	0.588		
	<b>Budget Price / Gallon</b>	\$2.16	\$2.41	\$2.66	\$2.91	\$3.16	\$3.41	\$3.66		
									\$ Change vs. FY23	
		<b>GALLONS</b>	<b>COST</b>	<b>COST</b>	<b>COST</b>	<b>COST</b>	<b>COST</b>	<b>COST</b>	<b>COST</b>	
<b>Police</b>	5 Vehicles	<b>5500</b>	11,891	13,266	14,641	16,016	17,391	18,766	20,141	\$100
<b>Public Works</b>	2 Vehicles	<b>1500</b>	3,243	3,618	3,993	4,368	4,743	5,118	5,493	-\$1,687
<b>Water / Sewer</b>	3 Vehicles	<b>2400</b>	5,189	5,789	6,389	6,989	7,589	8,189	8,789	-\$969
	<b>TOTAL</b>	<b>9400</b>	<b>\$ 20,323</b>	<b>\$ 22,673</b>	<b>\$ 25,023</b>	<b>\$ 27,373</b>	<b>\$ 29,723</b>	<b>\$ 32,073</b>	<b>\$ 34,423</b>	-\$2,556

This budget uses a price of \$3.50/gallon retail cost.

Per gallon price, multiplied by the total gallons estimated for each department as noted above, determines the total estimated budget for each department.

Last year, we used the price of \$4.00 /gallon for budgeting. As noted earlier, the price for 2023 & 2024 is projected to be lower than the price we have budgeted in FY23. But, as always..... who knows????

Due to volatility, this is the one of the most difficult components to predict. I always round up on pricing to provide a little wiggle room.

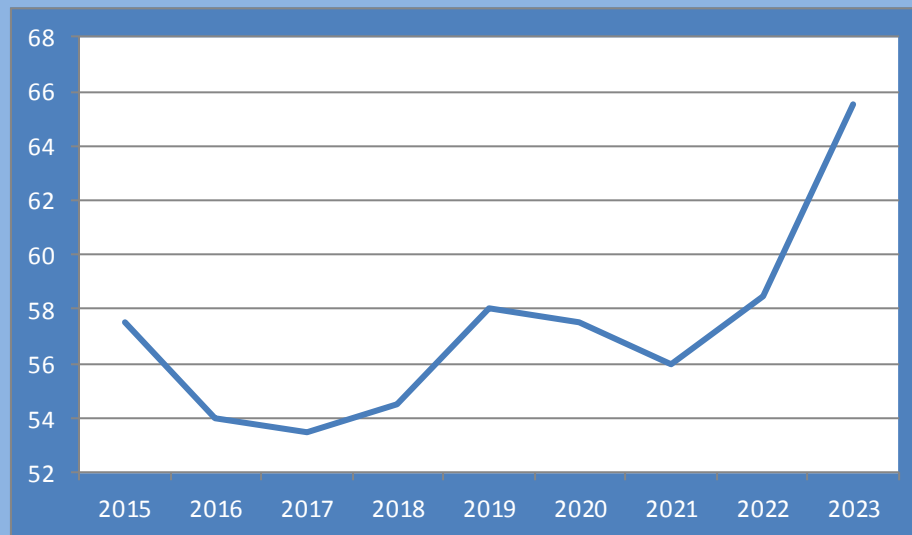
# Mileage Reimbursement



Internal Revenue Service  
United States Department of the Treasury

**Business Mileage Rate**  
(cents per mile)

2015	57.5
2016	54
2017	53.5
2018	54.5
2019	58
2020	57.5
2021	56
2022	58.5
2023	65.5



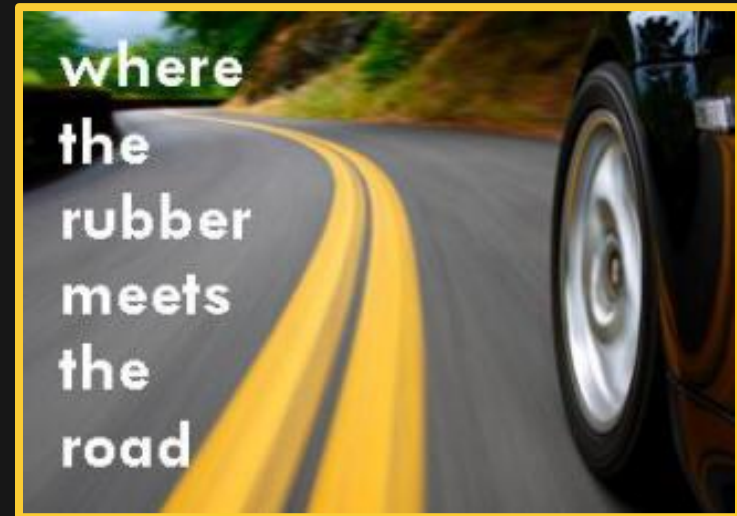
Data released on December 29, 2022

**Effective January 1, 2023 the new rate was 65.5 cents per mile.**

## General Fund Departments

The previous slides addressed variables that may impact many, but not all, departments. Now, on to the individual departments:

- **Governing Body**
- **Administration**
- **Finance**
- **Tax Listing**
- **Legal**
- **Elections**
- **Streets**
- **Stormwater**
- **Public Works**
- **Public Buildings**



- For FY 23-24 my main goals (in no certain order) were to :
- 1. Closely study revaluation data and look for ways to reduce the tax rate, while at the same time being realistic about the facts related to our costs now and going forward
- 2. Avoid any fee increases in general fund
- 3. Build fund balance and/or reduce dependency on it as a revenue
- 4. Keep our COLA consistent with CPI
- 5. Avoid any reduction of staff, employee benefits or services offered
- 6. Add 2 part-time positions
- 7. Maintain conservative revenue estimates especially with regards to sales tax
- 8. Provide a funding option for "special" Council-initiated projects
- 9. Keep town-funded capital projects to a minimum and use grant funded projects in their place
- 10. Be aware of staffing demands related to multiple grant-funded projects



- Again, this is a very unusual year for our budget process. We are still dealing with impacts from COVID-19, inflation and now revaluation.
- There is uncertainty related to the national and world economy.
- As of today, I am estimating a total property value of \$430,780,000 which is a \$113,000,000 increase over last year's value.
- In current year, sales tax revenues were 14.64% higher than budgeted in the first 2 quarters but are forecasted at only 3% higher than last year in last 2 quarters. For FY24 I budgeted a 2.5% increase over projected sales tax revenue in FY23, except for 0% change in hold harmless tax. Very conservative! Budget includes a 7.5% reduction in telecom tax and a 1.75% reduction in video programming tax and 21% increase in ad valorem tax revenues.
- We live in a new post-COVID workforce environment & economy.
- Little to no change in most other recurring revenues.

## What's Up ?

➤ COLA	+ 4.4%
➤ Workers Comp	+ 3%
➤ LGERS	+ 1%
➤ IT	+ 3%
➤ Property Ins.	+ 10%
➤ Electric	+ 8%
➤ Landscaping	+ 5%
➤ Mowing	+ 5%
➤ L&L	+ 5%
➤ Facility Dude	+ 3%
➤ Tipping Fee	+11%
➤ Street Paving	+24%
➤ Finance Software	+ 5%

## What's New ?

➤ Discretionary	\$60,000
➤ Part Time	\$36,000
➤ Vehicle	\$40,000
➤ Hurricane Prep	\$ 3,500
➤ Red Caboose	\$ 5,000

## What's Down ?

➤ Tax Rate	-11.54%
➤ Total Budget	- 7%
➤ FB Appropriation	-31%

This gives you an idea of some of the major items that are up, down or new.

