

**River Bend Town Council
Work Session Minutes
March 13, 2025
Town Hall
5:00 p.m.**

Present Council Members: Mayor Mark Bledsoe
Lisa Benton
Brian Leonard
Kathy Noonan
Jeff Weaver
Buddy Sheffield

Town Manager: Delane Jackson
Town Clerk: Kristie Nobles
Finance Director: Mandy Gilbert
Town Attorney: Trey Ferguson

Members of the Public Present: 10

CALL TO ORDER

Mayor Bledsoe called the meeting to order at 5:00 p.m. on Thursday, March 13, 2025, at the River Bend Town Hall with a quorum present.

VOTE – Approval of Agenda

Councilwoman Benton motioned to accept the agenda as presented. The motion carried unanimously.

Discussion – Asset Management Plan Resolution

The Town Manager stated that the Council has approved an Asset Management Plan for the town's water system only. He stated that the presented resolution would apply to the water and wastewater system and could earn the town points on future grants.

VOTE – Asset Management Plan Resolution

Councilwoman Noonan motioned to approve Asset Management Plan Resolution as presented. The motion carried unanimously. (see attached)

Discussion – Sponsorship policy

The Town Attorney stated the Council had previously asked him to create a Donations and Sponsorship Policy. He stated that the draft of that policy is included in the agenda, and it allows the manager and council to have editorial control. The Town Manager stated that he was in favor of the part of the policy that allows sponsorship applicants who are denied by him to appeal to the Council. The Council agreed to review the drafted policy and present it to the advisory boards for their feedback.

Discussion– Meeting Start Time

Councilman Leonard stated that he would like to change the Regular Meeting start time from 7:00 pm to 5:00 pm.

VOTE– Meeting Start Time

Councilman Leonard motioned to change the regular meeting start time to 5:00 p.m. beginning in April. The motion carried unanimously.

Discussion – Pamlico Sound Regional Hazard Mitigation Plan

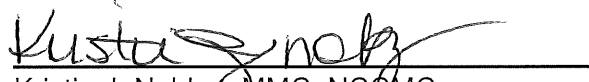
The Manager stated that the presented Pamlico Sound Regional Hazard Mitigation Plan has been completed by the town's 4 county regional work group and is ready for submission to the state for review and approval. The Manager stated that he is currently working on another grant that requires references to the plan. The Council agreed to vote on the plan at the next council meeting.

REVIEW – Agenda for the March 20, 2025, Council Meeting

The Council reviewed the agenda for the March 20, 2025, Council Meeting.

ADJOURNMENT/RECESS

There being no further business, *Councilman Sheffield moved to adjourn. The motion carried unanimously.* The meeting was adjourned at 5:32 p.m.



Kristie J. Nobles, MMC, NCCMC
Town Clerk

RESOLUTION BY THE TOWN COUNCIL OF RIVER BEND, NORTH CAROLINA

Adopting and Implementing the Town of River Bend's Water and Wastewater Systems Asset Management Plan

RESOLUTION BY GOVERNING BODY OF APPLICANT

- WHEREAS, The Town of River Bend has made a comprehensive effort to compile available information into a single document that presents an inventory and condition assessment of the water and wastewater systems infrastructure; and includes a 10-year Capital Improvements Plan with cost estimates; and includes an Operations and Maintenance Plan to ensure the proper management of the water and wastewater systems assets; and
- WHEREAS, The plan, as designed, will be updated regularly and will serve the Town well as a management tool for the planning and operation and maintenance of the water wastewater systems; and
- WHEREAS, The plan was presented to the Town Council of River Bend during the regular Council meeting held on March 13, 2025 for Council members' review, comment and adoption.

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF RIVER BEND

that the updated Town of River Bend's Water and Wastewater Systems Asset Management Plan is hereby adopted this date by the Town Council of the Town of River Bend.

ADOPTED, this the 13th day of March, 2025 at River Bend, North Carolina.



Mark Bledsoe, Mayor



Kristie J. Nobles, NCCMC, MMC, Town Clerk

(Seal)



CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of River Bend does hereby certify:
That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of
an application with the State of North Carolina, as regularly adopted at a legally convened meeting of
the Town Council duly held on the 13th day of March 2025; and, further, that such resolution has been
fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have
hereunto set my hand this 13th day of March 2025.



Kristie J. Nobles, MMC
Town Clerk

(SEAL)

