

Town of River Bend  
Community Appearance Commission  
March 19, 2025 DRAFT minutes  
River Bend Municipal Building, 4:00 PM  
51 Shoreline Drive, New Bern, NC 28562

Members present: Chairperson Brenda Hall, Donna Perry, Pat Lineback, Lisa Benton - Town Council Liaison

Visitors present: Barbara Maurer, Delane Jackson

1. The meeting was called to order at 3:56 PM.
2. Minutes of March 6, 2025 Special Meeting - Pat Lineback made a motion to approve and was seconded by Donna Perry.
3. Minutes of the January 15, 2025 meeting - Pat Lineback made a motion to approve and was seconded by Donna Perry.

#### Projects

##### Plantation Drive Median Project

1. Review and discussion of the three median landscape options presented by Elena Hebert Landscape designs. CAC members agreed on some modifications to the version 1 plan to be discussed with Elena. A motion was made by Brenda Hall to recommend the modified version 1 to the town council and was seconded by Donna Perry. A vote was taken and approval was unanimous.

##### CAC Sidewalk Gardens, Raised Bed Garden, and Veteran's Memorial Garden

1. Sidewalk gardens and raised bed gardens are doing well except for one which the deer have destroyed. This will be replanted with deer resistant plants. Maintenance will be assigned to committee members or volunteers on a monthly basis. Donna will prepare a weekly maintenance schedule

#### Programs

1. Festive Award
  - a. Independence Day Festive Award will continue.
  - b. Fall Festive Award and Christmas Festive Award will continue.
  - c. Beautification - April is eliminated. Will continue with May and June and hope for better participation. We also plan on recognize neighborhood entrances.
2. Arbor Day - Event date is March 22, 2025
  - a. There will be a guest speaker from the forestry service.
  - b. We will have 35 birdhouse kits prepared by Jon Hall. These will be available to both guests and the town
  - c. Scouting America will be building bird houses for the town.
3. Fall Hayride to be investigated by Brenda.
4. Christmas Festive Award Town Tours and Holley Trolley will continue.

## Workshops

1. Crab Pot Christmas Globes - The town does not need any more crab pots so the crab pots at the workshop will be for the residents. Dates will be set at a later date
2. Independence Day craft - CAC will continue to offer the star workshop. We have 12 complete sets. Additional supply costs for 36 sets would be \$92.50.

Hours - needed from CAC members updated through January.

## Budgetary requests

\$700 for crab pots, \$500 for Independence Day stars, \$400 for pollinator gardens, \$600 for Arbor Day, \$2000 for Christmas and Trolley, \$1500 for Fall hayride, Plantation media phase 1 \$28,750.

## Updates from Town Council Liaison

New wells will be approximately \$3,000,000. Interest free loans are being considered and more grants are being pursued. Birm media is being completed. Target finish date for Birm replacements 3/31/2005.

A motion to adjourn was made by Pat Lineback and seconded by Donna Perry. Motion was approved and the meeting adjourned at 5:47pm.

Submitted by Pat Lineback

*Pat Lineback*