## General Fund Summary

(after the previously discussed variables are applied)

- Represents a 7% reduction in spending over FY23 (-\$160,212)
- Reduces tax rate to 23¢ and no increase in any fees
- Maintains all current programs and services
- Adds 2 PT employees ( 1 in PW, 1 in Finance)
- Includes CIP funding of \$55,000 (-\$5,000 vs. in FY23)
- Maintains funding for LESA at \$13,500 (same as FY23)
- Provides 4.4% COLA for all employees, plus 1% longevity (standard)
- Provides \$173,000 for street paving program (+\$33,000 vs. FY23)
- Maintains conservative revenue estimates, as is my SOP
- Includes \$60,000 discretionary funding for Council, \$40,000 for police vehicle, \$17,500 for stormwater projects, \$5,000 for RCL, and more..
- Includes \$198,597 appropriation from fund balance (-\$92,797 vs. FY23). I project a surplus of \$118,262 from fund balance appropriation (FBA) in FY 23, which means that FBA for FY24 can be viewed as all unspent FBA in FY23, plus only \$80,335 of new FBA in FY24
- Projects a fund balance of 89.4% (which is over \$1,400,000) at year end FY24, which is up from a projected 53.8% in FY23, after a low of 44.5% in FY20 following BUS

## Governing Body

Governing Body		20-21		21-22		22-23		23-24	
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/10/23	Expend. as of 02/28/23	Projected Year-End	Proposed Budget
<b>4110</b>									
121	Wages & Salaries	18,300	17,950	18,300	18,300	18,300	9,150	18,300	18,300
170	Council & Spouse Expense	5,500	566	8,923	389	7,161	3,471	4,000	5,500
181	FICA	1,409	1,373	1,400	1,400	1,400	700	1,400	1,400
186	Workers' Compensation Ins.	71	71	74	55	66	61	61	68
171	Mayor's Representation	2,000	237	2,000	1,564	2,000	1,735	2,000	2,000
481	Indirect Cost- Labor	-9,890	-9,890	-9,887	-9,886	-9,883	-6,589	-9,883	-9,884
491	Dues & Subscriptions	8,310	7,013	8,190	8,968	8,356	6,618	8,065	8,616
499	Misc- Contributions	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
550	Capital Outlay								60,000
	<b>TOTAL</b>	<b>28,700</b>	<b>20,319</b>	<b>32,000</b>	<b>23,790</b>	<b>30,400</b>	<b>18,146</b>	<b>26,943</b>	<b>89,000</b>

**121– Wages & Salaries** – Mayor - annual salary \$4,300. Council Members - annual salary \$2,800 each.

### 170 – Board Member Expenditures –

NCLM Conference	2,000	Registration for 4 at \$500
	2,000	Lodging for 4 at \$500
Essentials of Municipal Government	0	
Other Travel and Subsistence	<u>1,500</u>	
	<b>5,500</b>	

**550- Funding for Special Projects**                      60,000    ( this is a new line item)

## Governing Body

### 491– Dues & Subscriptions–

Eastern Carolina Council	400 (1,200 total G/W/S)
Metropolitan Planning Organization	3,300
NB Area Chamber of Commerce	300
NC Coastal Federation	50
NC League of Municipalities	4,100
UNC School of Government	<u>466</u>
	<b>8,616</b>

<b>499– Misc. Contributions–</b>	Appropriation to Highway 17 Association	1,500
	Appropriation to Allies for Cherry Point	1,500

### 6 Member Board:

1-Mayor

5-Council Members

### 192% increase

**For all departmental graphs:**

**23-24= proposed**

**22-23= current as amended**

**All other years are actual**



RECEIVED

MAR 03 2023

TOWN OF RIVER BEND



## Eastern Carolina Council

**Date:** February 28, 2023

**To:** Town of River Bend

**From:** Eastern Carolina Council (ECC)

**Re:** Dues for FY 23/24 (**THIS IS NOT AN INVOICE; Communities will receive invoices in June**)

On behalf of the Eastern Carolina Council (ECC) Board of Directors and staff, thank you for your continued support. ECC has been serving local governments in our region since 1967, and we are confident we have a strong vision for the future. We are striving to provide quality service and value for our members, as shown in some highlights shown on the attached page.

In order for ECC to continue to assist your community and the region, it is necessary to seek financial support through membership dues. Dues are based on North Carolina Office of State Budget and Management (OSBM) population estimates for 2021 (most recent). The per capita dues rate of \$.353 has remained the same since 2006. Based on the OSBM numbers, the Town of River Bend's population estimate is 2,895. (For the calculation of dues, the population estimate for counties does not include the municipalities and incorporated towns within the county.) The estimated dues for your jurisdiction for FY 2023-24 are \$1,022.

For counties, we have not received information from the North Carolina Division of Aging and Adult Services (NCDAAS) regarding allocations for Aging services. We have also not received final information from the North Carolina Department of Transportation (NCDOT) about the counties' RPO required match for the Rural Planning Organization (RPO). So, the estimated amounts for Aging and RPO matches for counties are based on last year's amounts.

With the help and dedication of a talented and well-qualified staff, Eastern Carolina Council is working to make a difference in eastern NC. As we move forward with our mission of improving the region's quality of life by providing human, planning, and economic development services to local governments and area residents, we greatly appreciate our members.

Again, thank you for your support! If you have any questions, please contact me at 252.638.3185 x 3005 or at [executivedirector@eccog.org](mailto:executivedirector@eccog.org).

Thank you,

A handwritten signature in blue ink, appearing to read 'D. Bone', is written over a white background.

David Bone  
Executive Director

## ECC Highlights

### Community Planning

- ECC is re-establishing its Community Planning staff, in part with EDA Capacity Building Grant Funds.
- Senior Community Planner hired mid-September; a second Community Planner was hired in January.
- Providing ongoing ARPA Technical Assistance to our communities.
- Helped lead the RISE (Regions Innovating for Strong Economies and Environment) meetings.
- Working with several communities to assist them with 160D compliance reviews.
- Have provided grant writing assistance.
- Sending out information on grants monthly through a grant newsletter.
- Providing subdivision plat review services to the Town of Richlands.
- Working with strategic partners on a Recreation Master Plan / PARTF grant application for Beulaville.
- Working with strategic partners on a Comprehensive Plan for the Town of Pink Hill.
- Free grant writing workshop to be provided to members March 20<sup>th</sup> and 21<sup>st</sup>.

### Economic Development

- ECC serves as the Economic Development District for the U.S. Economic Development Administration in the nine-county region.
- The 2023-27 Comprehensive Economic Development Strategy (CEDS) Plan – a regional plan for economic development – has been completed and is online at <https://eccog.org/economic-development-planning/>.

### Administrative Technical Assistance and Other ECC General Programs

- Assisted Newport with its Town Manager Search.
- Legislative Breakfast held January 23<sup>rd</sup>.
- Ethics training held February 15<sup>th</sup>.

### Transportation Planning / Rural Planning Organizations (RPOs)

- Working with communities and RPO Committees on NC DOT State Transportation Improvement Plan (STIP) review.
- Working with communities on potential project proposals for various NCDOT grant programs.
- Focusing on outreach to members.
- Revamped RPO websites.

