

River Bend Board of Adjustment
Special Meeting Minutes
November 29, 2021
Town Hall
7:00 PM

Board Members present: Paige Ackiss, Chris Barta, Rick Fisher (ETJ Alternate), Kelly Forrest (ETJ Representative), Cinda Hill, Patty Leonard, Helmut Weisser

Board Members absent: None

Others present: Mayor John Kirkland, Councilwoman Barbara Maurer, Councilman Buddy Sheffield, Town Manager Delane Jackson, Town Attorney Dave Baxter, Assistant Zoning Administrator Allison McCollum, Planning Board Chair Egon Lippert

CALL TO ORDER

Town Manager Delane Jackson called the meeting to order at 7:00 PM on Monday, November 29th, 2021 at the River Bend Town Hall.

ADMINISTRATION OF OATH

Mayor John Kirkland administered the Oath of Office to the Board of Adjustment members.

ELECTION OF OFFICERS

1. **Chair**
Board Member Paige Ackiss volunteered to serve as Chair of the Board of Adjustment. The Board voted unanimously to elect him as Chair.
2. **Vice Chair**
Board Member Patty Leonard volunteered to serve as Vice Chair of the Board of Adjustment. The Board voted unanimously to elect her as Vice Chair.
3. **Secretary**
Vice Chair Patty Leonard nominated AZA Allison McCollum to serve as Secretary for the Board of Adjustment. The nomination was seconded by Board Member Kelly Forrest. The Board voted unanimously to elect her as Secretary.

APPROVAL OF MAY 24TH, 2016 MEETING MINUTES

Vice Chair Patty Leonard made a motion to accept the minutes from the May 24th, 2016 meeting of the Board of Adjustment. Motion was seconded by Board Member Helmut Weisser and the motion carried unanimously.

PRESENTATION OF LEGAL ROLE OF BOA

Town Attorney Dave Baxter presented a PowerPoint presentation which reviewed the roles, duties, and powers of the Board of Adjustment. Board Members asked questions as needed.

DISCUSSION OF UPCOMING BOA BUSINESS

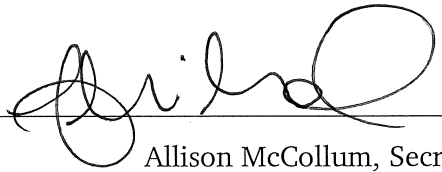
Town Manager Delane Jackson presented some preliminary information regarding a project that will require action from the Board of Adjustment. A development company has applied for a zoning permit to build a Sunbelt Rentals storefront on a currently vacant property within River Bend town limits. This project will require a Special Use Permit. The developer is presenting the project to the Planning Board on Thursday, December 2nd, 2021 at 6:00 PM in the River Bend Municipal Building. The Planning Board will consider the Special Use Permit and make a recommendation to the Board of Adjustment.

PUBLIC COMMENT

None.

ADJOURNMENT

Board Member Chris Barta motioned to adjourn the meeting. Vice Chair Patty Leonard seconded the motion; it carried unanimously.



Allison McCollum, Secretary