

1/10/2022 RED CABOOSE LIBRARY BOARD SPECIAL MEETING MINUTES

Board Members Present: Linda Klopf, Wendy Yager , Gloria Kelly, and Hazel Campesi

Board Members Absent: None

Others Present: Councilwoman Barbara Maurer

The Red Caboose Library Special Meeting was called to order on Monday, 1/10/2022 at 2:11 p.m. in the River Bend Community Building meeting room with a quorum present.

I. Approval of the 12/2/2021 Minutes: The Board Reviewed the Minutes of the 12/02/2021 Regular Board Meeting. Motion to accept the Minutes as presented was made by Board Member Kelly and seconded by Board Member Yager. Motion was passed unanimously.

II. Confirmation of New Board Members: All sitting Board Members agreed to serve an additional 2 year term. Motion was made and passed unanimously.

III. Publicity:

A. Signage: Board Member Campesi visited Three Guys Sign Co. and has obtained information on the reuse of existing Banner and signs. The discussion pertaining to the signs was put on hold.

B. Newspaper Articles/Advertising: Will continue to search for ways to use local newspaper and a Town Bulletin Board.

IV. Library Communications:

A. Parks and Rec:

1. Liaison Report: The Board is planning a "Poker and Pinochle" night. Posters have gone out. There must be a minimum of 12 players.

B. Town Council:

1. Report of the Dec. Town Council Session was reviewed. Town is still working on a location for the new Public Works Building.
2. Review/Finalize the Annual Report: Annual Report, Mission Statement, and

Goals and Objectives was read, reviewed and finalized. The report was approved with corrections. Motion to accept the report with corrections was made by Board Member Yager and seconded by Board Member Linda Klopf. Board Member Klopf will complete the changes and send the corrected report to Board Member Kelly for proof-reading.

V. General Library Operations

A. Inventory Status: Fiction section has been completed. Non-fiction and DVD's are to be done next. It should be noted that any inventory of a library is a fluid process, due to the constant donation of new books.

B. Library Materials: Due to the influx of new books, more pockets and cards have been ordered.

C. Changes in Covid Status: None

VI. New Endeavors/Fundraising:

A. Programs: Attendance at the Tree Lighting/Christmas Book Reading was less than anticipated. A survey was distributed to parents attending the Book Reading with their children. In it, parents were asked for their ideas of programs which might prove interesting to their children.

B. Survey for Children's Programs: The survey mentioned above has been made available on the Library Face Book page, the Town Website, as well as several community list serves. Paper copies are also available in the Library. Collection of the survey is still on-going.

VII. Fundraising: On hold.

VIII. Financial: Financial report for Nov. 2021 was presented. Insurance payment of \$500 is due March 1, 2022.

IX. New Business: None

X. Visitors Comments: None

XI. Adjournment: Motion to adjourn was made by Board Member Yager and seconded by Board Member Kelly. Motion passed unanimously. Meeting adjourned at 3:55 p.m.

Respectfully submitted by

A handwritten signature in cursive script that reads "Hazel Campesi". The signature is written in black ink and is positioned above the printed name.

Hazel Campesi, Secretary