### Area Agency on Aging

- Grocery Reimbursement Program (\$500 per senior/household) rolled-out to all 9 counties in November 2022. (Through February 24, 2023, AAA has worked with 1,286 applications and reimbursed \$311,795 to seniors.)
- Pilot Program – Project Lifesaver – AAA has partnered with the New Bern Police Department and New Bern Fire Department to pilot the Project Lifesaver program in New Bern. AAA and partners launched their first two clients on January 3, 2023, and anticipate adding additional clients within the next few months.
- Family Caregiver Support Workshops – ECCAA staff will be scheduling Family Caregiver Support caregiver workshops in multiple counties in the spring to provide education, information, and resources to caregivers.



## Transportation Advisory Committee (TAC)

**John Kirkland**  
Chairman

**E.T. Mitchell**  
Vice-Chairman

**March 23, 2023**

Memorandum

To: TAC Members, New Bern Area MPO  
John Chittick – Mayor, Bridgeton  
Delane Jackson, Town Manager, River Bend  
Town Clerk, Trent Woods  
Foster Hughes, City Manager, New Bern  
Jack B. Veit III, Manager, Craven County

From: Kim Maxey, MPO Administrator

Subject: FY 2024 MPO Funding and Local Match

As of **March 23, 2023**, the New Bern Area MPO Transportation Advisory Committee unanimously approved the FY 2024 Unified Planning Work Program.

The 104f Federal Highway Planning grant request is for \$196,300, with a required local match of \$49,075, for a total of \$245,375 programmed for FY 2024. The 5303 Federal Transit Planning grant request is for \$48,064 with a State match of \$6,008 and a required local match of \$6,008 for a total of \$60,080 programmed for FY 2024. The combined required local match is \$55,083.

Please use the following amounts when including the MPO’s local match in your jurisdiction’s FY 2024 annual budget:

FY 2024 104 f and 5303 Local Match	Jurisdiction	% of UZA	FHWA Cost Share	FTA Cost Share	Total Cost Share
<b>\$55,083</b>	New Bern	55.48%	\$27,226.81	\$3,333.24	<b>\$30,560.05</b>
	River Bend	5.94%	\$2,915.06	\$356.88	<b>\$3,271.93</b>
	Trent Woods	8.14%	\$3,994.71	\$489.05	<b>\$4,483.76</b>
	Bridgeton	0.84%	\$412.23	\$50.47	<b>\$462.70</b>
	Craven County	29.60%	\$14,526.20	\$1,778.37	<b>\$16,304.57</b>

Please contact me at 639-7592 or via email at [maxeyk@newbernc.gov](mailto:maxeyk@newbernc.gov) if you require additional information.

*Continuing ~ Cooperative ~ Comprehensive Transportation Planning*





March 30, 2023

Delane Jackson  
Manager, Town of River Bend  
45 Shoreline Dr.  
New Bern, NC 28562-8970

Dear Mr. Jackson:

We feel very fortunate that institutions like yours choose to invest in the School of Government in the form of membership dues. Your dues support our work to improve your community, your local government, and your staff. Every day at the School, we strive to ensure a return on that investment.

Our long-established programs offer practical skills to help officials at every level do their jobs more effectively and are continually updated with the latest faculty research. We executed nearly 260 programs in fiscal year 2022 with nearly 17,000 participant registrations, which is a record. This past year we welcomed new faculty members with deep expertise in federal grants management, public health law, civil law for magistrates, and procurement and contracting, among other areas. Our faculty have continued to average a total of 40 advising requests per day. You can keep up with how we document the School's impact on and work across the state of North Carolina at a new website: *One School, Statewide Impact* ([sogimpact.sog.unc.edu](http://sogimpact.sog.unc.edu)).

We also welcomed our new dean, Aimee N. Wall, in February. Aimee has served for more than two decades on the School of Government faculty, alongside North Carolina's local and state government officials and wholeheartedly focused on the School's mission. She is looking forward to seeing you soon as she makes her way across the state in this new role.

We could not develop new resources or act quickly to assist you if not for your membership dues. Nearly 100 percent of the state's counties and municipalities show their support for the School of Government by paying their membership dues each year. We do not take this level of support for granted. We work hard to earn your trust every day—with every phone call or email, every course or conference, every book or blog post.

The per capita rate for membership dues for the 2023–2024 fiscal year is \$0.1473 per resident. Your jurisdiction's dues amount is based on this rate and on 2021 population estimates. A request for payment of your dues in the amount of \$426 will be sent in July.

If you have questions about your membership dues—or about anything at all—please do not hesitate to contact me at 919.962.2757 or [lgpartin@sog.unc.edu](mailto:lgpartin@sog.unc.edu).

Sincerely,

Lauren Partin  
Associate Dean for Finance and Operations



March 15, 2023

Mr. Delane Jackson  
Manager  
Town of River Bend  
45 Shoreline Drive  
River Bend, NC 28562

Dear Mr. Jackson:

On behalf of Allies for Cherry Point's Tomorrow (ACT) let me thank the Town of River Bend for its continuing financial commitment to our work in support of Marine Corps Air Station (MCAS) Cherry Point and Fleet Readiness Center (FRC) East. It is ACT's mission to educate the public about the importance of Cherry Point to our national defense and to our state and regional economic prosperity.

ACT has applied with the IRS to become a 501(c)(3) not for profit organization. By so doing, we can now focus on charitable projects and programs that benefit our active-duty Marines, their families, and our veterans. The Marine Corps is so important to the economy and cultural fabric of our region, and ACT is excited to support our Marines in this new and tangible way.

In addition to launching our charitable endeavors later this year, we will be enhancing our education mission. We will continue to make the public aware of the vital changes taking place at Cherry Point in anticipation of the first squadron of F-35 Joint Strike Fighters being activated for duty this summer. Furthermore, there are critical and groundbreaking improvements being made at FRC East that will better enable the skilled engineers and artisans who work there to support the fleet.

ACT will continue to work with our partners to understand and affect the implications of federal and state policy and spending decisions on the future of Cherry Point. We will stay abreast and share with the public, issues affecting Cherry Point such as these:

- Military Construction (MILCON) investment at Cherry Point and FRC East that enhance our missions;
- Public-public and public-private partnerships that encourage collaboration and innovation at FRC East, and;
- Wind energy policy at the federal and state level that could impact the ability of our Cherry Point Marines and Sailors to train.

We respectfully ask the Town of River Bend to make a contribution to ACT in the amount of \$1,700 for FY 2024. Please visit our website and Facebook page throughout the year for up to date information about our activities. Thanks again for your support of our important work.

Sincerely,

Will Lewis  
President  
Allies for Cherry Point's Tomorrow



P.O. Box 1673 • New Bern, NC 28563  
Phone (252) 514-2748 • Fax (252) 633-3565

February 20, 2023

Mr. Delane Jackson  
Manager  
Town of River Bend  
45 Shoreline Drive  
River Bend, NC 28562

Dear Mr. Jackson:

The Highway 17/64 Association greatly appreciates the support of the Town of River Bend over the years. Our mission continues to be to build US 17 from South Carolina to Virginia to the highest possible standard, and to build I-87 between Raleigh and Norfolk to interstate standards as soon as possible. We have accomplished many of our goals, but still have much to do. For fiscal year 2024 we respectfully ask River Bend to consider a contribution of \$1,500 so that we can continue our important work.

During calendar year 2022 construction began on two extremely important projects to eastern North Carolina: the Hampstead Bypass of US 17 in Pender County; and the last remaining ten miles between Washington and Williamston on US 17 in Beaufort and Martin Counties. Both projects will greatly improve safety and mobility for drivers using US 17 in eastern North Carolina and will enhance economic development for this important region. The Association was proud to participate with NCDOT in breaking ground on these critical projects.

After several years of fiscal challenges at NCDOT, funding has been largely restored to pre-pandemic levels. And in fact, the Highway 17/64 Association was a leading partner in the coalition that convinced the NC General Assembly to add new revenue to the state's transportation budget by transferring general sales tax receipts. By the end of the decade, NCDOT will realize over \$750 million in additional funding every year because of the transfer.

By strongly advocating for the additional transportation dollars, and through our productive relationships with NCDOT leadership and our eastern North Carolina highway divisions, the Highway 17/64 Association was able to restore funding to an \$82 million project in Craven County that had been removed from the State Transportation Improvement Program (STIP) due to lack of funding.

The Highway 17/64 Association has a seat at the table when policy and funding decisions are made at NCDOT and the General Assembly. And as chairman of NC Go!, the statewide transportation advocacy coalition, I will continue to be a strong and important voice for transportation investment in North Carolina – particularly our important region of the state.

Your continued support of the Highway 17/64 Association will enable us to achieve our mission and make eastern North Carolina safer and more prosperous. Thank you very much.

Sincerely,

Marc Finlayson  
Executive Director

## Advisory Boards and other Town Supported Organizations

ADVISORY BOARDS	AKA	23-24 Funding	% of General Fund
Parks and Recreation	P&R	\$4,000	0.189%
Environment and Waterway	EWAB	\$2,900	0.137%
Planning Board	PB	0	0
Community Appearance Commission	CAC	\$1,500	0.071%
ORGANIZATIONS			
Community Emergency Response Team	CERT	\$570	0.027%
Community Watch	CW	\$1,400	0.066%
Community Organic Garden	RBCOG	0	0
Red Caboose Library	RCL	5,000	0.237%
	<b>TOTAL</b>	\$15,370	0.727%
<b>1% of General Fund =</b>		<b>\$ 21,133</b>	
<b>1 cent of tax rate generates=</b>		<b>\$ 42,732</b>	

The budgets for these groups appear in various departments throughout the General Fund. This chart shows how their budgets compare in size to the overall budget. Combined, their budgets represent less than 1% of the General Fund budget. All of these groups consist of unpaid volunteers.

# Administration

Administration		20-21		21-22		22-23			23-24
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/10/23	Expend. as of 02/28/23	Projected Year-End	Proposed Budget
<b>4120</b>									
121	Wages & Salaries	188,248	183,597	193,984	193,927	209,499	139,004	208,574	217,097
122	Overtime	0	0	0	0	0	0	0	0
134	401(k) Retirement	9,121	9,180	9,760	9,686	10,476	6,950	10,433	10,642
181	FICA	13,956	14,265	15,137	15,107	16,303	10,818	16,245	16,282
182	Loc Govt Emp Retirement	19,850	18,596	21,068	21,023	25,353	16,820	25,244	28,435
183	Group Insurance	25,620	22,399	26,512	22,476	25,465	17,520	26,080	25,713
185	Unemployment Comp.	0	29	0	92	0	0	0	0
186	Workers' Compensation Ins.	1,379	1,314	1,418	907	1,192	1,220	1,220	1,367
189	Automobile Allowance	3,600	3,738	3,600	3,600	3,600	2,354	3,600	3,600
310	Travel & Subsistence	1,500	431	1,500	386	1,500	1,517	1,517	2,500
395	Training	1,750	824	2,000	1,151	2,000	1,060	1,060	2,250
399	Contracted services	960	1,053	175	220	296	290	336	346
498	PEG Channel Support	28,170	26,717	28,170	25,975	28,170	12,780	25,880	28,170
260	Office Supplies	4,311	3,851	4,500	4,494	4,500	2,186	3,000	4,500
320	Telephone & Postage	2,500	2,241	2,500	2,122	2,500	1,240	2,500	2,500
370	Advertising	1,000	694	1,000	3,382	1,000	0	0	1,000
391	Legal Advertising	1,400	1,636	1,400	926	1,000	1,565	1,565	1,000
340	Printing	285	0	300	0	300	0	0	300
352	Maint & Repair- Equip	0	0	0	0	0	0	0	0
430	Equipment Rental	6,600	6,347	6,640	6,313	6,388	4,856	5,921	5,970
450	Property and Liability Insurance	21,230	21,457	23,137	22,231	26,899	25,336	25,336	29,370
491	Dues & Subscriptions	615	681	685	814	785	549	854	985
481	Indirect Cost- Labor	-63,854	-63,854	-64,278	-64,278	-70,917	-47,279	-70,917	-78,625
499	Miscellaneous	450	738	367	499	491	2,872	2,872	1,098
	<b>TOTAL</b>	<b>268,691</b>	<b>255,935</b>	<b>279,575</b>	<b>271,051</b>	<b>296,800</b>	<b>201,657</b>	<b>291,318</b>	<b>304,500</b>

## Administration

**310/395** – Travel/Training– Includes NCLM conference.

**498** – PEG Support– This amount is simply a “pass-through” of state funds to our PEG provider, CTV-10.

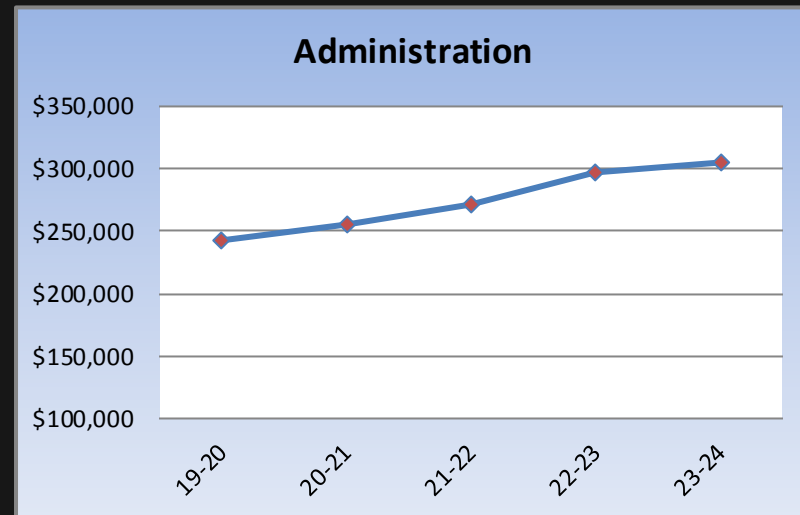
<b>450</b> – Property and Liability Insurance	General	Water	Sewer	Total
	\$29,370	\$18,884	\$22,155	\$70,409

Includes flood insurance ( \$2,000) and deductibles \$1,000 property/\$500 auto in each fund

### 3 Employees:

Manager  
Town Clerk  
Deputy Clerk

**2.5% increase**



# Finance

Finance		20-21		21-22		22-23			23-24
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/10/23	Expend. as of 02/28/23	Projected Year-End	Proposed Budget
<b>4130</b>									
121	Wages & Salaries	78,009	77,254	83,056	79,596	79,306	52,172	78,200	89,485
134	401(k) Retirement	3,677	3,863	3,729	3,763	3,720	2,523	3,828	4,044
181	FICA	5,626	5,919	5,706	6,027	6,072	3,935	5,897	6,722
182	Loc Govt Emp Retirement	7,799	7,841	8,824	8,484	9,000	6,106	9,256	10,805
183	Group Insurance	8,605	8,513	9,076	7,221	8,523	5,371	9,068	8,628
185	Unemployment Comp.	0	7	0	71	0	0	0	0
186	Workers' Compensation Ins.	175	176	183	146	174	152	152	199
310	Travel & Subsistence	1,150	0	1,150	0	1,150	0	0	1,257
395	Training	1,200	915	1,200	310	1,200	275	275	1,200
191	Professional Svcs- Auditing	5,567	5,567	5,667	4,833	5,733	0	5,733	8,000
382	Banking Services	676	835	850	884	1,006	648	1,006	1,014
393	Temporary Help Services	0	0	0	0	0	0	0	0
441	Edmunds Service & Maint.	6,988	6,989	7,338	7,338	4,488	5,124	5,124	4,712
482	Indirect Labor Cost	25,835	25,835	26,617	26,617	22,886	15,257	22,886	26,306
481	Labor Allocation	-49,542	-49,542	-50,873	-50,874	-47,680	-31,787	-47,680	-64,584
299	Supplies & Materials	8,470	8,484	4,350	972	3,500	280	500	4,004
381	Other IT Services	2,694	3,718	5,064	5,530	1,322	930	1,375	2,890
440	VC3 IT Service & Maint.	22,164	23,057	25,956	26,666	26,438	18,164	28,199	29,938
491	Dues & Subscriptions	260	210	300	210	300	160	160	300
499	Miscellaneous	828	802	2,100	805	1,562	2,348	2,348	3,080
520	Capital Outlay- Equip	0	0	51,725	46,620	5,100	3,100	5,100	0
760	Install. Purchase - Principal	0	0	0	0	0	0	0	0
770	Install. Purchase - Interest	0	0	0	0	0	0	0	0
	<b>TOTAL</b>	<b>130,181</b>	<b>130,443</b>	<b>192,018</b>	<b>175,220</b>	<b>133,800</b>	<b>84,759</b>	<b>131,427</b>	<b>138,000</b>

## Finance

**191 – Professional Service –** For audit. Total \$24,000 is split equally with general, water and sewer also includes \$3,000 for single audit if needed and \$1,000 other

**382 – Banking Services –** Fees split with water and sewer. Bank fees associated with maintaining our Operating Account including ACH files, deposits, checks processed, etc.

**441 – Edmunds financial software support -** Total = \$11,781 (2nd year): Split 40% General Fund, 30% Water, 30% Sewer.

**482 – Indirect Labor Cost –** Pays 35% of our Finance Assistant compensation to Water/Sewer (per allocation).

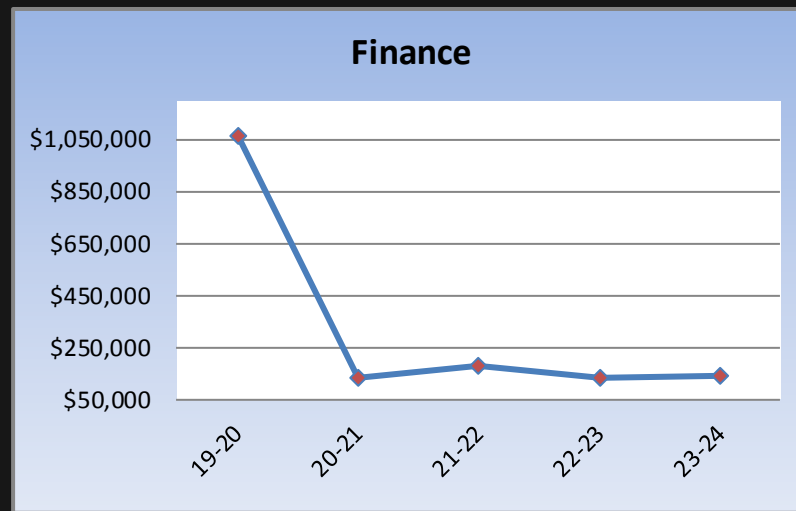
**440 – VC3 IT Service and Maintenance -** Hosted Desktop Contract: \$61,203 + \$5,340 support (additional 20 hours service per year)+ \$8,302 web page= \$74,845 which is split 40% General, 30% Water, 30% Sewer.



# Finance

## 491 – Dues & Subscriptions –

Government Finance Officer's Association	\$200
NC Government Finance Officer's Assn.	\$100



## Employee:

Finance Administrator

3.1% increase

# Tax Listing/Collection

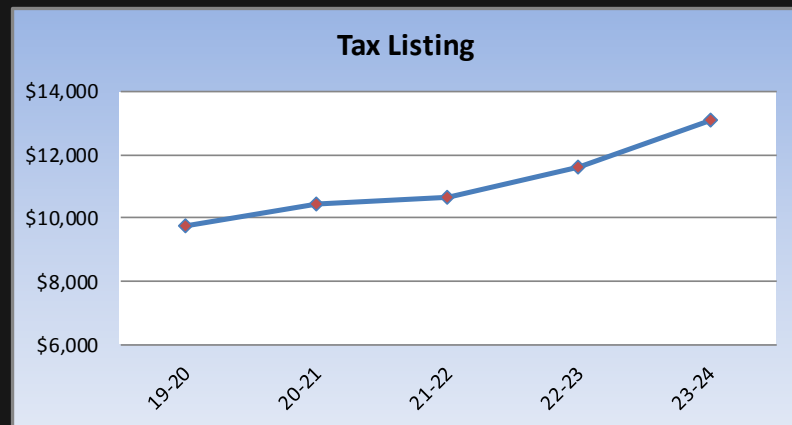
Tax collection		20-21		21-22		22-23		23-24 Proposed Budget	
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/10/23	Expend. as of 02/28/23		Projected Year-End
<b>4140</b>									
392	RE & Pers Prop Collection Fee	7,340	7,181	7,500	7,293	7,600	7,033	7,600	9,343
394	Motor Veh Collection Fee	3,540	3,280	3,700	3,361	4,000	1,728	4,000	3,750
TOTAL		10,880	10,461	11,200	10,655	11,600	8,762	11,600	13,093

Craven Co. Tax Administrator's Estimate as of 4-6-2023			Tax Base	Tax Rate	Total Levy	Collection Rate	FY23-24 Budgeted	Collection Cost
Real property/Personal Property/Utility			\$ 393,280,000	0.23	904,544	99.12%	896,584	1.0%
NC Vehicle Tax System			37,500,000	0.23	86,250	100.00%	86,250	4.0%
TOTAL			430,780,000					
1 cent =			\$ 42,732	(after collection rates are applied)				

**No Employees**

**Provided by Craven  
County & NCVTS**

**12.8% increase**



## Tax Administrator



**Leslie L. Young**  
**Tax Administrator**

April 06, 2023

Ms. Kristie J. Nobles, Clerk  
Town of River Bend  
45 Shoreline Drive  
River Bend, NC 28562-8970

Re: 2023 Valuation Estimate for Town of River Bend

Kristie,

Because this is our Countywide Revaluation year, I am continually monitoring the Valuation Estimates for Municipalities. I will send another updated valuation estimate the week of Monday, May 01<sup>st</sup>. The following is an updated estimate only tax base for the Town of River Bend for 2023, as of April 06, 2023.

Real Property:	\$ 385,000,000
Personal Property:	\$ 6,000,000
Certified Valuation:	\$ 2,280,000
Registered Motor Vehicle:	\$ <u>37,500,000</u>
<b>Total</b>	<b>\$ 430,780,000 (Estimate Only)</b>

Please feel free to contact me with any questions.

Respectfully submitted,

Ms. Leslie L. Young  
Craven County Tax Administrator  
Craven County Tax Office

# Legal

Legal Services		20-21		21-22		22-23		23-24
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/10/23	Expend. as of 02/28/23	Projected Year-End
<b>4150</b>								
192	Professional Services - General	19,000	16,000	25,000	22,125	24,000	12,758	24,000
192	Prof Svcs. - FEMA Floodplain							
192	Prof Svcs - Lawsuits							
192	Prof Svcs. - Personnel Policy review							
TOTAL		19,000	16,000	25,000	22,125	24,000	12,758	20,000

**192 – Professional Services– Current fee is \$275 per hour**

**No Employees**

**No change**



# Elections

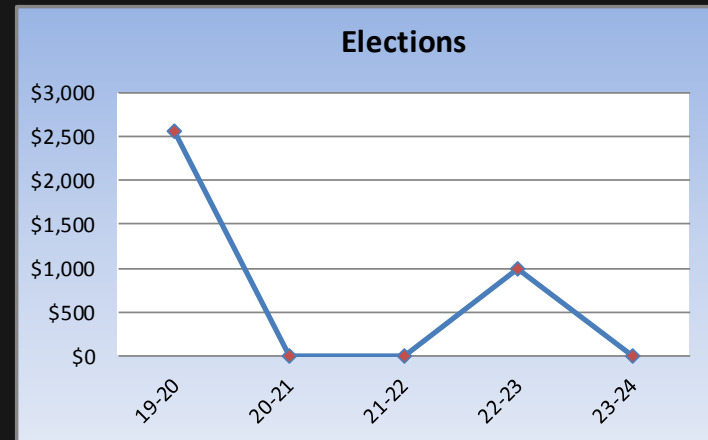
Elections		20-21		21-22		22-23		23-24
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/10/23	Expend. as of 02/28/23	Projected Year-End
<b>4170</b>								
299	Supplies and Materials	0	0	0	0	0	0	0
399	Contracted services	0	0	0	0	1,000	0	477
TOTAL		0	0	0	0	1,000	0	477

**399 – Contracted Services**— Cost of local election charged by Craven County. This is always an estimate based on County projections.

**No Employees**

**This is an every-other-year expense.**

**Next election November, 2024.**



## Street Maintenance

Street Maintenance		20-21		21-22		22-23			23-24
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/10/23	Expend. as of 02/28/23	Projected Year-End	Proposed Budget
<b>4510</b>									
121	Wages & Salaries	28,457	25,067	20,984	12,444	28,303	18,525	28,425	34,030
122	Overtime	0	0	0	26	0	11	11	0
134	401(k) Retirement	1,441	1,253	1,069	624	1,435	924	1,422	1,535
181	FICA	2,206	1,886	1,635	938	2,195	1,405	2,175	2,600
182	Loc Govt Emp Retirement	3,044	2,545	2,505	1,401	3,610	2,235	3,441	4,096
183	Group Insurance	6,321	4,700	5,040	2,327	6,242	4,013	6,519	6,299
185	Unemployment Comp.	0	43	0	1	0	0	0	0
186	Workers' Compensation Ins.	1,577	1,432	1,175	841	1,356	1,129	1,129	1,955
193	Professional Services - Engineer	7,300	10,168	7,273	7,325	7,700	6,700	6,700	7,700
399	Contracted Services	7,500	0	1,500	427	1,338	0	500	1,288
299	Supplies & Materials	5,500	2,870	9,500	4,454	9,500	536	5,000	9,853
481	Indirect Cost- Labor	-8,660	-8,660	-6,540	-6,540	-8,679	-5,787	-8,679	-10,154
550	Capital Outlay - Other Equip	0	0	30,000	30,000	0	0	0	0
591	Capital Outlay - Rdwy/Pvmt	150,000	146,817	112,000	104,631	140,000	144,075	144,075	173,000
<b>TOTAL</b>		<b>204,686</b>	<b>188,123</b>	<b>186,141</b>	<b>158,900</b>	<b>193,000</b>	<b>173,767</b>	<b>190,719</b>	<b>232,200</b>

## Street Maintenance

**121** (and other payroll related items) – 25% of Public Works employees wages and benefits.

**193** – Professional Services– Engineering Services for paving/other.

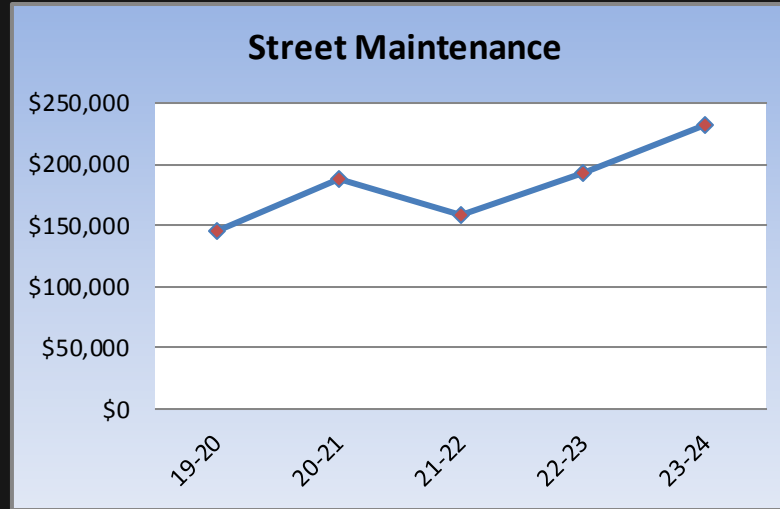
**299**– Supplies and Materials –

Cold Patch	2,000
Sealer	1,000
Signs	2,500
Gravel for shoulders	2,000
Other Supplies and Materials	<u>2,353</u>
	\$9,853

**550** – Capital Outlay- None

591- Paving	Plantation (west of Shoreline)	111,500
	Pinewood (partial)	41,500
	Miscellaneous Patching/Striping	<u>20,000</u>
		173,000

## Street Maintenance



**3 Employees: 25% allocation**

**20.3% increase**

Budgeted cost for paving/patching are based on estimates from the town's engineer. Actual costs will be determined after bids are received.



# Street Maintenance

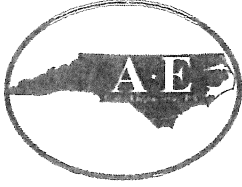
Miscellaneous Patch & Striping \$20,000

Pave Plantation Drive west of Shoreline \$111,500

P&P Pinewood Drive from Virginia Court to Rockledge Road- \$41,500

P&P= Patch and Pave

TOTAL Budgeted Amount including engineering- \$179,700



## AVOLIS ENGINEERING, PA

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P.O. Box 15564 · New Bern, North Carolina 28561 · 252.633.0068 · License No. C-0706

February 20, 2023

Mr. Delane Jackson  
Town Manager  
Town of River Bend  
45 Shoreline Drive  
River Bend, NC 28562

RE: 2023 Paving Program - Town of River Bend

Dear Delane:

Based upon my review of the roads in River Bend, I suggest the following for the 2023 Paving Program in priority order:

1. Pave Plantation Drive (Town Hall to Water Tower) \$111,500
2. Patch and Pave Pinewood from Virginia Court to Rockledge Road \$ 41,500

Paving Total \$153,000

Project Design & Bidding \$ 4,600

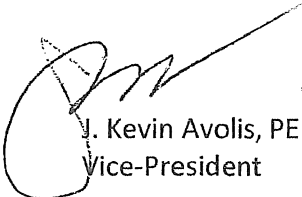
Project Management \$ 2,100

Project Total \$159,700

Each of the above items will be solicited as a Bid Item in order to determine pricing for each road segment.

Please advise me of the Town's thoughts.

Sincerely,



J. Kevin Avolis, PE  
Vice-President

# Stormwater Management

Stormwater Management		20-21		21-22		22-23			23-24
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/10/23	Expend. as of 02/28/23	Projected Year-End	Proposed Budget
<b>4730</b>									
121	Wages & Salaries	17,074	15,038	12,590	7,467	16,982	10,533	16,248	20,418
122	Overtime	0	0	0	133	0	7	7	0
134	401(k) Retirement	865	752	641	380	861	525	813	921
181	FICA	1,323	1,132	980	572	1,317	799	1,243	1,560
182	Loc Govt Emp Retirement	1,832	1,526	1,509	854	2,166	1,271	1,967	2,457
183	Group Insurance	3,793	2,820	3,024	1,396	3,745	2,407	3,911	3,779
185	Unemployment Comp.	0	26	7	1	7	0	0	7
186	Workers' Compensation Ins.	953	859	823	505	813	678	678	1,172
193	Professional Services - Engineer	1,000	300	1,500	0	1,000	0	500	1,000
399	Contracted Services	2,000	0	1,500	0	278,295	169,000	278,295	10,000
299	Supplies & Materials	3,035	1,034	2,934	45	2,917	636	1,000	3,279
430	Equipment Rental	1,000	307	1,000	0	1,000	0	200	1,000
481	Indirect Cost- Labor	-5,196	-5,196	-3,924	-3,924	-5,208	-3,472	-5,208	-6,092
590	Capital Outlay - Other Structures	193,692	186,400	9,000	0	7,500	7,890	7,890	7,500
<b>TOTAL</b>		<b>221,371</b>	<b>204,998</b>	<b>31,584</b>	<b>7,429</b>	<b>311,395</b>	<b>190,274</b>	<b>307,544</b>	<b>47,000</b>

**121 (and other payroll related items)** – 15% of Public Works employees wages and benefits.

**193** – Professional Services– Engineering design for projects

# Stormwater Management

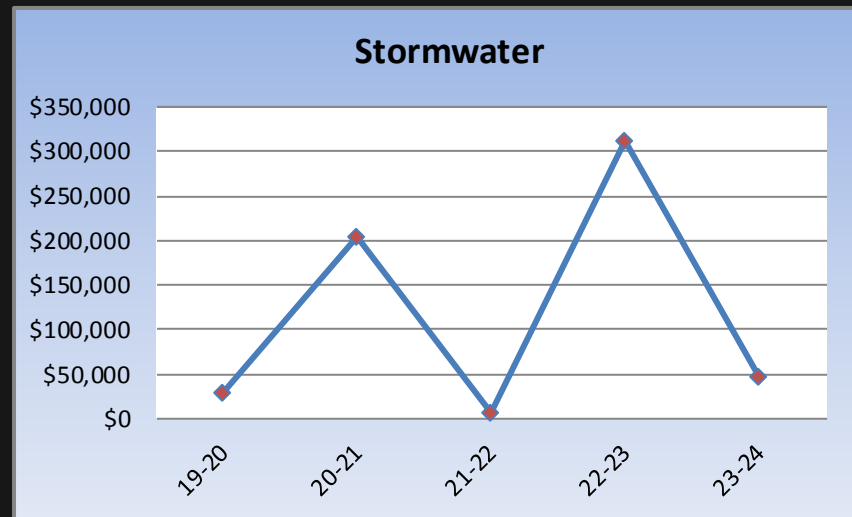
**399** – Contracted Services– \$10,000 as needed for small projects.

**299** – Supplies and Materials – Pipe, gravel, and other materials

**590** – Capital Outlay – \$7,500 for bulkhead replacement as needed

**3 Employees: 15% allocation**

**84.91% decrease**



## Public Works

Public Works		20-21		21-22		22-23			23-24
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/10/23	Expend. as of 02/28/23	Projected Year-End	Proposed Budget
<b>4560</b>									
121	Wages & Salaries	32,840	35,092	29,378	17,424	39,625	25,467	38,832	47,641
122	Overtime	100	0	100	37	100	88	100	500
134	401(k) Retirement	2,018	1,755	1,496	873	2,014	1,273	1,947	2,174
181	FICA	3,087	2,642	2,288	1,314	3,081	1,937	2,978	3,678
182	Loc Govt Emp Retirement	4,275	3,561	3,520	1,962	5,066	3,081	4,711	5,798
183	Group Insurance	8,849	6,581	7,056	3,258	8,739	5,618	9,126	8,818
185	Unemployment Comp.	0	60	0	2	0	0	0	0
186	Workers' Compensation Ins.	2,208	2,005	1,618	1,177	1,896	1,581	1,581	2,735
310	Travel & Subsistence	500	0	500	26	500	0	200	500
395	Training	500	0	500	0	500	0	200	500
399	Contracted Services	4,080	3,714	6,968	1,483	5,702	1,233	4,000	5,738
482	Indirect Labor Cost	50,214	50,215	51,121	51,121	53,720	35,813	53,720	59,353
481	Labor Allocation	-12,124	-12,124	-9,156	-9,156	-12,151	-8,100	-12,151	-14,216
212	Uniforms	3,600	2,519	3,600	3,444	3,600	2,265	3,200	3,600
251	Motor Fuel	3,848	3,019	4,472	3,161	6,055	1,548	4,000	4,368
299	Supplies & Materials	6,495	11,302	6,373	5,061	6,373	5,179	6,373	7,362
320	Telephone & Postage	1,800	1,787	1,800	1,947	2,000	1,184	1,844	2,000
330	Utilities	42,000	41,429	44,000	41,177	45,000	27,122	40,683	43,200
352	Maint & Repairs- Equip	4,200	1,351	3,913	3,264	3,930	1,712	3,500	3,500
353	Maint & Repairs- Vehicle	1,000	646	900	1,276	1,000	742	1,000	1,000
439	Bldg & Equip Rental	750	0	750	418	750	704	750	750
540	Capital Outlay- Motor Vehicles	0	0	0	0	0	0	0	0
550	Capital Outlay- Equipment	0	0	0	0	0	0	0	0
<b>TOTAL</b>		<b>160,240</b>	<b>155,553</b>	<b>161,197</b>	<b>129,268</b>	<b>177,500</b>	<b>108,445</b>	<b>166,593</b>	<b>189,000</b>

## Public Works

**121 (and other payroll related items)** – 35% of Public Works employees wages and benefits.

**310**– Travel and Subsistence– Pesticide licensure course, and others as needed.

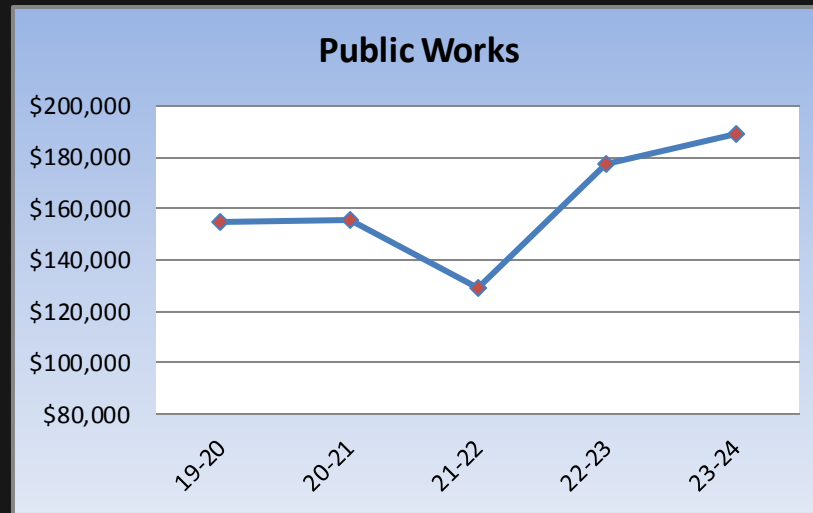
**395**– Training– Pesticide licensure course, and others as needed.

**399**- Contracted Services- \$1,238 Facility Dude ( total \$3,096 shared with W&S)  
\$1,500 Shoreline Drive Berm Landscaping Phase III  
\$3,000 Other as needed

**482**– Indirect Labor Cost– Portion of the Public Works Director, and water operators salaries per allocation table.

**540** – Capital Outlay- No project

# Public Works



**3 Employees: 35% allocation**

- Public Works Technicians

**6.4 % increase**

## Public Buildings

Public Buildings		20-21		21-22		22-23		23-24	
		YR End Budget	Actual Year-End	YR End Budget	Actual Year-End	Current Budget 03/10/23	Expend. as of 02/28/23	Projected Year-End	Proposed Budget
<b>4190</b>									
121	Wages & Salaries	14,118	13,498	14,454	14,222	14,985	8,640	14,040	14,985
181	FICA	1,074	1,033	1,101	1,088	1,146	661	1,074	1,146
185	Unemployment Comp.	0	3	0	1	0	0	0	0
186	Workers' Compensation Ins.	600	599	632	486	644	552	552	631
193	Engineering/Architectural Svcs	2,500	0	2,500	0	2,500	0	0	2,500
354	Grounds & Landscp Contracts	27,808	24,854	25,990	24,854	38,916	16,968	38,916	40,862
355	Wildwood Storage Facility Maint.	2,500	694	2,500	708	2,500	385	1,000	2,500
399	Contracted Services	6,500	5,826	7,720	7,680	7,566	2,996	6,852	7,908
211	Janitorial Supplies	1,800	2,608	2,700	1,456	2,500	687	1,500	2,500
299	Supplies & Materials	20,900	25,079	7,700	11,334	6,043	1,005	6,043	5,000
330	Utilities	16,400	14,194	19,100	13,792	16,500	10,321	15,482	17,600
351	Maint & Repair Bldg & Grnds	5,000	9,195	24,639	22,626	6,000	89	3,000	5,000
352	Maint & Repairs- Equipment	3,000	715	3,000	172	3,000	190	1,000	2,968
580	Capital Outlay- Bld/Structures/Imprvmnts	75,008	72,007	12,403	11,284	0	0	0	0
550	Capital Outlay- Equipment	0	0	0	0	0	0	0	0
570	Capital Outlay - Land	0	0	0	0	0	0	0	0
<b>TOTAL</b>		<b>177,208</b>	<b>170,305</b>	<b>124,439</b>	<b>109,703</b>	<b>102,300</b>	<b>42,495</b>	<b>89,459</b>	<b>103,600</b>



## Public Buildings

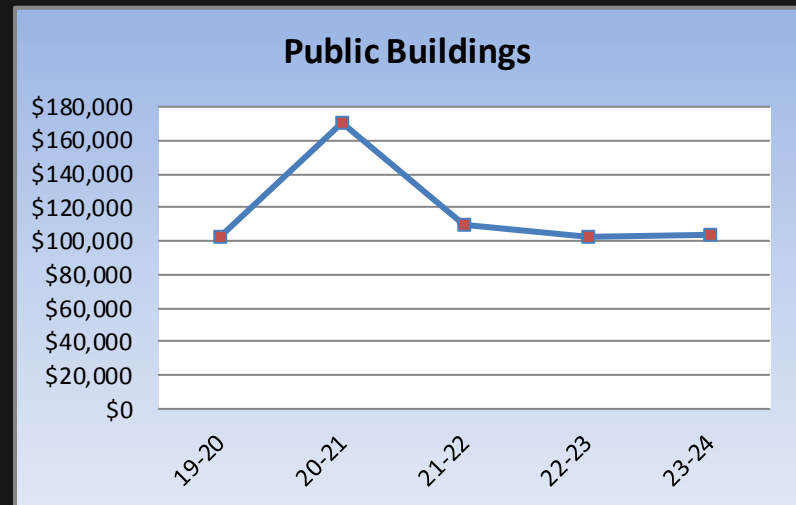
### 399- Contracted Services –

Pest control (consolidated service for all buildings)	2,120
Preventative Maintenance Agreement for HVAC	800
Alarm System Line, Monitoring, and Testing	1,488
Landscaping	<u>3,500</u>
<b>TOTAL</b>	<b>7,908</b>

### 580- Capital Outlay- No project

**1 Employee**  
**Part-time custodian**

**1.2% increase**



## Summary

General Fund Expenditure Summary					Change v. prior year		
	19-20	20-21	21-22	22-23	23-24	%	\$
Department Name	Actual	Actual	Actual	Current Budget	Proposed		
Governing Body	21,105	20,319	23,790	30,400	89,000	192.76%	58,600
Administration*	243,271	255,935	271,051	296,800	304,500	2.59%	7,700
Finance*	1,060,513	130,443	175,220	133,800	138,000	3.14%	4,200
Tax Listing	9,737	10,461	10,655	11,600	13,093	12.87%	1,493
Legal Services	14,283	16,000	22,125	24,000	24,000	0.00%	0
Elections	2,571	-	-	1,000	-	-100.00%	-1,000
Public Buildings	102,918	170,305	109,703	102,300	103,600	1.27%	1,300
Street Maintenance	145,054	188,123	158,900	193,000	232,200	20.31%	39,200
Public Works	155,071	155,553	129,268	177,500	189,000	6.48%	11,500
Stormwater Management*	29,924	204,998	7,429	311,395	47,000	-84.91%	-264,395

There are 18 departments in the General Fund. We have discussed 10 of the 18 today. This is a summary of the ones we have discussed thus far. The other 9 will be discussed at the next workshop. Total change in these vs. FY23 is a decrease of \$141,402. However, \$268,295 of that decrease is attributable to 1 line in 1 department. Otherwise, the change is an increase of \$126,893.

- Budget amended since adoption as of 3-10-23

# Town of River Bend

Fiscal Year 2023-2024 Budget Workshop

**Date-May 4**

- 15. Police**
- 16. Recreation and Special Events**
- 17. Parks and CAC**
- 18. Emergency Services**
- 19. Animal Control**
- 20. Wetlands & Waterways**
- 21. Leaf & Limb**
- 22. Planning and Zoning**
- 23. General Fund- Revenue/Expense**
- 24. General Fund- Fund Balance**